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Director of Human Resources

City of Meriden, Connecticut

Department of Human Resources

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October 31, 2024

VACANCY ANNOUNCEMENT PROMOTION/TRANSFER

VACANCY: Electronic Technician II – Public Works Department
Full Time – 40 hours per week

SALARY: 31J - \$33.22 to \$47.93 per hour (hired before 7/1/03)
\$33.22 to \$45.10 per hour (hired after 7/1/03)

NATURE OF WORK: IMPORTANT – Please read complete job description attached.

QUALIFICATIONS: Graduation from high school or technical school plus 2 years of experience in electrical or electronic systems servicing and repair.

Special Requirements

Must hold an E-I Electrical License
Commercial Driver's License (CDL-B) preferred
Air brakes endorsement required within 6 months of hire
Traffic Signal Technician certification required within 12 months of hire

**This position is subject to call in's

HOW TO APPLY: Applications for promotion/transfer are available in the Human Resources Department. Office hours are Monday through Friday, 8:00 A.M. to 5:00 P.M.

LAST DATE TO APPLY: November 8, 2024

E.O.E.

Electronic Technician – II

General Description

This is responsible technical work in the installation, repair and maintenance of electronic equipment and electrical systems.

Work involves responsibility for ensuring the proper operation, maintenance and repair of traffic signals, streetlights, traffic control symbols and devices and other electronic and electrical systems required for the safe operation of Public Works operations. Duties include maintenance, reporting, servicing, repairing and assisting in the installation of traffic signs and markings and performing various electrical installations and repairs. Responsible for making standard technical decisions. The work requires that the employee have considerable knowledge, skill and ability in the repair and servicing of electronic and electrical systems.

Supervision Received

Works under the general supervision of the Director of Public Works or designee.

Examples of Duties

Receives operating and service requests pertaining to various operating systems.

Analyzes complaints and determines course of action.

Performs routine system maintenance and performs inspections and documents completed work.

Investigates system malfunctions and prepares summary reports and recommendations.

Performs duties in all weather conditions and varying heights. Use of aerial lift may be required.

Assists in the installation, repair and maintenance of street lighting.

Assists in the installation, maintenance and repair of traffic signals.

Assists in the maintenance and replacement of MUTCD identified traffic control measures.

Assists in the installation and making of traffic signs.

Electronic Technician – II (continued)

Examples of Duties (continued)

Performs various electrical installations and repairs.

Performs related work as required.

Knowledge, Skills and Abilities

Considerable knowledge of the operation and maintenance of electronic and electrical systems.

Good knowledge of the tools, materials, methods, and practices of the electronic and electrical trade(s).

Considerable ability in the repair and servicing of signal, lighting and traffic control systems.

Good ability to make time and materials estimates.

Good ability to make traffic studies for signals.

Good ability to understand and work from sketches or plans and to follow oral and written instructions.

Good ability to direct the efforts of co-workers.

Good ability to establish and maintain effective working relationships with co-workers, superiors, citizens and other City departments.

Qualifications

Graduation from high school or technical school plus 2 years of experience in electrical or electronic systems servicing and repair.

Electronic Technician – II (continued)

Special Requirements

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