



**CITY OF MERIDEN  
DEPARTMENT OF HEALTH & HUMAN SERVICES**

**ITINERANT VENDOR LICENSE PROCEDURES**

1. All itinerant vendors applying for a food service license must complete a food service application, obtain required signatures from city departments (i.e., Zoning Department), and schedule a vehicle inspection with this department.
2. No open style food carts are permitted. All food preparation, storage, display and service areas must be enclosed (i.e., floors, walls, ceiling).
3. All food service equipment must be commercial grade, NSF approved or equal.
4. In addition to a full inspection, all vehicles must have the name of the business and town of origin displayed. All letters must be at least 2 inches high.
5. Itinerant vendors performing food preparation must provide a three-bay sink and a separate handwashing sink. Both sinks must have hot and cold running water. Hot water must be a minimum of 110° F.
6. Upon completion of a satisfactory inspection, a food service license will be submitted to the Director of Health for approval. (All class 3 and class 4 vendors must comply with the Health Department's *Qualified Food Operator* policy.)
7. A copy of the original food service license will be issued to the vendor. The vendor is then required to complete the Police Department's vendor permit process, which includes proof of an insurance bond and submission of the food service license (copy of original).
8. Once the Police vendor permit is issued and a copy of the permit forwarded to the Department of Health, the vendor will then receive the original food service license.
9. The food service license is valid for the calendar year issued and is not transferable.

Rationale: CT Public Health Code, sec. 19-13-B48  
Code of the City of Meriden, Chapter 112