City of Meriden, Connecticut

Department of Human Resources

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VACANCY ANNOUNCEMENT

VACANCY: Laborer's Helper – Parks Department
Full Time - 40 Hour Work Week

SALARY: $18.65

NATURE OF WORK: **PLEASE READ THE ATTACHED JOB DESCRIPTION**

QUALIFICATIONS: Must possess high school diploma or GED. State of CT driver's license desirable. Some experience in performing manual work.

HOW TO APPLY: Apply on line at https://tinyurl.com/meridencareers and you can e-mail your resumes/applications to humanresources@meridenct.gov. Walk-in applications are also available in the Human Resources Department, City Hall, 142 East Main Street.

LAST DATE TO APPLY: Open until filled

E.O.E.

Laborer's Helper

General Statement of Duties:

This is an entry level position within the Parks/Recreation/Public Buildings, Divisions of Parks and Public Buildings. The purpose of this position is to provide the opportunity for the selected candidate to begin to understand the operations of these three divisions.

Supervision Received:

Work is performed under the immediate supervision of a laborer, maintainer, operator, crew leader or park foreman.

Illustrative Duties:

Perform general maintenance activities at city Parks and Public Buildings including floor washing, bathroom cleaning, replenishing supplies, sweeping etc.

Cleaning of vehicles.

Shoveling snow.

Cutting and Trimming of grass in Parks and Public Lands.

Cleaning of brush and vegetation.

Cleaning and Maintaining of downtown.

Minimum Qualifications:

This position requires the employee to have the physical strength to perform the work required of this position.

Knowledge, Skill and Abilities:

Ability to understand and follow oral and written instructions.

Ability to effectively communicate.

Ability to follow directions.

Ability to adjust to ever changing work activities.

Physical strength to do heavy manual labor and work under adverse weather conditions.

Basic knowledge of small hand tool and equipment associated with janitorial type work.

Laborer's Helper

Experience and Training:

Must possess either a high school diploma or GED. State of CT driver's license desirable.

Note: This job description is not nor is it intended to be a complete statement of all duties, functions and responsibilities which comprise this position.