

May 6, 2019

**VACANCY ANNOUNCEMENT
PROMOTION/ TRANSFER**

VACANCY: Water Distribution Supervisor – Water Division
Full Time - 40-hour work week

SALARY: 37G \$29.41 to \$43.79 (hired before 7/1/2003)
\$29.41 to \$42.10 (hired after 7/1/2003)

NATURE OF WORK: **Please Read the attached Job Description.**

QUALIFICATIONS: Considerable experience in water main construction, maintenance and repair activities. Graduation from a standard high school or vocational school. Must possess State of Connecticut Department of Health Distribution Operator 3 Certification.

HOW TO APPLY: Applications for promotion/transfer are available in the Human Resources Department, City hall, Room #235. Office hours are Monday through Friday, 8:00 a.m. to 5:00 p.m.

LAST DATE TO APPLY: Until Filled.

Water Distribution Supervisor

Nature of Work

This is supervisory work in the construction, maintenance, and repair of the municipal water distribution system.

Work involves responsibility for maintaining efficient water service to consumers through the supervision of personnel engaged in the construction, maintenance and repair of water mains, hydrants, and service connections. Assignments usually consist of general oral and written directions and designs of new work. Matters of policy are determined by and general supervision is received from departmental superiors. Work is periodically inspected by the Superintendent Operations or Director who daily advise and assist in planning the work, but the Supervisor exercises independent judgment in carrying out the work and is held responsible for achieving desired results.

Examples of Work

Assigns, plans, supervises, and inspects the work of employees engaged in the construction, maintenance and repair of water mains, service to the curb line, fire hydrants, valves, and related appurtances.

Estimates material and equipment needs; keeps work time and material records and makes records of work performed.

Responds to various complaints relating to water distribution service conditions.

Performs related work as required.

Desirable Knowledges, Abilities, and Skills

Considerable knowledge of the materials, methods, practices and equipment used in the construction, maintenance and repair of water distribution systems.

Considerable knowledge of the occupational hazards and safety precautions of the work.

Considerable knowledge of the principles of plumbing and hydraulics as related to the work.

Ability to plan and supervise labor operations.

Ability to establish and maintain effective working relationships with employees and the general public.

Water Distribution Supervisor

Desirable Knowledges, Abilities, and Skills (cont.)

Ability to keep records and prepare reports.

Ability to estimate time and materials for work projects.

Desirable Experience and Training

Considerable experience in water main construction, maintenance and repair activities;
Graduation from a standard high school or vocational school.

Must possess State of Connecticut Dept. of Health Distribution Operator 3 Certification