City of Meriden, Connecticut

Department of Human Resources

Josephine Agnello-Veley
Director of Human Resources

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July 26, 2023

Traffic Operations Manager
Public Works Department
Full Time – 40 hours per week

Work involves responsibility for the installation and maintenance of traffic signals, street lights, regulatory (and other) street signs, roadway line striping and pavement markings, and alarms.

Duties include staff supervision, coordination and implementation of plans for traffic improvements, technical assistance and budget preparation under the direction of immediate supervisor. This position has the responsibility for making standard technical supervisory decisions. The work requires that the employee have considerable knowledge, skill and ability in the electrical trade as it pertains to traffic and alarm systems.

Qualifications: An associate's degree in civil engineering, electronics or traffic engineering plus six years of experience in traffic operations including three years as a supervisor, or an equivalent combination of education and qualifying experience substituting on a year-for-year basis.

Special Requirements:

E II Electrical License, is preferred.

Rate of Pay: $34.65 - $45.64

Apply on line at https://tinyurl.com/meridencareers or you can e-mail your application/transfer form to humanresources@meridenct.gov. Applications are also available in the Human Resources Department, City Hall, 142 East Main Street.

Open until filled.

E.O.E.

Traffic Operations Manager

General Description:

This is responsible technical and supervisory work in traffic operations.

Work involves responsibility for the installation and maintenance of traffic signals, street lights, regulatory (and other) street signs, roadway line striping and pavement markings, and alarms.

Duties include staff supervision, coordination and implementation of plans for traffic improvements, technical assistance and budget preparation under the direction of immediate supervisor. This position has the responsibility for making standard technical supervisory decisions. The work requires that the employee have considerable knowledge, skill and ability in the electrical trade as it pertains to traffic and alarm systems.

Supervision Received:

Works under the direction of the Director of Public Works-Engineering or his designee.

Examples of Duties:

Coordinates and implements plans for traffic improvements

Supervises a small staff. Assigns work, monitors progress, evaluates performance, and maintains personnel, payroll and attendance records.

Directs staff and provides technical expertise in the installation and repair of traffic signals, street lights, roadway signage, pavement markings and line striping, and alarms.

Maintains records for alarms and light testing.

Prepares unit budget, orders materials and initiates payment.

Correlates and compiles data in conjunction with traffic studies. Assists in preparation of traffic investigations, studies, reports and designs, including traffic signals, signs and markings.

Oversees and installs all phases of electrical construction.

Maintains all necessary permits.

Prepares a variety of reports, correspondence and records.

Traffic Operations Manager

Examples of Duties: (cont.)

Responds to emergencies on a 24 hour on call basis.

Performs related work as required.

Knowledge, Skills and Abilities:

Considerable knowledge of traffic regulations.

Considerable knowledge in the repair and maintenance of traffic signals, street lights and alarm systems.

Considerable knowledge of the tools used in the electrical trade.

Considerable knowledge in the care and the use of the aerial platform.

Considerable knowledge in the use of the traffic computer system.

Good knowledge of traffic engineering.

Considerable ability to plan and supervises work.

Considerable ability to establish and maintain effective working relationships with subordinates, associates, supervisors, other city departments and the general public.

Qualifications:

An associate's degree in civil engineering, electronics or traffic engineering plus six years of experience in traffic operations including three years as a supervisor, or an equivalent combination of education and qualifying experience substituting on a year-for-year basis.

Special Requirements:

E II Electrical License, is preferred.