



**City of Meriden  
JOB ANNOUNCEMENT**

**Temporary Office Worker in Personnel/Human Resources**

The City of Meriden is hiring for a Temporary clerical position (19.75 hours per week) in the Personnel/Human Resources Department.

This position works under the supervision of the Director of Human Resources and Compliance Specialist.

Examples of Duties:

Maintains files/Files documents  
Retrieves mail and processes.  
Performs related work as required.

Salary is \$17.75 per hour. Apply on line at <https://tinyurl.com/meridencareers> and you can e-mail your resumes/applications to [humanresources@meridencct.gov](mailto:humanresources@meridencct.gov). Applications are also available in the Meriden Human Resources Department, City Hall, 142 East Main Street.

The position will remain open until filled.

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