

LEGAL NOTICE
THE CITY OF MERIDEN IS ACCEPTING SEALED PROPOSALS FOR
RFP018-02 Carrier for Medicare Supplement or Medicare Advantage Plan
FOR: City of Meriden, Human Resources Department

Requests for Proposals shall be submitted in the manner specified to the Purchasing Department, 142 East Main Street, Room 210, Meriden, CT 06450-8022 until the close of business **4:00 P.M.** on **August 16, 2017.**

The City will be accepting sealed Requests for Proposals, which are to be submitted in seven (7) complete sets, together with general information on the firms, the firm's brochure, along with a resume of key personnel who will be responsible for the daily activities in the various fields of expertise required to accomplish the project.

The City of Meriden and Meriden Public Schools are seeking proposals from qualified insurance carriers or third party administrators paying to administer its group Medicare Supplemental program for its Medicare-eligible retired employees and eligible spouses on either a fully insured or a self-funded basis. The anticipated effective date is January 1, 2018.

The successful firm shall have extensive, successful experience in providing such services.

RFP documents can be obtained via email. Send your request to purchasing@meridenct.gov.

The successful firm shall ensure that any appropriate licenses or certifications required by the State of Connecticut are maintained for the duration of service.

The firm must meet all municipal, state and federal affirmative action and equal employment opportunity practices.

Minority owned firms are invited to submit their qualifications independently or as a joint venture with other consultants for the entire assignment.

Additionally, all interested firms shall submit a detailed statement indicating the organizational structure under which the firm proposes to conduct business. Proposed sub-consultants, sub-contractors, joint ventures, etc. should be clearly identified. The relationship of any "parent" firm with any of the parties concerned must be clearly defined.

Request for Proposals received after the date and time specified shall not be considered and shall be returned unopened.

The City of Meriden reserves the right to reject any or all Requests for Proposals and to accept any or all Requests for Proposals, if it is deemed to be in the best interest of the City of Meriden.

Wilma C. Petro, CPPB, C.P.M.,
Purchasing Officer,
City of Meriden

Dated: July 22, 2017