



City of Meriden, Connecticut
Program Year 44 Annual Action Plan
Year Four of Five-Year Consolidated Plan (2015-2019)

Prepared by the Economic Development Department

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Meriden's (the "City") Program Year 44 Annual Action Plan (the "Plan") is the fourth plan created under its 2015-2019 Consolidated Plan for Housing and Community Development, and offers strategies and anticipated outcome indicators to address housing and non-housing community development needs, principally of low- and moderate-income persons. The goal of the Consolidated Plan and subsequent Annual Action Plans is to achieve viable community development by providing decent housing; a suitable living environment; and expanded economic opportunities for primarily low- and moderate-income persons. The Consolidated Plan promotes citizen participation and collaboration while consolidating planning, application and reporting requirements for the City's U.S. Department of Housing and Urban Development ("HUD") entitlement programs.

The Economic Development Department is the lead agency in Meriden's consolidated planning process and is also responsible for the formulation, preparation and development of each year's Annual Action Plan. Meriden's City Council has the ultimate responsibility for the allocation of Community Development Block Grant ("CDBG") Program funds. Overseeing the implementation of projects related to housing and community development are two committees of the Meriden City Council: 1) Economic Development, Housing and Zoning, and 2) Human Services. The Housing Authority of the City of Meriden has the authority and responsibility for coordinating and implementing Public Housing projects referenced in this plan. The Council of Neighborhoods coordinates various neighborhood association activities referenced in this plan. The Community Development Manager and Grant Administrator is responsible for coordinating the CDBG activities and gathering information- and data from all of the organizations and City departments involved in the City's housing and community development activities.

Low- and moderate-income definitions used in this Plan are determined by HUD and are subject to change from program year to program year. Households with income less than 80% of the area median income ("AMI") fall within the "target income" for purposes of the goals, objectives, and strategies of the Plan. In addition, census block groups where 51% or more of the households have income less than 80% of AMI are referred to as "CDBG target areas" for purposes of the CDBG program.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The City's Program Year 44 Annual Action Plan was developed through collaboration with housing, health and social service providers and public agencies, and other entities, including those focusing on services to children, elderly persons, persons with disabilities, homeless and chronically homeless persons, as well as businesses, developers and community organizations. A local survey conducted as part of the Consolidated Plan process provided insight into community priorities. Overall, youth services, economic development, quality of life improvement and poverty reduction were identified as priority issues. Priority needs related to housing included single-family housing, homeless emergency shelter, energy assistance and first-time homebuyer assistance. For economic development, job retention or creation and employment training were rated as important. For community service needs, youth, poverty reduction and anti-crime programs were rated the highest. In terms of infrastructure, flood control and street improvements were the key issues. Lastly, for special needs services, neglected/abused children, the mentally disabled, domestic violence victims and substance abusers were identified as target populations. These issues and needs, along with others, are discussed below.

In this Plan, "very low-income" refers to households earning 0% - 30% of the median family income; "low-income" refers to households earning more than 30% and less than 50% of the median family income; and "moderate-income" refers to households earning between 50% and 80% of the median family income. Based on the five year American Community Survey data from 2009 - 2013, of Meriden's total households, 16 % were very low-income, 16% were low-income, and approximately 19% were moderate-income. The City will direct its Community Development Block Grant funding to implement and support programs that serve the moderate-, low- and very low-income households and areas in the City, as well as its other most vulnerable citizens.

Meriden continues to experience a number of housing problems, notably "cost burdened" households. Households with "moderate" cost burden pay between 30% and 50% of their income for housing costs, and households with "severe" cost burden pay over 50% of their income. In Meriden, 76% of very low-income households were cost burdened in some way, with 65% being severely cost burdened. For low-income households (earning 30%-50% of median income), 53% spent between 30% and 50% of their income on housing costs, and 29% paid more than 50%.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Meriden made significant progress toward meeting its strategic plan objectives during Program Year 42 (Program Year 43 is still ongoing at the time of publication of this Plan). During

Program Year 42, the City spent approximately \$144,000 on public services and facilities, \$332,000 on housing related activities, and \$114,000 on administration. Limited financial resources make it difficult to address all community needs and strategic plan objectives in one program year. In allocating its CDBG resources, the City of Meriden prioritizes its funding to support projects that benefit its low- and moderate-income target areas; low- and moderate-income households most in need of public services; and its youth and elderly populations. During Program Year 42 (and in the ongoing Program Year 43) Meriden funded projects that directly addressed several specific strategic plan objectives, including housing, suitable living environment, and economic opportunity.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City met citizen participation requirements in drafting its Annual Action Plan by conducting public outreach and encouraging citizen comment, including: a request for funding proposals document published on the City's website detailing key dates, past use of CDBG funds by the City of Meriden, and Consolidated Plan goals/outcome indicators; offering scheduled technical assistance sessions (as needed and requested by applicants) during the CDBG application process; the provision of public hearings, held on March 14, 2018, March 28, 2018 and May 1, 2018 allowing citizens and community stakeholders to comment on the allocation of funding and the CDBG process in Program Year 44; a 30-day public comment period on the PY44 Action Plan; City Council testimony on and approval of the proposed program of activities and the final budget for PY44; and public comment on the City's program performance. As part of the Plan development process and as part of on-going housing and community development efforts, the City coordinates with local non-profits, state agencies and other organizations in the implementation of its programs to ensure the greatest impact in addressing community needs.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Comments were received at the three public hearings held through the months of March and May. These comments are summarized in Section AP-12 Participation – 91.105.

Written comments that were received during the 30-day Public Comment period are included in the Citizen Participation Comments attachment to this Annual Plan. Comments received dealt with changes in funding requested by an applicant as well as commentary on the Meriden Match Façade Rehabilitation Program. Both comments were passed along to the City Council for their review and consideration prior to their action on the Program Year 44 Annual Plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

All written comments that were received were sent to the City Council for their review prior to their action on the Program Year 44 Annual Plan.

7. Summary

The City of Meriden, through its City Council, public participation process, and non-profit community partners, has crafted an Annual Action Plan for Program Year 44 that seeks to provide residents of the City of Meriden – especially those who are the most vulnerable – with access to services and programming that offer a better quality of life, and that will build capacity in the programs being funded.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	MERIDEN	Economic Development Department

Table 1 – Responsible Agencies

Narrative (optional)

The designated lead agency for overseeing the development and implementation of the Consolidated Plan and Annual Action Plans is the City's Economic Development Department. The Community Development Manager and Grants Administrator is primarily responsible for coordinating services of public, private, and non-profit entities, and activities related to housing and community development.

Meriden's City Council has responsibilities for the administration and allocation of CDBG funds. Two committees of the Meriden City Council oversee the implementation of projects related to housing and community development: Economic Development, Housing, and Zoning; and Human Services. The Housing Authority of the City of Meriden has the authority and responsibility for coordinating and implementing public housing projects referenced in this Plan. The Council of Neighborhoods coordinates various neighborhood association activities.

The Community Development Manager and Grants Administrator of the City of Meriden is responsible for the coordination, oversight and general monitoring of all activities funded with CDBG. In addition, the CDBG program is staffed with an Administrative Secretary who assists in application intake, contract management, financial management and general file maintenance. As administrator of the CDBG funds, the Community Development Manager and Grants Administrator ensures compliance with Federal regulations through review of grant application funding requests, recipient contracts, quarterly performance reports, and subgrantee monitoring. All financial transactions are conducted through the City's Finance Department, and are subject to the annual audit of the City's municipal finances.

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The Citizen Participation Plan (included in the Appendix) sets forth the City's policies and procedures for citizen participation in the development of Meriden's Consolidated Plan and Annual Plan documents.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

Several steps were taken to ensure coordination between public and private housing, health, and social service agencies during the current program year. Each of these steps helped facilitate the exchange of information between the City and those providing critical services. The following details the planning process to enhance coordination amongst agencies and the City:

- The Community Development Manager and Grants Administrator met with sub-recipients in person during the program year. Sub-recipients are required to attend the initial CDBG public hearing at which all sub-recipients present a summary of their programs and activities, thereby providing a forum for organizations and City stakeholders to be informed as to programs and activities carried out by non-profit applicants/service providers.
- The Community Development Manager and Grants Administrator participated in and monitored several ongoing activities resulting in enhanced cooperation and coordination between the City and private and non-profit entities working to promote and develop affordable and special needs housing.
- City staff and members of the City Council review, assess and make funding determinations based on need, as determined by the community, and allocate funds in a manner that aims to avoid duplication and connect eligible individuals and households with the specific services they need.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Through its applicant organizations, the City aims to provide social and supportive services that address the needs of persons at risk of homelessness. Specifically, the Women and Families Center's "Project REACH" program targets runaway, homeless and at-risk youth throughout the City of Meriden and offers services aimed to get them off the streets and into safe, stable living environments. The Meriden Soup Kitchen also addresses immediate needs of the homeless and those at-risk of homelessness by connecting them with critical services. Programs like the Change the Play Meals and New Opportunities

Security Deposit Program aim to assist low- and moderate-income persons and families who are one financial setback away from homelessness.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Not applicable.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Meriden City Council
	Agency/Group/Organization Type	Civic Leaders
	What section of the Plan was addressed by Consultation?	Public Housing Needs Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Economic Development Department relies heavily on the City Council, through its Human Services Committee, to guide the annual allocation process. Through public meetings and hearings, the Human Services Committee directs resources to the areas of greatest need.

Identify any Agency Types not consulted and provide rationale for not consulting

Not applicable.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care		
Choice Neighborhood Plan	Housing Authority of the City of Meriden and City of Meriden	Similar goals, only with a limited geographic scope in the Choice Neighborhood Plan.
City of Meriden Plan of Conservation & Development	City of Meriden	Goals are more comprehensive in scope as they address the entire City, but there are many common themes, including promoting economic/transit oriented development and preserving and enhancing existing housing

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Come Home to Downtown, Act II	City of Meriden & CT Main Street Center	The Come Home to Downtown plan is focused primarily on attracting and supporting businesses to a key corridor in the City's downtown. This planning effort informed the public facilities portion of the Strategic Plan.
CTNext Innovation Places Program	Midstate Chamber of Commerce	The Innovation Places Program is focused primarily on attracting and supporting businesses to the City of Meriden. This planning effort informed the public facilities/economic development portions of the Strategic Plan.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City followed its Citizen Participation Plan (included in the Action Plan as "Appendix B") in soliciting citizen input for its Program Year 44 Annual Action Plan. Three public hearings were conducted so that the applicant organizations and members of the public could offer input into how proposed programming fit with the City's Consolidated Plan. A 30-day Comment period was also held during which citizens could submit written comments on the draft Annual Action Plan. Members of the public were also invited to share their thoughts and ideas as to how Meriden's CDBG funding could best serve the community and its needs.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Interested potential applicants and City residents interested in participating in planning process	37 total applications received.	No comments received.	No comments received.	http://www.meridenbiz.com/resources/community-development-block-grant/

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	Non-targeted/broad community	Mandatory public hearing for all CDBG applicants held at the Meriden Senior Center on March 14, 2018. 23 applicant speakers; 5 City Council members; 2 City staff present.	Applicants explained their proposals for PY 44; No other comments were received.	Not Applicable.	http://www.meriden2020.com/news/public-hearing-meridens-cdbg-annual-action-plan-for-program-year-44/

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Hearing	Non-targeted/broad community	Public Hearing held on March 28, 2018 at Meriden City Hall with City staff and City Council members and City residents interested in offering input PY44 AAP; 4 City Council members, 3 City staff, and 6 members of the public attended.	The comments received were in favor of specific applications submitted by Construction Workforce Initiative, Casa Boricua, Middlesex Community College, Franciscan Home Care, Catholic Charities, and the City of Meriden Match Program.	Not Applicable.	

4	Internet Outreach	Non-targeted/broad community	Public notice of Draft Annual Action Plan availability for 30-day public comment period noticed in Meriden Record Journal on April 5, 2018. Additionally noticed on the City website and the Meriden Economic Development Department's website. Draft Annual Action Plan was available for review at Meriden City Hall, on the City's website, and on the Economic Development Department's	Two written comments were received. Comments received dealt with changes in funding requested by an applicant as well as commentary on the Meriden Match Facade Rehabilitation Program. Both comments were passed along to the City Council for their review and consideration prior to their action on the Program Year 44 Annual Plan. Written comments	Not Applicable.	https://www.meridenct.gov/government/city-manager/community-development/ http://www.meridenbiz.com/resources/community-development-block-grant/
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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
			website from April 6, 2018 - May 6, 2018.	that were received during the 30-day Public Comment period are included in the Citizen Participation Comments attachment to this Annual Plan.		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Public Hearing	Non-targeted/broad community	Public Hearing held on May 1, 2018 at Meriden City Hall with City staff and City Council members and City residents interested in offering input PY44 AAP; 4 City Council members, 4 City staff, and 2 members of the public attended.	Comments received were in support of two programs that applied for funding in PY44. Those two programs were Change the Play - Meals and the Franciscan Home and Hospice Care.	Not Applicable.	
6	Public Meeting	Non-targeted/broad community	Public Meeting of the Meriden City Council on May 7, 2018 to approve the Program Year 44 Annual Action Plan.	No Comments Received.	No Comments Received.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Expected annual allocations for Program Year 44 have been confirmed, as HUD made available municipal entitlement award amounts on the HUD Exchange on May 7, 2018. The City received a formal letter, dated May 1, 2018, announcing its allocation for the program year during the week of May 14, 2018.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,053,112	0	38,527	1,091,639	1,053,112	Expected amount available for the next year is adjusted and prorated to assume level funding over the remainder of the Consolidated Plan period. The actual amount of funding available in total for PY 44 is \$1,091,638.54. IDIS automatically rounded this amount to \$1,091,639.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - federal	Housing	276,570	0	0	276,570	100,000	This is our Neighborhood Preservation Program (NPP) Revolving Loan Fund (RLF). The amount listed is the amount that is in the RLF as of submission of this annual plan. The actual amount in the account is 276,569.98, but IDIS does not allow for anything but whole numbers to be entered in this section. See Discussion for more information. The amount expected for the remainder of the Consolidated Plan assumes more loans will be issued than received back in payment.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City makes efforts to leverage federal and state agency resources to meet the needs identified in its Consolidated Plan. The City has secured a Section 108 Loan of \$1,500,000 to leverage a \$300,000 DECD Brownfields Pilot grant and \$400,000 in U.S. EPA Brownfields funds to complete demolition and environmental remediation of the former Insilco Factory H building at 77 Cooper and 104 Butler Streets. Redevelopment of the Meriden Green, Meriden Transit Center, and Factory H areas are currently being facilitated with HUD Challenge Grant funding. The Challenge Grant is funding a Transit Oriented Design plan for these areas and the acquisition of buildings for redevelopment into mixed commercial and residential uses. The TOD plan was completed in Program Year 37 and activities are underway in support of the TOD and Meriden Green project implementation. Additionally, the City has received a \$2,000,000 grant and \$2,000,000 loan from the Connecticut Department of Economic and Community Development, and a \$200,000 EPA Brownfields Grant for the remediation of the vacant Meriden Wallingford Hospital at 1 King

Place. This structure is slated to be turned into mixed-use market rate development, with funds for the conceptual site reuse plan coming from a \$100,000 DECD Brownfield Area-wide Revitalization Planning Grant.

The Economic Development Department has submitted one (1) CDBG proposal in Program Year that is designed to leverage outside funding and human capital in order to implement ongoing downtown redevelopment plans. The Meriden Match Façade Rehabilitation Program will provide small forgivable loans to business owners who will match the funding with their own investment. The funding can be used by property owners and business owners to make physical improvements to the exterior façade of their building. The proposal will provide an additional \$136,786 in funds to support this program, which is currently being operated by the Economic Development Department, with assistance from the Midstate Chamber of Commerce and MEDCO. The City is currently reviewing five (5) applications that would essentially exhaust the funding allocated in PY 43. The Economic Development Department is aware of many other businesses and property owners interested in applying for funding through the program. The City's goal is to leverage \$100,000 through the match requirement. The City also plans to apply for an Urban Grant from the State of Connecticut in order to leverage an additional \$200,000 through this program.

The City leverages other sources of funding when possible to supplement CDBG projects and provide maximum assistance in meeting community needs.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City has limited developable land, thus greatly affecting the ability to construct new affordable housing units. The City is actively involved in redevelopment efforts in its downtown that will provide new affordable housing as part of mixed-use development centered on an updated transit hub. Brownfield sites and vacant buildings – including 116 Cook Avenue, 1 King Place and 11 Crown Street – are being remediated, repurposed and transferred to private partner organizations to be developed into usable, mixed-used developments with housing and economic development opportunities. The City is also assisting in completing site re-use planning projects by working with landowners of vacant or underutilized parcels in the downtown area.

Discussion

The "other funding source" is our Neighborhood Preservation Program (NPP) Revolving Loan Fund (RLF). The amount listed is the amount that is in the RLF as of submission of this annual plan. The actual amount in the account is 276,569.98, but it was rounded down as IDIS does not allow for anything but whole numbers to be entered in this section. It is funding that is used solely for NPP, which provides low-interest, forbearance loans for single-family rehabilitation projects. This fund is administered by the Rehabilitation Administration activity, as well as the general CDBG administration activity. The amount in the account is subject to change unexpectedly based on when new applications for loans are approved or when properties that received loans are transferred, hence triggering repayment. The RLF was initially capitalized with CDBG funds. All accomplishments are reported under IDIS Activity 622, NPP Loans 2011.

The amount expected for the remainder of the Consolidated Plan assumes more loans will be issued than received back in payment as the City intends to ramp up and promote this resource to qualifying households.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Increase supply of decent and affordable housing	2015	2019	Affordable Housing Homeless	Central Downtown Area Meriden - Citywide	Housing	CDBG: \$351,051 Revolving Loan Fund: \$276,570	Homeowner Housing Rehabilitated: 5 Household Housing Unit Housing Code Enforcement/Foreclosed Property Care: 7500 Household Housing Unit

2	Create Suitable Living Environment	2015	2019	Non-Housing Community Development	Central Downtown Area Meriden - Citywide	Public Facilities Community Services Infrastructure Special Needs Services Business and Job Support	CDBG: \$457,677	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 0 Households Assisted Public service activities other than Low/Moderate Income Housing Benefit: 3300 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 0 Households Assisted Facade treatment/business building rehabilitation: 5 Business Brownfield acres remediated: 0 Acre Rental units constructed: 0 Household Housing Unit Rental units rehabilitated: 0 Household Housing Unit Homeowner Housing Added: 0 Household
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								Housing Unit Homeowner Housing Rehabilitated: 5 Household Housing Unit Direct Financial Assistance to Homebuyers: 0 Households Assisted Tenant-based rental assistance / Rapid Rehousing: 0 Households Assisted Homeless Person Overnight Shelter: 212 Persons Assisted Overnight/Emergency Shelter/Transitional Housing Beds added: 0 Beds Homelessness Prevention: 560 Persons Assisted Jobs created/retained: 0 Jobs Businesses assisted: 0 Businesses Assisted Housing for Homeless added: 0 Household Housing Unit Housing for People with HIV/AIDS added: 0 Household Housing Unit
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Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
								HIV/AIDS Housing Operations: 0 Household Housing Unit Buildings Demolished: 0 Buildings Housing Code Enforcement/Foreclosed Property Care: 0 Household Housing Unit Other: 0 Other
3	Provide Economic Opportunity	2015	2019	Non-Housing Community Development	Central Downtown Area Meriden - Citywide	Special Needs Services Business and Job Support	CDBG: \$51,357	Public service activities other than Low/Moderate Income Housing Benefit: 794 Persons Assisted Jobs created/retained: 64 Jobs
4	Administration/Other/Loan Repayment	2015	2019	Administration	Central Downtown Area Meriden - Citywide	Administration/Other	CDBG: \$231,554	Other: 2 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Increase supply of decent and affordable housing
	Goal Description	
2	Goal Name	Create Suitable Living Environment
	Goal Description	
3	Goal Name	Provide Economic Opportunity
	Goal Description	
4	Goal Name	Administration/Other/Loan Repayment
	Goal Description	

Projects

AP-35 Projects – 91.220(d)

Introduction

Projects to be carried out in Program Year 44 are listed below. Please see Appendix A for list of funded activities associated with Program Year 44 projects.

Projects

#	Project Name
1	Public Service
2	Public Facilities
3	Housing
4	Administration
5	Section 108 Repayment

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

All funding allocations have been made consistent with priority needs in the City of Meriden pursuant to the Consolidated Plan, Citizen Participation Plan, Annual Plan Allocation Process, and the Allocation Contingency Plan. The Citizen Participation Plan and the Allocation Contingency Plan can be found in the Appendices. Every effort was made to ensure that the most vulnerable residents of Meriden (youth, elderly, disabled, homeless/at-risk of homelessness, non-English speakers, individuals and families battling substance abuse, individuals/families experiencing domestic abuse) are the beneficiaries of Program Year 44 CDBG funding.

AP-38 Project Summary
Project Summary Information

1	Project Name	Public Service
	Target Area	Central Downtown Area Meriden - Citywide
	Goals Supported	Create Suitable Living Environment Provide Economic Opportunity
	Needs Addressed	Community Services Special Needs Services Business and Job Support
	Funding	CDBG: \$219,973
	Description	Public Service activities carried out in Program Year 44, include, but are not limited to: arts/culture; youth programming; literacy training; employment services; programming for non-English speakers; homelessness prevention/outreach; nutrition; service referrals; and mentoring. Full list of activities can be found in Appendix A.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	Citywide, with a focus on downtown/Choice Neighborhood area.
	Planned Activities	Public Service activities carried out in Program Year 44, include, but are not limited to: arts/culture; youth programming; literacy training; employment services; programming for non-English speakers; homelessness prevention/outreach; nutrition; service referrals; educational opportunities; and mentoring. Full list of activities can be found in Appendix A.
2	Project Name	Public Facilities
	Target Area	Central Downtown Area
	Goals Supported	Create Suitable Living Environment
	Needs Addressed	Public Facilities Community Services Infrastructure
	Funding	CDBG: \$289,061

	Description	Public facility activities carried out in Program Year 44 will consist of: facility buildout for Meriden Youth Football; sidewalk construction carried out by the City of Meriden; and a commercial facade rehabilitation program.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	Downtown TOD target area/Choice Neighborhoods Area and CDBG-eligible census tracts identified in Consolidated Plan.
	Planned Activities	Public facility activities carried out in Program Year 44 will consist of: facility buildout for Meriden Youth Football; sidewalk construction carried out by the City of Meriden; and a commercial facade rehabilitation program. The actual amount of resources/allocations to the Public Facilities activities is equal to \$289,061.29 but has been rounded down to \$289,061 in the "Expected Resources" section as the IDIS program only allows whole numbers to be entered there.
3	Project Name	Housing
	Target Area	Central Downtown Area Meriden - Citywide
	Goals Supported	Increase supply of decent and affordable housing
	Needs Addressed	Housing
	Funding	CDBG: \$351,051 Revolving Loan Fund: \$276,570
	Description	Housing activities carried out in Program Year 44 include code enforcement and the administration of the Neighborhood Preservation Program, including the issuance of forbearance loans to qualifying households.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	

	Location Description	Citywide, with a focus on downtown, Choice Neighborhood area, and qualifying low/mod census tracts.
	Planned Activities	Housing activities carried out in Program Year 44 include code enforcement and the administration of the Neighborhood Preservation Program, including the issuance of forbearance loans to qualifying households. The actual expected resources/allocations for these activities are \$351,050.68 for Housing Code Enforcement and Rehab Administration and \$276,569.98 for the NPP program from the City's RLF. The numbers are slightly different in the "Expected Resources" section as IDIS only allows whole numbers to be entered into that field.
4	Project Name	Administration
	Target Area	Central Downtown Area Meriden - Citywide
	Goals Supported	Administration/Other/Loan Repayment
	Needs Addressed	Administration/Other
	Funding	CDBG: \$127,300
	Description	Administrative costs related to carrying out Program Year 44 Annual Action Plan.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	Citywide.

	Planned Activities	<p>Administrative costs covering three (3) staff members and all other related expenses connected to planning and implementing Program Year 44 Annual Action Plan. Costs include covering 75% of the salary of the Community Development Manager and 60% of the salary of the Administrative Secretary, as well as supplies, professional subscriptions/memberships, costs affiliated with training, advertising and other administrative costs, as applicable. It will also cover 10% of the Economic Development Director's salary for purposes of general CDBG program oversight and participation in certain CDBG funded tasks, such as the Meriden Match program.</p> <p>Actual allocation amount/expected resources is \$127,299.82. The amount entered in the Expected resources field has been rounded up to account for IDIS not allowing non-whole numbers to be entered there.</p>
5	Project Name	Section 108 Repayment
	Target Area	Central Downtown Area
	Goals Supported	Administration/Other/Loan Repayment
	Needs Addressed	Administration/Other
	Funding	CDBG: \$104,254
	Description	Repayment of the Section 108 loan in connection with demolition/remediation at Factory H site.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	Downtown
	Planned Activities	<p>Repayment of Section 108 loan in connection with demolition/remediation at Factory H site. The amount to actually be repaid, and hence the amount allocated to this project, is \$104,253.75. The amount was rounded up in the "expected resources" field to account for IDIS whole number entry.</p>

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

CDBG investment in Meriden is targeted primarily in its downtown neighborhoods, which contain low- to moderate-income households, sub-standard housing conditions, and a concentration of vacant or underutilized properties. The City recognizes that the revitalization of its downtown neighborhoods is linked to the revitalization of its economy as a whole. This is also the area of focus for the Meriden Choice Neighborhood Plan, the Connecticut Main Street Center “Come Home to Downtown, Act II” program, portions of the Meriden Plan of Conservation and Development, and the cooperative efforts of the Meriden Economic Development Corporation, the Midstate Chamber of Commerce, City Staff, and other local funders as expressed through the “Making Meriden Business Center”. This joint venture provides a visible presence in the downtown and seeks to link prospective businesses to available business development programs and potential properties. This Consolidated Plan supports these goals to revitalize the downtown neighborhoods and the local economy while also allowing for services to be provided to income-eligible recipients in other parts of the City as needed.

CDBG allocations provide support for activities that benefit low- to moderate-income households, as well as the City’s minority population, concentrated in the following census tracts: 1701, 1702, 1703, 1706, 1707 1708, 1709, 1710, 1714, and 1715. These areas comprise a large portion of the central downtown area. Eligible census tracts have been determined as those having greater than 51% of households with an income less than 80% of HAMFI. This was ascertained through HUD’s CPD mapping tool, effective May 2018.

Geographic Distribution

Target Area	Percentage of Funds
Central Downtown Area	70
Meriden - Citywide	30

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City has several mechanisms in place to ensure that funds go to the neediest individuals. First, City Code Enforcement activities funded by CDBG are limited to the low-income census tracts outlined above. Moreover, the Rehabilitation Administration activity administers the NPP program, which provides low-interest loans to qualifying low income individuals/households, with funding targeted at the central downtown area & low-income census tracts. Additionally, all sub-grantees under the Public Services category must provide documentation that the service is going to low-income and minority families. Finally, geographic investment in the downtown area helps to leverage much need public and private funding as Meriden revitalizes this critical target area. Such investment includes the Meriden

Match Façade Improvement Program and the Inner City Sidewalks activity.

Discussion

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Applications supporting affordable housing include New Opportunities security deposit program; Salvation Army Comprehensive Emergency Assistance Program; housing rehabilitation administration; and City code enforcement staff.

The City of Meriden will utilize CDBG funding to provide the following in Program Year 44:

- Approximately 4,000 housing code enforcement inspections, with an additional 3,500 re-inspections
- Administration of a homeowner rehabilitation program
- An emergency rental and utilities program managed by the Salvation Army
- A security deposit program managed by New Opportunities, Inc.

In addition to direct assistance to homeowners and renters, the City will allocate critically needed funding to organizations working to address homelessness, and support those in the community who are at risk of homelessness. The New Opportunities Shelter Now Program offers emergency shelter and referrals to approximately 210 individuals, while Project Reach will connect with approximately 335 youth who are at risk of homelessness, or are living in unstable housing situations.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	50
The Production of New Units	0
Rehab of Existing Units	5
Acquisition of Existing Units	0
Total	55

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The one year goal for numbers of households supported through Rental Assistance is based off of the projected goals of the Salvation Army and New Opportunities programs discussed above, pro-rated for the amount of funding allocated to the program and the program manager's original funding request. Furthermore, those programs provide assistance in the form of utilities to qualifying individuals and households in addition to rental or down payment assistance. These households/individuals that receive utility assistance were also included in the projected 50 household goal.

AP-60 Public Housing – 91.220(h)

Introduction

The Housing Authority of the City of Meriden (MHA) is responsible for providing decent, safe and sanitary housing for individuals residing in Meriden who have low- and moderate-incomes. MHA is an autonomous corporation which is allowed to act as a municipal entity and participate in municipal benefits. The City's Economic Development Department and the MHA operate independently, and therefore the Economic Development Department's direct role in providing public housing is very limited.

Actions planned during the next year to address the needs to public housing

Need: Shortage of affordable housing for all eligible populations

Strategy #1: Maximize the number of affordable units available to the MHA within its current resources by:

- Reducing turnover time for vacated public housing units;
- Seeking replacement of public housing units lost to the inventory through mixed-finance development;
- Maintaining or increasing Section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction;
- Undertaking measures to ensure access to affordable housing among families assisted by MHA, regardless of unit size required;
- Maintaining or increasing Section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration; and
- Participating in the Consolidated Plan development process to ensure coordination with broader community development strategies.

Strategy #2: Increase the number of affordable housing units by:

- Applying for additional Section 8 units should they become available;
- Leveraging affordable housing resources in the community through the creation of mixed - finance housing;
- Pursuing housing resources other than public housing or Section 8 tenant-based assistance;
- Implementing project-based Section 8 voucher program consistent with revised statutes; and
- Amending Section 8 Administrative Plan to allow and promote use of project-based vouchers in neighborhoods that are under a comprehensive revitalization and at other mixed-finance

developments.

Need: Specific Family Types: Families at or below 50% of Median Area Income

- Adopt rent policies to support and encourage work

Other Housing Needs & Strategies:

The MHA will continue to implement a project-based Section 8 Program (PBV) track designed to work in tandem with other sources of affordable housing finance.

Given the historic under-funding of modernization, the MHA will be looking at ways to leverage resources to redevelop its public housing portfolio. Re-establishing a stable and viable housing portfolio is a major priority for the MHA over the development of incremental units but will not preclude supporting opportunities to assist other entities in the expansion of affordable housing in Meriden.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

MHA conducted a series of meetings with residents and management staff. These meetings brought up two main areas of concern voiced by residents: safety and security, and major repairs or replacement. With a list of specific resident concerns, the MHA can continue to work with residents to address concerns.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable.

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City intends to allocate \$23,602 in Program Year 44 funds to two separate organizations (New Opportunities and the Women and Families Center) that provide services to homeless individuals and families, as well as youth that are at risk of homelessness. Through its public services grants, the City supports the operations of several private non-profit organizations whose mission is to provide temporary housing and other related counseling services for the homeless in Meriden. During the 2018-2019 program year the City of Meriden will implement projects that impact homelessness and relieve the cost burden on special needs populations. The City has also allocated \$16,551 for security deposit and rent assistance that is intended to keep families and individuals who cannot afford to make an initial security deposit or who run into temporary difficulty making a rent payment from falling into homelessness.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

To address its homelessness objectives, the City will allocate resources towards the provision of housing and counseling services to individuals who either are homeless or are at risk of becoming homeless. The Women and Families Center's "Project Reach" directly benefits runaway, homeless and at-risk youth ages 12-24 by seeking out youth where they congregate and providing supportive services to build self-sufficiency and identify stable, long-term housing. The program also provides transitional housing services to young adults, economic training, and independence through job readiness programs

and education.

Addressing the emergency shelter and transitional housing needs of homeless persons

The following organizations specifically address the homeless needs identified in the Consolidated Plan:

- Meriden-Wallingford Chrysalis, Inc. Self Sufficiency Program
- New Opportunities Security Deposit Program
- New Opportunities Shelter Now Program
- Child Guidance Clinic
- Women and Families Center – Project Reach
- The Salvation Army Comprehensive Emergency Assistance Program

The Housing Authority of the City of Meriden (MHA) also works to address homelessness in the City of Meriden. MHA is responsible for providing decent, safe and sanitary housing for individuals residing in Meriden with low and moderate incomes. The MHA has the following goals to address homeless needs and to prevent homelessness:

- “Expand the supply of assisted housing”
- “Increase assisted housing choices”
- “Promote self-sufficiency and asset development of families and individuals”
- “Ensure equal opportunity in housing for all Americans”

The MHA will address homelessness by providing Section 8 vouchers and to provide first time homeowner loan assistance aimed at transitioning residents from public housing into the private housing market. The MHA will apply if funds are available for new Section 8 Certificates or vouchers for households experience severe cost burden.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

To end chronic homelessness, the City intends to support public service projects that provide counseling and support services to the homeless. These programs include the Meriden-Wallingford Chrysalis, Inc. Self Sufficiency Program, Shelter NOW, and Women and Family Center - Project Reach. In addition, the City will support the Child Guidance Clinic and Project Reach, which provide counseling to at-risk youth in order to alleviate future behavioral and other developmental problems that could lead to chronic

homelessness.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The MHA has found that providing rental subsidies to households below 80% of the median income level for the area is the most cost effective and practical means to address pending homelessness. The MHA will secure additional Section 8 Housing Assistance vouchers as they become available so that more individuals can be served. Project Reach will also play a critical role in identifying youth who are in unstable living environments and are at risk of becoming homeless in order to divert them from the shelter system. Advocacy Academy will also receive support for its programming to provide necessary services to Spanish-speaking families, with a focus on families and children with mental health disabilities. Program is to assist approximately 160 individuals that are either disabled, youth, or residents of public housing.

Discussion

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Meriden's downtown area contains high concentrations of low- and moderate-income and minority households and much of its older housing stock. In Meriden's downtown neighborhoods, many residents frequently experience cost burden problems and homeowners struggle to maintain their properties.

An Analysis of Impediments to Fair Housing Choice (AI) is required by HUD from jurisdictions receiving Community Development Block Grant (CDBG) funding. The overall goal of the AI is to review and assess impediments to fair housing within Meriden. According to HUD, impediments to fair housing choice are:

- Any actions, omissions, or decisions taken because of race, color, religion, sex, disability, familial status, or national origin that restrict housing choice or the availability of housing choices.
- Any actions, omissions, or decisions that have the effect of restricting housing choices or the availability of housing choices on the basis of race, color, religion, sex, disability, familial status, or national origin.

The AI report was developed in conjunction with this Consolidated Plan. It evaluates Meriden's current fair housing legal status, and its and public and private fair housing programs and activities, and provides recommendations for fair housing initiatives critical to ensuring equal housing opportunity within the City.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

With Neighborhood Stabilization Program (NSP) program funds, the City acquired, rehabilitated and resold homes to low and moderate income households, including minority households, in the downtown area. Although the funding for this program has been exhausted, the City will continue to monitor the properties for program compliance, including affordability restrictions.

Similarly, the objective of the Meriden Neighborhood Preservation Program is the recovery of the downtown neighborhoods through housing rehabilitation. Using its NPP Revolving Loan Fund and other public subsidies, the City provides below market interest rate loans to low to moderate income property owners (living within designated "Neighborhood Strategy Areas") for housing rehabilitation. These loans are aimed specifically at helping fund emergency repairs, such as sewer line replacements or roof repairs that would otherwise be a danger to occupants of a given household. Other necessary household repairs are also considered, depending on the project. The administration of this program is paid in part

by the Housing Rehab Administration activity.

The City also undertakes Code Enforcement activities targeted at the downtown area and surrounding low/moderate income households. This activity helps maintain properties in a livable condition. Often, it is through the work of the City's code enforcement officers that potential projects for the NPP program are identified.

In addition to the activities undertaken by the City, the Housing Authority of the City of Meriden (MHA) addresses barriers to affordable housing by providing economic subsidies. The MHA states the following goal related to the removal of barriers to affordable housing: "Increase the availability of decent, safe and affordable housing by applying for additional rental vouchers, reducing public housing vacancies, and leveraging private or other public funds to create additional housing opportunities." Toward this end, the MHA will continue to reduce the barriers to affordable housing by providing Section 8 vouchers and to provide first-time homeowner loan assistance aimed at transitioning residents from public housing into the private housing market.

Discussion:

AP-85 Other Actions – 91.220(k)

Introduction:

The projects included in the Program Year 44 Annual Action Plan were chosen for the range and quality of services and programs geared toward the most vulnerable Meriden residents, and for their alignment with the priorities detailed in the City's Consolidated Plan. These projects will address a number of the planning objectives of the City of Meriden to: address obstacles to meeting underserved needs; foster and maintain affordable housing; reduce lead-based paint hazards; reduce the number of poverty-level families; develop institutional structure; and enhance coordination between public and private housing and social service agencies.

Actions planned to address obstacles to meeting underserved needs

The allocation of funding in Program Year 44 aims to provide Meriden's special needs populations, including elderly, the poor, and the handicapped, access to services used by the public at large. Projects will provide a suitable living environment by making services accessible to needy individuals. Examples include:

- Youth sports, arts, educational and empowerment activities.
- Literacy training and translation services for residents who do not speak English as their first language, including those needing mental health counseling.
- Employment and entrepreneurship training.
- Employment opportunities for mentally disabled adults.
- Homelessness prevention and outreach.
- Emergency shelter and referral services.
- Homecare for the elderly.
- Outreach, education and treatment related to the opioid crisis.

Program Year 44 will also include funding to continue the Meriden Match Facade Rehabilitation program, which helps create a suitable living environment for underserved populations and the community at large in the targeted downtown area.

Actions planned to foster and maintain affordable housing

The City of Meriden will provide low-interest forbearance loans for single-unit and multi-unit residential rehabilitation projects within the target area. This includes continuation of the Neighborhood Preservation Program to increase affordable, decent housing in the City center. This program is administered as part of the Rehabilitation Administration Activity, with the loans to be funded by the NPP program's Revolving Loan Fund. The New Opportunities Security Deposit Program will also provide residents who otherwise would not be able to afford an apartment with the assistance needed to gain entry to the rental market. Salvation Army's Emergency Assistance Program will also aid renters who

may otherwise have to make the nearly impossible choice of whether to pay rent or buy food/pay bills.

Actions planned to reduce lead-based paint hazards

Funding provided to City staff through the Housing category will in part cover housing inspections throughout targeted geographic areas in Meriden, and will address lead paint hazards as needed. Homes issued CDBG-backed loans through the Neighborhood Preservation Program with children younger than six years old residing in them will be tested for lead based paint hazards if any work is to be performed that would pose a potential hazard to occupants.

Actions planned to reduce the number of poverty-level families

Provide those in need of temporary housing and counseling services, including adults and children who are victims of domestic violence and sexual abuse, access to needed services in Meriden. Projects will provide a suitable living environment by making services accessible to needy individuals. Further, employment training, entrepreneurship programming, literacy training for both children and non-English speakers are all designed to provide residents with the skills and knowledge to improve the quality of their life as well as their families.

Actions planned to develop institutional structure

CDBG administrative funds will contribute to the administration of the CDBG Program and help ensure that the City meets the statutory and regulatory objectives outlined as a condition of participation in the program. The Community Development Manager and Grants Administrator will take the following actions to ensure that needed services are coordinated between the City, subrecipient organizations carrying out CDBG activities, and the public who benefit from the CDBG-funded activities:

- Post CDBG Program materials and announcements, such as the availability of the Environmental Review Record, Annual Plan, CAPER, and RFP documents in the local newspaper and on the City's website www.meridenct.gov
- Distribute copies of all materials to the general public, non-profit organizations, and elected officials when available.
- Hold one-on-one meetings with sub-recipients to discuss quarterly report accomplishments.
- Provide referrals to appropriate City departments and local organizations, such as the Neighborhood Preservation Program and the Housing Authority of the City of Meriden.

Actions planned to enhance coordination between public and private housing and social service agencies

The Housing Authority of the City of Meriden will continue to reduce the barriers to affordable housing by providing Section 8 vouchers and to provide first-time homeowner loan assistance aimed at

transitioning residents from public housing into the private housing market. The Economic Development Department will work with developers of new rental housing construction in the targeted TOD area to ensure that historic tax credits and other state and federal programs leverage adequate affordable housing opportunities for residents.

Discussion:

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%

For the purposes of this PY 44 Annual Action Plan, the Revolving Loan Fund (RLF) for the Neighborhood Preservation Program (NPP) was not entered as program income. The rationale behind this is that since the RLF was set up specifically for the NPP program, and since the funds are held in a separate account, the funds are designated for use in the NPP program only. The RLF and its associated funds were not set up to be used to fund different activities. Thus it does not have the same flexibility of use that traditional program income does. Additionally, the fund doesn't need to be spent entirely prior to spending money on other activities.

Attachments

Citizen Participation Comments

Citizen Participation Comments

Introduction

Per the requirements of the City's Citizen Participation Plan, a draft of the Annual Action Plan is published in the *Record Journal* and on the City of Meriden website. Once it is published, written comments from the public are accepted during a 30-day public comment period. The City then considers all comments and/or views of citizens received during this period in preparing the Final Annual Plan.

The City received two written comments during the 30-day comment period on the proposed Program Year 44 Annual Plan. These comments were then forwarded along to the City Council for their consideration prior to acting on the annual plan and allocations. The text of the two submissions are attached.

Matthew Sarcione

From: William Rybczyk <wrybczyk@newoppinc.org>
Sent: Monday, April 09, 2018 10:27 AM
To: Matthew Sarcione
Subject: CD-44 allocations

Matt,

In follow up to our conversation I wanted to notify you that New Opportunities, Inc. has made the decision that the agency will not be operating the Summer Food Service program during the upcoming CD-44 Program year. Children will be served under this program through both the Meriden Public School system and Change the Play. The agency is requesting that the \$6,000 proposed allocation to Summer Food be re-distributed to the agency's 2 funded projects with an additional \$3,000 allocated to Shelter NOW and \$3,000 allocation to the Meriden Security Deposit program. Thank you in advance for your consideration of our request.

William Rybczyk
Director of Research, Development, and Planning
New Opportunities, Inc. – "Building Relationships to End Poverty"
(203) 575.4238 (p) (203) 755.8254 (f) wrybczyk@newoppinc.org

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Matthew Sarcione

From: Colleen Cyr <colleencyr351@aol.com>
Sent: Saturday, April 14, 2018 6:38 PM
To: Matthew Sarcione
Cc: Cathy Battista; dbrunet@ci.meriden.ct.us; Miguel Castro; Brian Daniels; Michael Cardona; Larue Graham; David Lowell; Bruce Fontanella; Kevin Scarpati; Walter Shamock; Bob Williams Jr; Sonya Jelks; Michael Cardona; Joseph Carabetta III
Subject: enclosed CDBG written comments

Dear Mr. Sarcione,

Per the HUD legal process for CDBG, I am submitting written public comments for CDBG 44. Please acknowledge receipt of my comments so I can be assure the Meriden Human Services Committee, City Council and HUD will read my comments.

I am extremely concerned that it appears this year, per the Record Journal article written 4/13/18 and quoted below, that despite the City wishing to use CDBG funds to abundantly fund housing inspections to the tune of close to \$300,000, another CDBG allocation will be to landlord Ross Gulino who wants a piece of the building façade monies, despite his having filed an ongoing lawsuit from 2014 against the City in an apparent attempt to avoid having his downtown apartments inspected. I am enclosing an attachment I wish included with my written comments for City Councilors and HUD to review- they are documents I received 1/26/18 from an FOI request I made to City Building Inspector Thomas Kilroy regarding Gulino's current certificates of compliance for 37 and 57 West Main Street. These documents are related to the ongoing law suit Gulino filed in 2014 and it appears his lawsuit was successful in the sense that he seemingly has been able to circumvent apartments being inspected, in some cases apparently for ten years. Please note in reviewing these documents that the dates issued are the dates the certificates of compliance were issued. Certificates of compliance are valid for two years, unless otherwise indicated per Mr. Kilroy.

Program guidelines for the CDBG Building Façade Program prohibit applicants from having lawsuits against the City. Sure, Ross Gulino formed another LLC when he applied for the program but really, this appears to be a sneaky attempt by an apparent slumlord to avoid his responsibilities to have apartments inspected and at the same time circumvent program guidelines prohibiting applicants who have lawsuits against the City from applying for a federal program intended to benefit low to moderate income residents of Meriden. How low can the City stoop in this move that boggles the mind in terms of common sense and decency?

R-J, 4/13/18

"Five local businesses and entities have applied for loans: Gallery 53 at 53 Colony St., YSI Mini Market and Senia Blessings Salon at 31 Pratt St, the Meriden Housing Authority's building at 88 West Main St., 219 West Main St. and 28 & 30 West Main St., the former Clements Jewelers owned by local developer Ross Gulino.

Gulino's application was initially questioned as he has a pending lawsuit against the city. The program stipulates that applicants with pending litigation against the city will not be eligible for the loan.

Gulino sued the city's Neighborhood Rehabilitation Advisory Board in 2014 after it ruled against Gulino at a hearing regarding code non-compliance in some of his downtown apartments. The city has answered the lawsuit and denied several of the claims. A judge granted a motion for continuance on the lawsuit in March, the first action since 2014.

Gulino could not be reached for comment Friday.

City Attorney Deborah Moore determined Gulino's loan application should move forward as the entity he applied for the loan through, BGE LLC, is separate from the Silver City Enterprises, which issued the lawsuit.

"The two entities described above are separate legal entities," Moore wrote in an email. "Silver City Enterprises, LLC was not the legal entity which applied for the Meriden Match funds. Silver City Enterprises, LLC would not be eligible to receive funding under the guidelines."

Gulino is slated to receive \$20,000 in funds to improve his building, pending final approval from the loan committee, Burdelski said."

I frankly do not anticipate my written public comments will have any impact. I think the City and HUD will rubber stamp and approve what I think is a travesty and corrupt twisting of the intentions of the federal CDBG program. Despite my feeling that way, I still took the time and effort to submit heartfelt and sincerely concerned comments. I hope somebody cares. It really seems to be a simple matter of the difference between right and wrong.

Colleen Cyr
100 Edgehill Road
Meriden, CT

06451
colleencyr351@aol.com

Matthew Sarcione

From: Colleen Cyr <colleencyr351@aol.com>
Sent: Saturday, April 14, 2018 6:58 PM
To: Matthew Sarcione; Cathy Battista; Dan Brunet; Miguel Castro; Brian Daniels; Miguel Castro; Larue Graham; David Lowell; Bruce Fontanella; Kevin Scarpati; Walter Shamock; Sonya Jelks; Joseph Carabetta III; colleencyr351@aol.com
Subject: enclosed CDBG written comments
Attachments: 37 & 57 West Main St C of C.pdf

When I checked my sent email, I wasn't so sure you all received the documents I FOled from Tom Kilroy re Ross Gulino's 37 and 57 West main Street properties involved in his ongoing lawsuit against the City so I am resending those documents just in case. Please make sure these are included with my written comments for the CDBG 44 period.

Colleen Cyr.

Building #61

57-61 West Main St.

Unit #78421, Apt. A } 9/15/08
#78422, Apt. B }
#78416, Apt. C - 6/30/08
#78423, Apt. D - 9/15/08
#78417, Apt. E } 6/30/08
#78418, Apt. F }

Building #57

Unit #83203, Apt. G } 6/1/09
#83204, Apt. H }
Unit #83211, Apt. I } 11/23/09
#83212, Apt. J }
Unit #83207, Apt. K } 7/1/09
#83206, Apt. L }

Building #61

Unit #90178, Apt. A }
#90179, Apt. B }
#90180, Apt. C } 8/31/11
#90181, Apt. D }
#90182, Apt. E }
#90183, Apt. F }

Building #57

Unit #90184, Apt. G }
#90185, Apt. H } 8/31/11
#90186, Apt. I }
#90187, Apt. J }
#90188, Apt. K }
#90189, Apt. L }

Cgc # 90321, Apr 1
 # 90323, Apr 3
 # 90324, Apr 4
 # 90325, Apr 5
 # 90326, Apr 6
 # 90327, Apr 7
 # 90328, Apr 8
 # 90329, Apr 9
 # 90330, Apr 10
 # 90331, Apr 11

12 units
 no cdc's

8/31/11

Cdc # 232, Unit 2
 # 233, Unit 4
 # 234, Unit 6
 # 235, Unit 7
 # 236, Unit 10

9/10/15

Cgc # 4734, Unit #2 - 10:30m

Cgc # 0135, Unit #9 - 10:30-11 - 54K

37 West Main St.

Grantee Unique Appendices

Appendix A

Activities Awarded Funding in Program Year 44 (July 1, 2018 – June 30, 2019)

A. Public Services	
Advocacy Academy – Accomplish Education	\$ 5,051.00
Augusta Curtis Cultural Center - Summer Music Program	\$ 3,551.00
Beat the Street After School Program - Beat the Street Community Center, Inc.	\$ 11,551.00
Boys & Girls Club Kids - Boys & Girls Club of Meriden	\$ 10,000.00
Boys & Girls Club - Summer Basketball League	\$ 3,551.00
Casa Boricua de Meriden, Inc - Program Services	\$ 6,551.00
Change the Play - CTP Clubhouse	\$ 5,551.00
Change the Play - Change the Play Meals	\$ 11,551.00
Child/Adolescent Psychiatric Access Coordination and Resource Service - Child Guidance Clinic for Central Connecticut, Inc.	\$ 11,551.00
Construction Workforce Initiative 2, Inc.	\$ 7,051.00
Franciscan Home Care Mental Health Social Services - Franciscan Home Care and Hospice Care	\$ 10,000.00
Girls, Inc National Identity Programming for Girls - Girls, Inc. of Meriden	\$ 8,851.00
Kuhn Employment Opportunities - City Parks Litter Patrol	\$ 9,051.00
Literacy Volunteers Empowering Meriden Adults through Literacy - Literacy Volunteers	\$ 5,551.00
Meriden Children First Summer Discovery Program - Meriden Children First	\$ 11,551.00

Meriden Family Center - Catholic Charities Archdiocese of Hartford	\$ 5,000.00
Meriden Family Zone Parent Engagement - Meriden Children First	\$ 8,051.00
Meriden Soup Kitchen Feed the Hungry - Meriden Soup Kitchen, Inc.	\$ 6,000.00
Meriden-Wallingford Chrysalis Domestic Violence Self-Sufficiency Program	\$ 8,551.00
Middlesex Community College - Platt Student Assistance Project	\$ 5,551.00
My City Kitchen Healthy Cooking Program - My City Kitchen	\$ 3,551.00
Nutmeg Big Brothers Big Sisters - Community Based Mentoring	\$ 4,051.00
Open DOHR (Developing Opportunities in Human Services) Employment Training Program - Women and Families Center	\$ 7,551.00
Project REACH - Women and Families Center	\$ 10,051.00
Rental Assistance/ Security Deposit Program - New Opportunities, Inc.	\$ 10,551.00
Salvation Army Comprehensive Emergency Assistance Program - Salvation Army	\$ 6,000.00
Save a Life: Addressing the Opioid Overdose Crisis	\$ 10,551.00
Shelter NOW - New Opportunities, Inc.	\$ 13,551.00
PY 44 Public Services Total Allocations	\$ 219,973.00

B. Public Facilities	
Meriden Match Façade Rehabilitation Program	\$ 136,786.29
Meriden Youth Football & Cheer - Meriden Raiders	\$ 8,208.00
Inner City Sidewalk Replacements	\$ 144,067.00
PY44 Public Facilities Total Allocations	\$ 289,061.29

C. Housing	
Rehabilitation Administration	\$ 69,552.32
Code Enforcement Staff	\$ 281,498.36
PY44 Housing Total Allocations	\$ 351,050.68

D. Administration & Planning	
Administration	\$ 127,299.82
PY44 Administration Total Allocations	\$ 127,299.82

E. Section 108 Loan for Demolition of Factory H	\$ 104,253.75
PY44 Section 108 Total Allocations	\$ 104,253.75

TOTAL CDBG FUNDING AVAILABLE	\$1,053,112.00
REPROGRAMMED FUNDS	\$ 38,526.54
TOTAL CDBG FUNDING AVAILABLE DURING PROGRAM YEAR 44	\$1,091,638.54

Appendix B

City of Meriden Citizen Participation Plan

Citizen Participation Plan

ANNUAL HUD CDBG ALLOCATION

Introduction

The City of Meriden shall follow this Citizen Participation Plan that sets forth the City's policies and procedures for citizen participation in the development of Meriden's Consolidated Plan and Annual Plan documents in accordance with 24 CFR §91.105. The Annual Plan and Consolidated Plan are planning documents that the City of Meriden submits to the U.S. Department of Housing and Urban Development (HUD). The Consolidated Plan includes Meriden's housing strategy and its community development plan. The Annual Plan serves as an application for Community Development Block Grant funding. This Citizen Participation Plan provides for and encourages citizens to participate in the development of any substantial amendments to the Annual Plan and/or Consolidated Plan and review of performance reports.

Public Hearings

The City of Meriden will hold three (3) public hearings annually to obtain citizens' views and to respond to proposals and questions. These public hearings will be held in locations convenient to residents of low/moderate income areas where program funds are proposed to be used. Two (2) public hearings will be held before the proposed Annual Plan and/or Consolidated Plan is published for comment. At these public hearings, the City will:

- review program performance
- obtain citizen views on housing and community development needs, including priority non-housing community development needs
- discuss the process/timeline for development of the Consolidated and/or Annual Plan
- discuss requirements/criteria for development of proposed activities to be funded under the Annual and/or Consolidated Plan

The City will also provide the following information to citizens, public agencies, and other interested parties:

- the amount of annual assistance the City expects to receive (including grant funds and program income)
- the range of activities that may be undertaken
- the estimated amount of funds that will benefit persons of low and moderate income

One (1) public hearing and a 30-day public comment period will be held after the proposed Annual Plan and/or Consolidated Plan is published for comment.

Annual Proposals for Funding

The City will accept written proposals for CDBG funding in the manner prescribed by the City of Meriden in the Public Information Document. The City will consider funding eligible activities that are consistent with the City's housing and community development objectives. Proposals must be submitted on the City of Meriden CDBG Proposal Forms. Only complete proposals will be considered.

Technical Assistance

The City will provide technical assistance to groups and representatives of persons of low and moderate income that request such assistance in developing proposals for funding assistance under programs covered by the Consolidated Plan.

Public Comment

One public hearing and a 30-day public comment period will be held after the proposed Annual Plan and/or Consolidated Plan is published for comment. Prior to the public comment period, the City of

Meriden will publish a summary of its Proposed Consolidated Plan and Annual Plan in the *Record Journal Newspaper* and on the City of Meriden website. The summary will describe the contents and purpose of the Consolidated Plan and/or Annual Plan and will include a list of locations where copies are available.

Once approved, copies of the final allocation of funds and annual plan will be made available to the public.

Citizen Comments

The City of Meriden will consider all comments and/or views of citizens received in writing or orally at public hearings, in preparing the Final Consolidated Plan and/or Annual Plan. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons therefore, will be attached to, or included as part of, the Final Consolidated Plan and/or to the Annual Action Plan.

Substantial Amendments to the Consolidated Plan

The City of Meriden will provide citizens with the opportunity to comment on substantial amendments to the Consolidated Plan. The City of Meriden will amend its approved Consolidated Plan whenever it makes one of the following decisions:

- to make a change in its allocation priorities or a change in the method of distribution of funds
- to carry out an activity using funds from any program covered by the Consolidated Plan (includes program income) not previously described in its Annual Action Plan, or
- to significantly change the scope, location, or beneficiaries of an activity

Prior to implementing any substantial change, the City of Meriden will provide citizens with information on any proposed amendment(s) by publishing a public notice of the proposed amendments as a display advertisement in the *Record Journal* and by posting a description of the proposed amendment(s) to the City of Meriden website. The City will provide at least 30 days for citizens to submit written or oral comments or views on the proposed amendment(s). The City will consider these comments or views of citizens in preparing the substantial amendment of the Consolidated Plan. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons therefore, will be attached to the substantial amendment of the Consolidated Plan. The City will also comply with any additional actions required by local law.

Substantial Amendments to the Annual Plan

A substantial change to the allocation of funds in the Annual Plan requiring an amendment will be defined as the use of funds for an activity not previously identified, or the increase/ decrease by transfer/reallocation of funds in excess of 20% of the original allocation between existing projects and programs. If such an amendment is required, a notice stating the reason, amounts and projects to be effected will be published at least 15 days prior to a public hearing to receive comments on the proposed amendment.

Performance Reports

The City of Meriden must submit to HUD an annual performance report on the progress it has made in carrying out its Consolidated Plan and Annual Action Plan. This document is the Consolidated Annual Performance and Evaluation Report (CAPER). The City will submit its CAPER to HUD no later than ninety (90) days after the end of each program year. Availability of the CAPER for public review and comment will be made via a display advertisement in the *Record Journal* at least fifteen (15) days before it is submitted to HUD. A copy of the CAPER will be available for review in the Community Development Office and online at the Economic Development Department website. A summary of comments or views and a summary of any comments or views not accepted and the reasons therefore, will be attached to the CAPER upon submission to HUD.

Complaints

The City of Meriden will respond to all written complaints or grievances regarding the CDBG program. The City of Meriden will provide a timely, substantive written response to every written citizen complaint within 15 working days of receipt of the complaint, where practicable. Written complaints or grievances must be sent to the Grants Administrator via standard mail or email, at the contact information provided below.

Contact Information

All correspondence, comments, complaints, questions or requests for information regarding the Consolidated Plan and/or the CDBG programs should be directed to:

Matthew Sarcione, Grants Administrator

City of Meriden

142 East Main Street, Meriden, CT 06450

P. 203 630 4105 | F. 203 630 4274

msarcione@meridenct.gov

Appendix C

City of Meriden Allocation Contingency Plan

Contingency Plan for Annual Action Plan Allocation

ANNUAL HUD CDBG ALLOCATION

Introduction

Pursuant to 24 CFR 91.15(a)(1), each CDBG entitlement community is to submit its consolidated plan and annual action plan to the U.S. Department of Housing and Urban Development (HUD) at least 45 days before the beginning of its program year. The earliest date on which HUD will accept a consolidated plan or annual action plan submission is November 15th and the latest date it will accept a submission is August 16th. However, in most years HUD does not receive its annual appropriation until several months into the federal fiscal year (between December and April). In order to comply with citizen participation requirements with respect to the annual action plan, entitlement communities were submitting their plans to HUD prior to the start of their program year, and then revising/amending/resubmitting them to HUD after entitlement allocations were published. Because of the burden this practice created for both HUD and Community Planning and Development grantees, HUD issued revised procedures governing the submission and review of consolidated plans and annual action plans (CPD-18-01: *Guidance on Submitting Consolidated Plans and Annual Action Plans for Fiscal Year (FY) 2018*).

To comply with Section IV of CPD-18-01, the City of Meriden (the City) has updated its Contingency Plan for Annual Action Plan Allocation detailing how it will adjust its proposed consolidated plan/annual action plan to match its actual allocation amount once said amount becomes known to the City's Economic Development Department. This plan is applicable to all consolidated plan and annual action plan submissions to HUD until it is superseded by updated HUD guidance.

Procedures

The City of Meriden begins each program year on July 1st. The annual local CDBG allocation process typically begins in February and concludes in mid-May so that the annual action plan can be submitted to HUD for its 45-day review period, allowing, under ideal circumstances, the action plan to be approved on or around the start of the program year. As the City typically has not been informed of its annual CDBG entitlement allocation by February, the allocation process is to commence assuming level funding from the prior program year.

Should the City's annual CDBG allocation be decreased from the prior funding year, all City proposals, including program administration and Housing Division staffing, will be funded at the levels approved by the City Council during the local allocation process. The funding decrease will be divided among approved public service activities, with each approved activity receiving a percentage decrease equal to that of the City's decrease from the prior program year. If a funding decrease is significant enough to put the City's approved administration request over the twenty percent (20%) HUD-mandated cap, the administration request will be adjusted so that it is in compliance with HUD regulations.


Should the City's annual CDBG allocation be increased from the prior funding year, all City proposals, including program administration and Housing Division staffing, will be funded at the levels approved by the City Council during the local allocation process. The funding increase will be added to public service proposals by dividing the increase equally among awarded activities, pending the actual request by the applicant and their capacity to deliver programming. Public service activities that have been awarded the entire amount of their initial request will not see an increase in funding, unless the City's increase in CDBG funding is great enough to fund all approved activities at their requested amount. Should the CDBG allocation be great enough to fund all public service activities at the amount requested, or should the public services cap be reached, remaining funds will be divided, proportional to the percentage increase from the prior year, among public facility activities that do not include a fixed cost for the activity (i.e. façade improvement program, inner city sidewalk repair).

Grantee SF-424's and Certification(s)

OMB Number 4340-0004
Expiration Date: 12/31/2018

Application for Federal Assistance SF-424			
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	
		* If Revision, select appropriate label(s): <input type="text"/> * Other (Specify): <input type="text"/>	
* 3. Date Received: <input type="text"/>		* 4. Applicant Identifier: <input type="text"/>	
6a. Federal Entity Identifier: <input type="text"/>		6b. Federal Award Identifier: <input type="text"/>	
State Use Only:			
6c. Date Received by State: <input type="text"/>		7. State Application Identifier: <input type="text"/>	
B. APPLICANT INFORMATION:			
* a. Legal Name: <input type="text"/> City of Meriden			
* b. Employer/Taxpayer Identification Number (E/TIN): <input type="text"/> 06-0000000		* c. Organization DUNS: <input type="text"/> 5020590228009	
d. Address:			
* Street1:	<input type="text"/> 142 South Main Street		
Street2:	<input type="text"/>		
* City:	<input type="text"/> Meriden		
County/Parish:	<input type="text"/> Rock Haven		
* State:	<input type="text"/> CT Connecticut		
Province:	<input type="text"/>		
* Country:	<input type="text"/> USA: UNITED STATES		
* Zip/Postal Code:	<input type="text"/> 06450-0600		
e. Organizational Unit:			
Department Name:		Division Name:	
<input type="text"/> Economic Development		<input type="text"/>	
f. Name and contact information of person to be contacted on matters involving this application:			
Prefix:	<input type="text"/> Mr.	First Name:	<input type="text"/> Matthew
Middle Name:	<input type="text"/>		
* Last Name:	<input type="text"/> Boudreau		
Suffix:	<input type="text"/>		
Title: <input type="text"/> Grants Administrator			
Organizational Address: <input type="text"/>			
* Telephone Number: <input type="text"/> 203 430 4105		* Fax Number: <input type="text"/> 203 600 0272	
* Email: <input type="text"/> Matthew.Boudreau@ct.gov			

Application for Federal Assistance SF-424		
* 9. Type of Applicant 1: Select Applicant Type: <input type="text" value="City or Township Government"/>		
Type of Applicant 2: Select Applicant Type: <input type="text"/>		
Type of Applicant 3: Select Applicant Type: <input type="text"/>		
Other (Specify): <input type="text"/>		
* 10. Name of Federal Agency: <input type="text" value="U.S. Department of Housing and Urban Development"/>		
11. Catalog of Federal Domestic Assistance Number: <input type="text" value="14.218"/> CFDA Title: <input type="text" value="Community Development Block Grant"/>		
* 12. Funding Opportunity Number: <input type="text"/> Title: <input type="text"/>		
13. Competition Identification Number: <input type="text"/> Title: <input type="text"/>		
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/> <input type="button" value="Add Affected Area"/> <input type="button" value="Delete Affected Area"/> <input type="button" value="Clear"/>		
* 15. Descriptive Title of Applicant's Project: <input type="text" value="Annual Plan for CDBG Program Year 19 Displacement Fund"/>		
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>		

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: <input type="text" value="01-08"/>	* b. Program/Project: <input type="text" value="00-95"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
17. Proposed Project:	
* a. Start Date: <input type="text" value="07/01/2018"/>	* b. End Date: <input type="text" value="06/30/2019"/>
18. Estimated Funding (\$):	
* a. Federal:	<input type="text" value="1,053,112.00"/>
* b. Applicant:	<input type="text"/>
* c. State:	<input type="text"/>
* d. Local:	<input type="text"/>
* e. Other:	<input type="text"/>
* f. Program income:	<input type="text"/>
* g. TOTAL:	<input type="text" value="1,053,112.00"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process? <input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", provide explanation and attach <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. "By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances" and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001) <input checked="" type="checkbox"/> I AGREE <small>** The list of certifications and assurances, or an Internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
Authorized Representative:	
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Bernardo"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Hernandez"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="Acting City Manager"/>	
* Telephone Number: <input type="text" value="202 539 4223"/>	Fax Number: <input type="text" value="202 539 4224"/>
* Email: <input type="text" value="bernard@hennidestco.gov"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="6/25/18"/>

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.


Signature of Authorized Official


Date

Acting City Manager

Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. **Overall Benefit.** The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 44 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (no. low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.


Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.



Signature of Authorized Official

6/22/18

Date

Acting City Manager

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Certification for a Drug-Free Workplace

U.S. Department of Housing
and Urban Development

Applicant Name
City of Meriden

Program/Activity Receiving Federal Grant Funding

Community Development Block Grant Program - Program Year 44 Annual Action Plan

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

- (1) The dangers of drug abuse in the workplace;
- (2) The Applicant's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that such employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;


g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

2. Sites for Work Performance. The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above. Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Meriden City Hall
142 East Main Street
Meriden, CT 06450

Check here ☐ if there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompanying herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1312; 31 U.S.C. 3729, 3802)

Name of Authorized Official Kenneth Morgan	Title Acting City Manager
Signature 	Date 7/2/2018

form HUD-50070 (3/88)
ref. Handbooks 7417.1, 7475.13, 7483.1 & 3

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4240-0029
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0346-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to qualify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:


1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the approved time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of persons, or organizations conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4729-4730) relating to prescribed standards of merit systems for programs funded under one of the 10 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683 and 1685-1686) which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 do-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§2601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-643) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1506 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a-276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11955; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 175(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1966 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 105 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from: (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Acting City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Fairfax	01/02/2018

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