

**City of Meriden, Connecticut**

**Purchasing Department**

**Invitation to Bid**

**For**

**MALONEY HIGH SCHOOL PHOTOGRAPHY**

**Meriden Board of Education, Meriden, CT**

**RFP020-10**

**Proposals Due: November 7, 2019 @ 4:00 PM**

*Purchasing Department*

*142 East Main St. Room 210*

*Meriden, CT 06450*

*(203) 630-4115*

**LEGAL NOTICE**

**REQUEST FOR PROPOSAL**

**The City of Meriden is accepting sealed proposals for:  
RFP020-10**

For: **MALONEY HIGH SCHOOL PHOTOGRAPHY**

For: **MERIDEN PUBLIC SCHOOLS**

The City of Meriden on behalf of Meriden Public Schools (MPS) is seeking Proposals for a school photographer to take pictures at Maloney High School for yearbook and other related services. The successful photographer(s) will demonstrate proven ability in providing similar services for other school districts.

Experienced firms or individuals interested in providing such services are encouraged to respond. All Proposers are required to submit six (6) copies of their proposal.

Proposals shall be submitted on forms and in the manner specified. Forms and specifications may be obtained from the Purchasing Department's website at [www.meridenct.gov/business/bids-rfps/](http://www.meridenct.gov/business/bids-rfps/). Proposals will be accepted at the Purchasing Department, Room 210, City Hall, Meriden, Connecticut 06450-8022 until **4:00 PM** local time on: **November 7, 2019**

The City reserves the right waive informalities, and accept or reject any or all proposals if it is deemed to be in the best interest of the City. Proposals received after the date and time specified shall not be considered and shall be returned, unopened.

The City of Meriden is an Affirmative Action-Equal Opportunity Employer. Small, Minority, Women and Disadvantaged Business Enterprise are encouraged to respond.

Adam B Tulin  
Purchasing Officer  
City of Meriden, CT 06450-8022  
Dated: October 14, 2019

## RFP020-10 MALONEY HIGH SCHOOL PHOTOGRAPHY

### INTRODUCTION

The City of Meriden, on behalf of Meriden Public Schools, is seeking a Photographer for Maloney High School. This proposal for school photography shall be for the 2020-2021 school year. All packages offered shall be valid for one year.

Maloney High School has approximately 1,100 students enrolled. The successful photographer will be required to start taking pictures Fall 2020. The photographer is required to provide at minimum the following photography services:

- Senior class Photos in Fall
- Portraits of all students within the school to be used for yearbook and power school.
- ID cards for all students.
- Both Junior and Senior Proms (including formal portraits and candid).
- Homecoming Dance (candid)
- Stoddard Bowl
- Powder Puff
- All Formal Club Photos
- Sports Team Photos
- Winter and Spring Concerts
- Fall and Spring Productions
- Graduation
- 2 Additional Events TBD by each School

### MINIMUM SPECIFICATIONS

Maloney High Schools produces a yearbook each year. Therefore the photographer must have expertise in yearbook photography. This includes candid group photos of teams, student clubs, all sports teams, candid shots of students, proms, homecoming and all staff. These images must be provided on a CD for the yearbook. The photographer must indicate how many days, approximately, they plan to spend at the school.

Your response should include any other services that you offer as a part of the price.

Photos for yearbooks are typically completed by the first week of November, although the yearbook advisor will establish the actual schedule and all deadlines.

Pictures shall be taken at times scheduled at the convenience of the school principal, but in no event later than November 6, 2020. Photographers must deliver completed photographic packages to all participants by December 4, 2020.

PACKAGE #1 shall include, at a minimum, the following:

- A) Two (2) - 5" x 7" color print with folder
- B) Two (2) - 3 ½" x 5" or 4" x 5" color print with folder

**The photographer will photograph (headshot) each student to be used for Student ID's. All senior students are to be photographed with a basic head and shoulder yearbook session at the school for FREE.**

The successful photographer shall be required to provide the school with a book of photographs. The book shall consist only of the students for the respective school. This book shall be provided to the school principal when the students' packages are delivered to the school.

The successful photographer shall be required to take individual photographs of each staff member at the school and a group staff photograph at the school at no additional cost. The successful photographer shall be required to provide the school with a face book of all staff at no additional cost. If the proposer is willing to provide the staff with the opportunity to purchase a group photograph, please indicate the price with your Proposal. Staff will be offered the same opportunity to purchase their own individual photographs at the same cost as stated.

All photographers shall recognize that a charge of fifteen (15%) percent of gross sales will be collected from the successful photographer by the Meriden Public Schools.

The photographer must remit Five Hundred (\$500.00) Dollars with the Principal or his/her designee **on the day of picture-taking**. This remittance will be included as part of the school's fifteen (15%) percent of gross sales (pre-tax amount). It shall be either in cash or in the form of company check made payable to the school's individual activity fund. The balance due to the school shall be remitted no later than January 15, 2021. If the successful proposer does not remit the required Five Hundred (\$500.00) Dollars on day of picture-taking, the City of Meriden reserves the right to immediately obtain another vendor to complete this contract.

Pictures shall be in color and the school principal shall exercise the option to order either textured or smooth finished paper.

Photographs will be returned to the school sorted by grade and homeroom teacher.

Students shall be given the opportunity to order additional and/or enlarged photographs.

Bilingual scheduling notices for bulletin boards and for individual students shall be provided by the photographer and delivered to the school one week prior to the photograph session.

Bilingual announcement of availability of the photographs shall contain detailed procedures for purchasing photographs and additional and/or enlarged photographs. The photographer will provide the school four (4) 1" x ½" adhesive back record color prints of each student.

### **ANTICIPATED SCHEDULE**

Proposal Due Date	November 7, 2019
Contract Award Date	November 27, 2019
Forms to BOE for Review	December 17, 2019
Commence Work	Fall 2020

### **BASIS OF AWARD AND CRITERIA FOR EVALUATION:**

The award will be made to the photographer whose proposal is deemed to be in the best interest of the City of Meriden, taking into consideration, but not limited to, the following criteria:

- A. Affordable senior packages.
- B. Prior experience and expertise with other high schools and yearbook advisors.
- C. Quality of pictures taken, as evidenced by samples submitted.

D. Availability to attend school events that will be included in the yearbook.

E. Proven ability to take group photos including sports and other activities

PROPOSAL PRICES:

All prices proposed must include complete cost of delivery and all deliveries shall comply in every respect with all applicable laws of the Federal Government and the State of Connecticut. All prices and packages offered shall be valid for one year.

SAMPLES:

Photographers are required to submit samples of their work, ideally, pictures of children taken for other districts. Proposers must also submit a sample order form listing the sizes and quantity of photos offered, along with the price for each package option. The sample shall be in a sealed envelope properly marked or the identification on the outside and inside with the contents, the name of the photographer. The City of Meriden and the Meriden Public Schools will not be responsible for any samples submitted, and further reserves the right to mutilate or destroy any samples submitted whenever it may be deemed in the best interest of the City to do so for the purpose of comparison. For the high school yearbooks, the companies considered for award will be required to have sample yearbooks available for viewing during the evaluation process.

EMPLOYEES:

The City of Meriden and the Meriden Public Schools reserves the right to conduct background checks. Proposers must state on the Proposer's Qualifications Statement if any employees and/or subcontractors are registered sex offenders in any state. Because this service requires the photographer be on school premises and requires close interaction with students, the Meriden Public Schools will not execute an agreement with a company whose employees or subcontractors are registered sex offenders in any state.

CD'S

The Meriden Public Schools is requiring that all individual student's pictures be saved to a CD. Each photo shall be saved as a .jpg file. The CDs shall contain the files to be labeled with the student's name and student ID number. Teachers' photos do not need to be on a CD. This CD shall not be disseminated to any other municipality, school district or private company without the permission of the Superintendent of Schools.

The student ID number shall be provided by the student on their respective order form. On the sample order form there shall be a box for up to a ten (10) digit student ID number. Zeros shall be added prior to the student ID number. Example: student ID #6181 shall be labeled on CD as 0000006181 Smith, John. The school should be able to easily sort CD's by grade and homeroom teacher.

Price stated on proposal page shall be shown as a price per CD. If there is a cost for this, it shall be inclusive of all administrative costs, supply cost and other miscellaneous costs or other pre-approved system.

## FINANCIAL OBLIGATIONS

All financial records shall be maintained by the photographer and a record of all transactions shall be given to the Director of Business Services, no later than **January 15, 2021**. All company records shall be available for inspection by the Meriden Public Schools and/or its authorized representative.

Discounts may be provided by the photographer, but must be detailed in the proposal submitted. If a discount is offered, the photographer's brochure to parents must specify details.

The photographer is responsible for all monies collected and the City of Meriden hereby notifies the successful photographer of that responsibility. The photographer must accept cash, check, money order or debit/credit cards as payment.

A sample of all notices, order forms, delivery forms and any and all other records, forms or other items used in the activities under this contract shall be submitted to the school and to the Meriden Public Schools Business Office, 22 Liberty Street, Meriden, CT 06450 within twenty (20) calendar days following the award of the contract.

The photographer shall supply the principal with the name, address and phone number of the person to be contacted relative to any information concerning this contract. The person whose name is supplied shall be available to the principal during regular business hours.

## **INSTRUCTIONS TO PROPOSERS**

### **RFP020-10 MALONEY HIGH SCHOOL PHOTOGRAPHY**

#### **1. Receipt and Opening of Proposals:**

All Proposals shall be submitted in sealed opaque (non-see-through) envelopes clearly labeled with the Proposer's name, address, and the name of the Project for which the proposal is submitted. The words "PROPOSAL DOCUMENT" must appear on the envelope and the time and the date the submittal is due. If mailed, the sealed envelope containing the proposal, marked as described above, shall be enclosed in another envelope properly addressed for mailing. No responsibility will be attached to any City Representative or employee for the premature opening of a proposal not properly addressed and identified.

**2. Method of Proposal:** Proposers shall be certified or licensed, if appropriate, by the State of Connecticut, or state of appropriate jurisdiction. The City may make such investigations as it deems necessary to determine the ability of the proposer to perform the service, and the proposer shall furnish to the city all such information and data for this purpose as the city may request. The City reserves the right to reject any proposal if the evidence submitted by, or investigation of such proposer fails to satisfy the city that such proposer is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein. Conditional proposals will not be accepted.

**3. Addenda and Interpretations:** No interpretation of the meaning of the Request for Proposal will be made to any proposer orally. Every request for such interpretation should be in writing, e-mailed to [meridenpurchasing@meridenct.gov](mailto:meridenpurchasing@meridenct.gov) and to be given consideration must be received at least seven (7) days prior to the date fixed for the opening of proposals. Any and all such interpretations and any supplementary instructions will be in the form of written addenda to the specifications which, if issued, will be mailed by Certified Mail or e-mail to all prospective proposers at the respective address furnished for such purpose, not later than three (3) days prior to the date fixed for the opening of proposals, failure of any proposer to receive such addenda or interpretation shall not relieve any proposer from any obligations under their proposals as submitted.

**4. Subcontractors:** The proposer is specifically advised that any person, firm or other party to whom it is to award a subcontract under this contract must be acceptable to the City and that approval of the proposed subcontract award cannot be given by the City unless and until the successful proposer submits all information and evidence to the City regarding the proposed subcontractor requested by the City. Although the proposer is not required to attach such information and evidence to the proposal, the proposer is hereby advised of this requirement so the appropriate action can be taken to prevent subsequent delay in subcontract awards.

#### **5. Method of Award – Qualified Proposer:**

- (a) The City reserves the right to reject any or all proposals and may waive any informality.
- (b) In the event that there is a discrepancy between price written in words and in figures, the price written in words shall govern.
- (c) The City reserves the right to increase or decrease the scope of each item proposed upon at the same proposal price stated in the proposal form.
- (d) The City reserves the right to correct any award erroneously made as a result of a clerical error.

**6. Corrections:** Erasures or other changes in the proposal shall be explained or noted over the signature of the proposer.

#### **7. Obligation of Proposer:**

- (a) At the time of the opening of proposals, each proposer will be presumed to have read and to be thoroughly familiar with the specifications and other documents (including all addendum or addenda). The failure or omission of any proposer to receive or examine any form, instrument or



documents which has been sent to the address given by such proposer, or the failure of the proposers to familiarize themselves with the conditions relating to the specifications shall in no way relieve any proposer from any obligation in respect to the proposal.

(b) The proposer is responsible for submitting a proposal that will conform to all existing Federal, State of Connecticut, and City of Meriden statutes, ordinances, and regulations. Attention is called specifically to the state requirement relative to licensing of corporations and registrations of partnerships and fictitious names.

8. Patents: The proposer shall hold and save the City and its officers, agents, servants, and employees harmless from liability of any nature or kind, including cost and expenses for, or on account of, any patented or unpatented invention, process, article, or appliance manufactured or used in the performance of the contract, including its use by the City, unless otherwise specifically stipulated in the proposal documents.

9. Payments:

a) The City will make such payments to the proposer not less than 30 days following the approval of an invoice submitted for service provided.

b) Cash discounts offered must be for at least a period of 30 days to be considered in the awarding of contracts and discount periods shall be from the date of service, otherwise proposals should be net.

c) The City of Meriden is exempt from the payment of the excise taxes imposed by the Federal Government, and the Sales and Use tax of the State of Connecticut, under State Statute 12-412, such taxes should not be included in the proposal price.

10. Contract:

A contract will not be awarded to any corporation, firm, or individual who is in arrears to the City by debt or contract, or who is in default as security or otherwise by any obligation to the City.

The City of Meriden reserves the right to reject any and all proposals or quotations, to waive any discrepancies in the proposals, quotations, or specifications, when deemed to be in the best interest of the City and also to purchase any part, all, or none of the service(s) specified.

11. Non-Collusive Proposal Statement: All proposers shall be required to provide a signed non-collusive statement with all the public proposals as follows:

a) The proposal has been arrived at by the proposer independently and has been submitted without collusion with, and without any agreement, understanding, or planned common course of action with, any other vendor of materials, supplies, equipment or services described in the Legal Notice for Proposals, designed to limit independent proposals or competition, and:

b) The contents of the proposal have not been communicated by the proposer or their employees or agents to any person not an employee or agent of the proposer or its surety on any bond furnished with the proposal, and will not be communicated to any such person prior to the official opening of the proposal.

12. City of Meriden Code of Ethics:

The City of Meriden Code of Ethics, sections 21-1 through 21-15 of the City Code, are incorporated herein by reference and the terms of the Code of Ethics shall constitute a part of any contract or agreement entered into by the City as a result of this proposal as if those terms were set forth in such contract or agreement.

Proposers are specifically advised that the Code of Ethics prohibits public officers or employees, their immediate families and business with which they are associated from participating in any transaction which is incompatible with the proper discharge of official duties or responsibilities. Proposers are also advised that the Code of Ethics contain provisions with respect to paid contractors and former employees and officials.

**PROPOSERS SHOULD NOTE THAT CONTRACTS, AGREEMENTS AND PROPOSALS ENTERED**

INTO OR AWARDED IN VIOLATION OF THE CODE OF ETHICS ARE VOIDABLE BY RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MERIDEN.

Copies of the Code of Ethics may be obtained from the office of the City Clerk.

13. Assignment of Contract:

No contract may be assigned without the consent of the Purchasing Officer or her designee.

14. Insurance:

The Proposer shall provide and maintain a Certificate of Insurance indicating proof of Professional Liability (and/or Errors and Omissions Coverage), Loss of Valuable Papers and other required insurance as noted below, and is hereby made a part of this Agreement.

All insurance coverage shall be provided by the Proposer at no additional expense to the City. The scope and limits of insurance coverage specified are the minimum requirements and shall in no way limit or exclude the City from additional limits and coverage provided under the Proposer's policies.

The Proposer shall be responsible for maintaining the stated insurance coverage in force for the life of the contract with insurance carriers licensed and authorized to underwrite such insurance in the State of Connecticut.

The type and limits of insurance coverage shall not be less than the type and limits designated herein, and the Proposer agrees that the coverage or the acceptance by the City of Certificates of Insurance indicating the type and limits of insurance shall in no way limit the liability of the Proposer to any such type and limits of insurance coverage.

The insurance coverage hereinafter afforded by the Proposer shall be primary insurance, except when stated to apply in excess or contingent upon the absence of other insurance. The amount and type of insurance shall not be reduced by the existence of other insurance held by the City.

The Proposer shall not commence work under the terms of this contract until he has obtained the liability insurance coverage required by this article and has filed Certificates of Insurance on same with the City, and the City has approved the Certificates of Insurance and the represented coverage.

Each Certificate of Insurance shall include the following minimum pertinent information:

- \* Name of Insurance Carrier writing policy
- \* Name of Insured
- \* Address of Named Insured
- \* Description of coverage (Workers' Compensation certificates should evidence the state(s) of operation including Connecticut)
- \* Policy Periods (effective and expiration dates)
- \* Limits of Liability
- \* Brief description of operations performed and the property covered
- \* Name and address of certificate holder
- \* Authorized agents name and address
- \* Date and signature of the issuing agent (original only)
- \* All General Liability additional names insured endorsements
- \* All General Liability cross liability endorsements
- \* 30-day written notice provision

- \* A deletion of any disclaimer wording relative to providing the holder with notice of cancellation - example: “endeavor to” provide notice or wording to the effect the Carrier will not be responsible should notice not be furnished.

Each insurance policy (with the exception of Workers’ Compensation and Professional Liability) shall contain an endorsement including the City of Meriden as an Additional Insured, evidence of a Cross Liability endorsement so that each Insured’s interests are considered and treated separately in the case of claims between the insured, and an endorsement providing a 30-day Advance Notification to the City in the event of any material change, modification, cancellation, or non-renewal of insurance coverage.

During the course of execution of the work, whenever there is a lapse in the insurance requirements as stated herein, through cancellation, expiration, failure to renew or any other cause, the City shall order the cessation of all proposer activities until such time as the insurance requirements are complied with.

**Insurance Requirements:**

- a. The Proposer shall procure and maintain for the life of the contract \$1,000,000.00 BI/PD combined single limit **COMMERCIAL GENERAL LIABILITY COVERAGE**, written on an occurrence basis and minimally arranged to include the following coverage:
  - I. Premises/Operations
  - II. Products - Completed operations
  - III. Underground, explosion, and collapse hazard
  - IV. Contractual liability
  - V. Independent contractors
  
- b. The Proposer shall procure and maintain for the life of the contract \$300,000.00 BI/PD combined single limit **BUSINESS AUTOMOBILE LIABILITY COVERAGE**, written on an occurrence basis and minimally arranged to include the following coverage:
  - I. Non-owned automobile
  - II. Proposer’s Liability and Physical damage
  - III. All Proposer’s owned (private passenger and other than private passenger)
  - IV. Any Proposer’s automobile
  - V. All Proposer’s scheduled automobiles
  
- c. The Proposer shall procure and maintain for the life of the contract, State of Connecticut Statutory **WORKERS’ COMPENSATION AND EMPLOYER’S LIABILITY COVERAGE**, designed to indemnify all the Proposer’s employees in the event of occupational injury and/or disease.
  
- d. The Proposer shall procure and maintain for the life of the contract **PROFESSIONAL LIABILITY, MALPRACTICE, OR ERRORS AND OMISSION COVERAGE** protecting the Proposer against wrongful acts and liability arising from professional services. A \$1,000,000.00 single limit per claim and a \$1,000,000.00 aggregate per policy period shall be afforded by this coverage. The coverage shall be written on an occurrence form or may be written on a claims made basis.

PROPOSAL

RFP020-10

For: MALONEY HIGH SCHOOL PHOTOGRAPHY

For: MERIDEN PUBLIC SCHOOLS

Proposal Due by: November 7, 2019  
4:00 PM, Local Prevailing Time

Adam B Tulin, MPA  
Purchasing Officer  
Meriden Purchasing Department  
142 East Main Street, Room 210  
Meriden, CT 06450

The undersigned, \_\_\_\_\_, doing business in the City/Town of \_\_\_\_\_  
(Company Name)  
\_\_\_\_\_, in the State of \_\_\_\_\_, submits herewith, in conformity

with the general instructions, conditions and specifications the following:

**HIGH SCHOOL:  
PACKAGE # 1 FOR SCHOOL YEAR 2020-2021.**

**High School Package #1 shall include, at a minimum, the following:**

- A) Two (2) - 5" x 7" color print with folder**
- B) Two (2) - 3 1/2" x 5" or 4" x 5" color prints with folder**

**PRICE PER PACKAGE:**

\_\_\_\_\_ \$ \_\_\_\_\_  
Written Figures Dollars and Cents

**PRICE PER CD:**

\_\_\_\_\_ \$ \_\_\_\_\_  
Written Figures Dollars and Cents

**DISCOUNT OFFERED, IF ANY:**

\_\_\_\_\_ \$ \_\_\_\_\_  
Written Figures Dollars and Cents

**SUBMIT ALL OTHER PACKAGES PROPOSED, WITH QUANTITY, SIZE and  
TYPE OF PAPER, AS SPECIFIED, SEPARATELY.**

**Approximate number of days you plan on spending on site to take yearbook pictures,  
as specified: \_\_\_\_\_ School Days**

PROPOSAL PAGE for MALONEY HIGH SCHOOL PHOTOGRAPHY RFP020-10: Page 2:

Receipt of Addenda is Acknowledged:

No.: \_\_\_\_\_ Dated: \_\_\_\_\_

No.: \_\_\_\_\_ Dated: \_\_\_\_\_

Bidder: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Zip Code \_\_\_\_\_

By: \_\_\_\_\_

Name (Please Print or Type)

Title

Signature: \_\_\_\_\_

Dated: \_\_\_\_\_ Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail: \_\_\_\_\_

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**PLEASE NOTE:** All spaces must be filled in with figures or words or your proposal may be automatically rejected. Attach your Non-Collusive Proposal Statement, Statement of Proposer's Qualifications, This form, and all package details you are proposing.



PURCHASING DEPARTMENT  
ROOM 210 CITY HALL  
142 EAST MAIN STREET  
MERIDEN, CONNECTICUT 06450-8022

ADAM B. TULIN, MPA  
PURCHASING OFFICER

PHONE (203) 630-4115

SHALL BE SUBMITTED WITH PROPOSAL

## NON-COLLUSIVE PROPOSAL STATEMENT

### **PROPOSAL FOR: RFP020-10 MALONEY HIGH SCHOOL PHOTOGRAPHY**

The undersigned proposer, having fully informed themselves regarding the accuracy of the statements made herein certifies that;

- (1) The proposal has been arrived at by the proposer independently and has been submitted without collusion with, and without any agreement, understanding, or planned common course of action with any other vendor of materials, supplies, equipment or services described in the Request for Proposals, designed to limit independent proposing or competition, and;
- (2) the contents of the proposal have not been communicated by the proposer or its employees or agents to any person not an employee or agent of the proposer or its surety on any bond furnished with the proposal, and will not be communicated to any such person prior to the official opening of the proposal.

The undersigned proposer further certifies that this statement is executed for the purposes of inducing the City of Meriden to consider the proposer and make an award in accordance therewith.

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Legal Name of Proposer

---

Business Address

---

Please Print Name and Title of Person Authorized to Sign

---

Signature

---

Date

---

Phone Number  
& Extension

---

Fax Number

---

e-mail address

**STATEMENT OF PROPOSER'S QUALIFICATIONS FOR RFP020-10**

This Statement of Proposer's Qualifications is to be submitted by the Proposer at the time of the proposal. All questions must be answered and the data given must be clear and comprehensive. The proposer may submit any additional information he/she desires. It is understood that when the City has executed an Agreement, to which these General Conditions are a part, it is in part done upon the reliance of the answers provided herein by the Proposer or the agent of the Proposer.

1. Firm Name: \_\_\_\_\_ Year Established: \_\_\_\_\_

2. Permanent main office address: \_\_\_\_\_

3. Type of ownership: Minority Owned \_\_\_\_\_ Yes \_\_\_\_\_ No

4. If a corporation, where incorporated: \_\_\_\_\_

5. How many years have you been engaged in business under your present firm name? \_\_\_\_\_

6. List any employees and/or subcontractors that are registered sex offenders:  
\_\_\_\_\_  
\_\_\_\_\_

7. Personnel: Total \_\_\_\_\_ Proposed Subcontractors, if any: \_\_\_\_\_

8. Have you ever failed to complete any contract awarded to you? If so, where and why?  
\_\_\_\_\_  
\_\_\_\_\_

9. List similar work performed within the past Five (5) Years, Including the Name and Address of each Contact Person and Telephone Number and a dollar amount of contract. You must list at least five references, two (2) of which must be Connecticut Public School Districts:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. The undersigned hereby authorizes and requests any person, firm or corporation to furnish any information requested by the City of Meriden, in verification of the recitals comprising this Statement of Proposer's Qualifications.

Date: \_\_\_\_\_ Name of Proposer: \_\_\_\_\_

By: \_\_\_\_\_ Title: \_\_\_\_\_