



Meriden Department of Health and Human Services

Meriden Youth Services

Community Mini-Grants 2022-2023

LAST DAY TO SUBMIT A MINI-GRANT IS APRIL 30, 2023!

The Meriden Department of Health and Human Services, Youth Services office, is offering support to local, **youth-developed and youth-led activities** that align with the mission of mobilizing youth and community partners to create safe, healthy, vibrant, engaged environments where Meriden youth and families can thrive.

Awards:

We have a total of \$10,000 to provide up to twenty (20) grants of \$500 each to Meriden youth (age 18 or under) to work with a recognized community organization on a project they feel would benefit the Meriden community. We know our youth have great ideas to make Meriden a better place to live, work, and play – and we want to fund them!

Eligibility:

Youth – you are the leader on this project! We ask that activities be planned and done by Meriden youth. The youth and project must be sponsored by a recognized community organization or business that serves Meriden. We will need a completed W9 for the organization/business with the application. Awards are given out until our budget is expended. We may call or email the organization/business for clarification on project activities or the budget.

Requirements:

Here is what we require from you if you are awarded:

- Spend the grant funds and complete activities by Friday, June 3, 2023.
- Submit a final report and 2 pictures of the activity to us by Friday, June 3, 2023 (see attached report).
- Mention the support of the Meriden Department of Health and Human Services, Youth Services office, in all print and online materials.
- Funds must directly support project activities. No more than \$50 of the award can be used for refreshments. Funds cannot be used to pay the adult supervisor(s) or youth. No scholarships, and no gift cards can be purchased with the funding. Save receipts, we may ask for them.

** If all funding requirements are not met, this may result in ineligibility for future funding*

Directions:

Please use the attached application. You can request a Word document by emailing edemerchant@meridenct.gov. The completed, signed application can be mailed or dropped off to:

Meriden Department of Health and Human Services
Attn: Youth Services/Public Health Educator
165 Miller Street
Meriden, CT 06450

You can also email your application to edemerchant@meridenct.gov. For more information, please email Elizabeth DeMerchant, Public Health Educator, at edemerchant@meridenct.gov or call her at 203-630-4288.

Meriden Youth Services Community Mini-Grant
2022-2023 Application Cover Page – DUE BY APRIL 30, 2023

Application Due Date: Rolling Applications through 2022-2023 Fiscal year

Award Announcements: On-going

Project Name: _____ **Amount Requested:** _____

The undersigned have read the application narrative, believe the information is accurate and agree to the following requirements of this community mini-grant:

- Spend the grant funds and complete activities by Friday, June 3, 2023.
- Submit a final report and 2 pictures of the activity to us by Friday, June 3, 2023 (see attached report).
- Mention the support of the Meriden Department of Health and Human Services, Youth Services office, in all print and online materials.
- Funds must directly support project activities. No more than \$50 of the award can be used for refreshments. Funds cannot be used to pay the adult supervisor(s) or youth. No scholarships, and no gift cards can be purchased with the funding. Save receipts, we may ask for them.

** If all funding requirements are not met, this may result in ineligibility for future funding*

Name of Youth: _____ Signature: _____

Address: _____

Email: _____ Telephone: _____

Name of Adult Advisor: _____ Signature: _____

Address: _____

Email: _____ Telephone: _____

Name of Sponsoring Organization: _____

Address: _____

Telephone: _____

REMEMBER – SUMBIT A W-9 with your application!

**Meriden Youth Services Community Mini-Grant
2022-23 Mini-Grant Report
(2 pages)**

Grant Report Due By June 17, 2023

(Fill this out after your finish your project)

Project Name: _____

Youth Leader: please answer the following questions:

1. What was the most rewarding part of your project?

2. What was the most challenging part of your project?

3. What did you learn about your community or neighborhood from doing your project?

Meriden Youth Services Community Mini-Grant 2022-2023 Mini-Grant Report Table – Due by June 17, 2023

Grant reports help us let our community know about the good work you did!

Project Name: _____

Sponsoring Organization: _____

Name of Youth Leader(s): _____

Date(s) of project activities:	
Location(s) of project activities:	
Total number of hours planning/evaluating your project:	
Total number of hours doing your project:	
Total number of youth participants (actual or estimate):	

Total cost of project activities (total expenses)	\$	For publications, number of copies distributed:	
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Please attach 2 pictures of your project in action! These pictures will be featured in our final grant report and in our Department’s annual report. Pictures may also be posted on our social media.

You can mail or email your finished report to:
 Mail: Meriden Department of Health and Human Services
 Attn: Youth Services/Public Health Educator
 165 Miller Street, Meriden, CT 06450

Questions? Call Elizabeth DeMerchant at 203-630-4288 or edemerchant@meridenct.gov if you have any questions about this report.