

Please use the following guidelines to ensure that your application is complete.

- A minimum of six (6) feet wide throughway for pedestrian traffic must be maintained on all sidewalks.
- Safe social distancing space of six (6) feet must be maintained in all areas.
- Dining area should be close to the building- adjacent if possible- and placed away from, surrounding residential properties. No outdoor entertainment is allowed as part of a temporary permit.
- Patrons must have access to indoor restrooms, or provide temporary toilets if access is unavailable.
- Indicate whether food will be served with multi-use utensils (cups, plates, silverware) or single-use disposable utensils. (If single-use disposable utensils are used, a rodent proof outdoor covered garbage receptacle is required in outdoor dining area.)
- Describe the type of surface the outdoor dining will be set up on (concrete, asphalt, lawn, etc.)
- Describe the plan for cleaning food spills that can potentially attract rodents, flies and other pests to the outdoor dining area.
- Outdoor food preparation and bar service are strictly prohibited under the temporary permit. Outdoor food preparation requires additional health, building, and fire permits.
- If bus stations are set up in the outdoor dining area, a temporary hand wash sink is required.
- If outdoor dining area is not directly connected to food establishment, describe method of food protection dining service.
- If a generator is being used, please provide electrical appliances/lighting being used.
- If temporary outdoor heating units will be used, provide the manufacturer and model of the unit, type of heat and fuel source. Building and fire approval will be needed prior to use.
- No smoking or heating devices are allowed within a tent.
- If a tent will be used for outdoor dining, at least 2 separate circuits of lighting powered by commercial power (120v) are required to ensure that the tent does not go completely dark. Exit signs and emergency lighting must be provided at the exits if the occupancy of the tent is over 300 persons.
- Exterior grade temporary lighting shall be securely fastened to the tent structure.
- All tent installations shall meet CT Building and Fire codes

Indicate on the *plot plan* the location of the following:

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| <ul style="list-style-type: none">○ Tables and chairs (include exit aisles with minimum 44" clear width)○ Proposed dining area separation (fences/planters, etc.)○ Parking and/or To-Go pickup areas○ Routes of vehicle and pedestrian traffic flow○ Temporary outdoor bus stations (if used)○ Temporary outdoor hand wash sink (required for outdoor bus stations) | <ul style="list-style-type: none">○ Temporary site lighting (if used)○ Electrical power supply (generator or extension cord to GFCI protected outlet)○ Tent or shade structures (include size, specifics, and anchoring system) with dimensions to closest building○ Temporary outdoor heating units○ Temporary hand sanitizer stations○ Temporary signage○ Garbage receptacles |
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