

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Meriden's (the "City") Program Year 43 Annual Action Plan (the "Plan") is the third plan created under its 2015-2019 Consolidated Plan for Housing and Community Development, and offers strategies and anticipated outcome indicators to address housing and non-housing community development needs, principally of low- and moderate-income persons. The goal of the Consolidated Plan and subsequent Annual Action Plans is to achieve viable community development by providing decent housing; a suitable living environment; and expanded economic opportunities for primarily low- and moderate-income persons. The Consolidated Plan promotes citizen participation and collaboration while consolidating planning, application and reporting requirements for the City's U.S. Department of Housing and Urban Development ("HUD") entitlement programs.

The Economic Development Department is the lead agency in Meriden's consolidated planning process and is also responsible for the formulation, preparation and development of each year's Annual Action Plan. Meriden's City Council has the ultimate responsibility for the allocation of Community Development Block Grant ("CDBG") Program funds. Overseeing the implementation of projects related to housing and community development is the Human Services Committee of the Meriden City Council. The Meriden Housing Authority has the authority and responsibility for coordinating and implementing Public Housing projects referenced in this plan. The Council of Neighborhoods coordinates various neighborhood association activities referenced in this plan. The Community Development Manager and Grant Administrator is responsible for coordinating the CDBG activities and gathering information and data from all of the organizations and City departments involved in the City's housing and community development activities.

Low- and moderate-income definitions used in this Plan are determined by HUD and are subject to change from program year to program year. Households with income less than 80% of the area median income ("AMI") fall within the "target income" for purposes of the goals, objectives, and strategies of the Plan. In addition, census block groups where 51% or more of the households have income less than 80% of AMI are referred to as "CDBG target areas" for purposes of the CDBG program.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The City's Program Year 43 Annual Action Plan was developed through collaboration with housing, health and social service providers and public agencies, and other entities, including those focusing on services to children, elderly persons, persons with disabilities, homeless and chronically homeless persons, as well as businesses, developers and community organizations. A local survey conducted as part of the Consolidated Plan process provided insight into community priorities. Overall, youth services, economic development, quality of life improvement and poverty reduction were identified as priority issues. Priority needs related to housing included single-family housing, homeless emergency shelter, energy assistance and first-time homebuyer assistance. For economic development, job retention or creation and employment training were rated as important. For community service needs, youth, poverty reduction and anti-crime programs were rated the highest. In terms of infrastructure, flood control and street improvements were the key issues. Lastly, for special needs services, neglected/abused children, the mentally disabled, domestic violence victims and substance abusers were identified as target populations. These issues and needs, along with others, are discussed below.

In this Plan, "very low-income" refers to households earning 0% - 30% of the median family income; "low-income" refers to households earning less than 50% of the median family income; and "moderate-income" refers to households earning between 50% and 80% of the median family income. Based on U.S. Census data, of Meriden's total households in 2011, 31% were low-income, and approximately 17% were moderate-income. The City will direct its Community Development Block Grant funding to implement and support programs that serve the moderate-, low- and very low-income households and areas in the City, as well as its other most vulnerable citizens.

Meriden continues to experience a number of housing problems, notably "cost burdened" households. Households with "moderate" cost burden pay between 30% and 50% of their income for housing costs, and households with "severe" cost burden pay over 50% of their income. In Meriden, 76% of very low-income households were cost burdened, and close to 64% were severely cost burdened. For low-income households (earning 30%-50% of median income), 50% spent between 30% and 50% of their income on housing costs, and 32% paid more than 50%.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Meriden made significant progress toward meeting its strategic plan objectives during Program Year 41 (Program Year 42 is still ongoing at the time of publication of this Plan). Limited financial resources make it difficult to address all community needs and strategic plan objectives in one program year. In allocating its CDBG resources, the City of Meriden prioritizes its funding to support projects that benefit its low- and moderate-income target areas; low- and moderate-income households most in need of public services; and its youth and elderly populations. During Program Year 41 (and in the ongoing Program Year 42) Meriden funded projects that directly addressed several specific strategic plan objectives, including housing, suitable living environment, and economic opportunity.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City met citizen participation requirements in drafting its Annual Action Plan by conducting public outreach and encouraging citizen comment, including: a request for funding proposals document published on the City's website detailing key dates, past use of CDBG funds by the City of Meriden, and Consolidated Plan goals/outcome indicators; offering scheduled technical assistance sessions (as needed and requested by applicants) during the CDBG application process; the provision of public hearings, held on March 8, 2017, March 29, 2017 and April 13, 2017 allowing citizens and community stakeholders to comment on the allocation of funding and the CDBG process in Program Year 43; a 30-day public comment period on the PY43 Action Plan running from April 10, 2017 through May 10, 2017; a City Council meeting on May 15, 2017; and an opportunity for public comment on the City's program performance. As part of the Plan development process and as part of on-going housing and community development efforts, the City coordinates with local non-profits, state agencies and other organizations in the implementation of its programs to ensure the greatest impact in addressing community needs.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No comments on the Program Year 43 Annual Action Plan were received from the public.

6. Summary of comments or views not accepted and the reasons for not accepting them

No comments on the Program Year 43 Annual Action Plan were received from the public.

7. Summary

The City of Meriden, through its City Council, public participation process and non-profit community partners has crafted an Annual Action Plan for Program Year 43 that seeks to provide residents of the City of Meriden - especially those who are the most vulnerable - with access to services and programming that offer a better quality of life, and that will build capacity in the programs being funded.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	MERIDEN	Economic Development Department

Table 1 – Responsible Agencies

Narrative (optional)

The designated lead agency for overseeing the development and implementation of the Consolidated Plan and Annual Action Plans is the City’s Economic Development Department. The Community Development Manager and Grants Administrator is primarily responsible for coordinating services of public, private, and non-profit entities, and activities related to housing and community development.

Meriden’s City Council has responsibilities for the allocation of CDBG funds. The Meriden Housing Authority has the authority and responsibility for coordinating and implementing public housing projects referenced in this Plan. The Council of Neighborhoods coordinates various neighborhood association activities.

The Community Development Manager and Grants Administrator of the City of Meriden is responsible for the coordination, oversight and general monitoring of all activities funded with CDBG. In addition, the CDBG program is staffed with an Administrative Secretary who assists in application intake, contract management, financial management and general file maintenance. As administrator of the CDBG funds, the Community Development Manager and Grants Administrator ensures compliance with Federal regulations through review of grant application funding requests, recipient contracts, quarterly performance reports, and subgrantee monitoring. All financial transactions are conducted through the City’s Finance Department, and are subject to the annual audit of the City’s municipal finances.

Consolidated Plan Public Contact Information

Tyler Fairbairn, Community Development Manager and Grants Administrator

142 East Main Street

Meriden, CT 06450

Email: tfairbairn@meridenct.gov

Phone: (203) 630-4105

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The Citizen Participation Plan (included in the Action Plan as "Appendix B") sets forth the City's policies and procedures for citizen participation in the development of Meriden's Consolidated Plan and Annual Action Plan documents.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

Several steps were taken to ensure coordination between public and private housing, health, and social service agencies during the current program year. Each of these steps helped facilitate the exchange of information between the City and those providing critical services. The following details the planning process to enhance coordination amongst agencies and the City:

- The Community Development Manager and Grants Administrator met with sub-recipients in person during the program year. Sub-recipients are required to attend the initial CDBG public hearing at which all sub-recipients present a summary of their programs and activities, thereby providing a forum for organizations and City stakeholders to be informed as to programs and activities carried out by non-profit applicants/service providers.
- The Community Development Manager and Grants Administrator participated in and monitored several ongoing activities resulting in enhanced cooperation and coordination between the City and private and non-profit entities working to promote and develop affordable and special needs housing.
- City staff and members of the City Council review, assess and make funding determinations based on need, as determined by the community, and allocate funds in a manner that aims to avoid duplication and connect eligible individuals and households with the specific services they need.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Through its applicant organizations, the City aims to provide social and supportive services that address the needs of persons at risk of homelessness. Specifically, the Women and Families Center's "Project REACH" program targets runaway, homeless and at-risk youth throughout the City of Meriden and offers services aimed to get them off the streets and into safe, stable living environments. The Meriden Soup Kitchen also addresses immediate needs of the homeless and those at-risk of homelessness by connecting them with critical services. Programs like the New Opportunities Summer Food Program

and New Opportunities Security Deposit Program aim to assist low- and moderate-income persons and families who are one financial setback away from homelessness.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Not applicable.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Meriden City Council
	Agency/Group/Organization Type	Civic Leaders
	What section of the Plan was addressed by Consultation?	Public Housing Needs Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Economic Development Department relies heavily on the City Council, through its Human Services Committee, to guide the annual allocation process. Through public meetings and hearings, the Human Services Committee directs resources to the areas of greatest need.

Identify any Agency Types not consulted and provide rationale for not consulting

Not applicable.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care		

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

The City followed its Citizen Participation Plan (included in the Action Plan as "Appendix B") in soliciting citizen input for its Program Year 43 Annual Action Plan. Four (4) public hearings were conducted so that the applicant organizations and members of the public could offer input into how proposed programming fit with the City's Consolidated Plan. Members of the public were also invited to share their thoughts and ideas as to how Meriden's CDBG funding could best serve the community and its needs.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Interested potential applicants and City residents interested in participating in planning process	42 applications received.	No comments received.	No comments received.	http://www.cityofmeriden.org/Content/Community_Development/

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	Non-targeted/broad community	Mandatory public hearing for all CDBG applicants held at the Meriden Senior Center on March 8, 2017. 29 applicant speakers; 5 City Council members; 2 City staff present.	No comments received.	No comments received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Hearing	Non-targeted/broad community	City Council Human Services Committee public hearing held at Meriden City Hall on March 29, 2017. 5 City Council members; 2 City staff; 7 members of the public present.	No comments received.	No comments received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public Hearing	Non-targeted/broad community	City Council Human Services Committee public hearing held at Meriden City Hall on April 13, 2017. 6 City Council members; 2 City staff present.	No comments received.	No comments received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Internet Outreach	Non-targeted/broad community	Public notice of Draft Annual Action Plan availability for 30-day public comment period noticed in Meriden Record Journal on April 9, 2017. Additionally noticed on the City website and City facebook account. Draft Annual Action Plan was available for review at Meriden Public Library, Meriden City Hall and on the Community Development website from April 10, 2017 - May 10, 2017.	No comments received.	No comments received.	http://www.cityofmeriden.org/Content/Community_Development/

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
6	Public Meeting	Non-targeted/broad community	Public meeting of the Meriden City Council to approve the Program Year 43 Annual Action Plan.	No comments received.	No comments received.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

Expected annual allocations for Program Year 43 have been confirmed, as HUD has made available municipal entitlement award amounts on June 15, 2017.

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	934,701	0	68,000	1,002,701	1,869,402	Expected amount available for the next two years is adjusted and prorated to assume level funding over the remainder of the Consolidated Plan period.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City makes efforts to leverage federal and state agency resources to meet the needs identified in its Consolidated Plan. The City has secured

a Section 108 Loan of \$1,500,000 to leverage a \$300,000 DECD Brownfields Pilot grant and \$400,000 in U.S. EPA Brownfields funds to complete demolition and environmental remediation of the former Insilco Factory H building at 77 Cooper and 104 Butler Streets. Redevelopment of the Meriden Green, Meriden Transit Center, and Factory H areas are currently being facilitated with HUD Challenge Grant funding.

The Challenge Grant is funding a Transit Oriented Design plan for these areas and the acquisition of buildings for redevelopment into mixed commercial and residential uses. The TOD plan was completed in Program Year 37 and activities are underway in support of the TOD and Meriden Green project implementation.

The Economic Development Department has submitted two (2) CDBG proposals in Program Year 43 that are designed to leverage outside funding and human capital in order to implement ongoing downtown redevelopment plans. The Façade Rehabilitation Program will provide small forgivable loans to business owners who will match the funding with their own investment in their physical storefront. The Making Meriden Program will match existing and prospective entrepreneurs with available commercial space while providing seed money to both the property and business owners to implement a shared vision. The City's goal is to leverage a minimum of \$250,000 per year for at least two years through the Connecticut Main Street Center, local foundations, private banks, CTNext Innovation Places grant program and the Meriden Economic Development Corporation. Both of these proposals are designed to be self-sustaining and leverage greater funding in the future.

The City leverages other sources of funding when possible to supplement CDBG projects and provide maximum assistance in meeting community needs.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City has limited developable land, thus greatly affecting the ability to construct new affordable housing units. The City is actively involved in redevelopment efforts in its downtown that will provide new affordable housing as part of mixed-use development centered on an updated transit hub. Brownfield sites and vacant buildings – including 116 Cook Avenue, 177 East Main Street, 1 King Place and 11 Crown Street – are being remediated, repurposed and transferred to private partner organizations to be developed into usable, mixed-used developments with housing and economic development opportunities.

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Increase supply of decent and affordable housing	2015	2019	Affordable Housing Homeless	Central Downtown Area Meriden - Citywide	Housing	CDBG: \$345,220	Homeowner Housing Rehabilitated: 4 Household Housing Unit Housing Code Enforcement/Foreclosed Property Care: 5000 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	Create Suitable Living Environment	2015	2019	Non-Housing Community Development	Central Downtown Area Meriden - Citywide	Public Facilities Community Services Infrastructure Special Needs Services Business and Job Support	CDBG: \$430,383	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 918 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 0 Households Assisted Public service activities other than Low/Moderate Income Housing Benefit: 4645 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 0 Households Assisted Facade treatment/business building rehabilitation: 5 Business Brownfield acres remediated: 0 Acre Rental units constructed: 0 Household Housing Unit Rental units rehabilitated: 0 Household Housing Unit Homeowner Housing Added: 0 Household Housing Unit Homeowner Housing Rehabilitated: 4 Household Housing Unit Direct Financial Assistance to Homeowners: 0 Household

Annual Action Plan
2017

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Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Provide Economic Opportunity	2015	2019	Non-Housing Community Development	Central Downtown Area Meriden - Citywide	Special Needs Services Business and Job Support	CDBG: \$22,737	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 103 Persons Assisted Jobs created/retained: 29 Jobs
4	Administration/Other/Loan Repayment	2015	2019	Administration	Central Downtown Area Meriden - Citywide	Administration/Other	CDBG: \$229,098	Other: 1 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Increase supply of decent and affordable housing
	Goal Description	
2	Goal Name	Create Suitable Living Environment
	Goal Description	
3	Goal Name	Provide Economic Opportunity
	Goal Description	
4	Goal Name	Administration/Other/Loan Repayment
	Goal Description	

Table 7 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

5,000 via Housing Code Enforcement inspections

15 via New Opportunities Rental Assistance Program

4 via Homeowner Rehabilitation/NPP

AP-35 Projects – 91.220(d)

Introduction

Projects to be carried out in Program Year 43 are listed below. Please see Appendix A for list of funded activities associated with Program Year 43 projects.

#	Project Name
1	Public Service
2	Public Facilities
3	Housing
4	Administration
5	Section 108 Repayment
6	Economic Development

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

All funding allocations have been made consistent with priority needs in the City of Meriden pursuant to the Consolidated Plan and annual allocation process. Every effort was made to ensure that the most vulnerable residents of Meriden (youth, elderly, disabled, homeless/at-risk of homelessness, non-English speakers, individuals and families battling substance abuse, individuals/families experiencing domestic abuse) are the beneficiaries of Program Year 43 CDBG funding.

Projects

AP-38 Projects Summary

Project Summary Information

Table 9 – Project Summary

1	Project Name	Public Service
	Target Area	Central Downtown Area Meriden - Citywide
	Goals Supported	Create Suitable Living Environment Provide Economic Opportunity
	Needs Addressed	Community Services Special Needs Services Business and Job Support
	Funding	CDBG: \$200,252
	Description	Public Service activities carried out in Program Year 43, include, but are not limited to: arts/culture; youth programming; literacy training; employment services; programming for non-English speakers; homelessness prevention/outreach; nutrition; service referrals; and mentoring.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 4,759 people will benefit from Public Service activities during Program Year 43.
	Location Description	Citywide, with a focus on downtown/Choice Neighborhood area.

	Planned Activities	Program Year 43 Public Service activities will include: arts/culture; youth programming; literacy training; employment services; programming for non-English speakers; homelessness prevention/outreach; nutrition; service referrals; and mentoring.
2	Project Name	Public Facilities
	Target Area	Central Downtown Area
	Goals Supported	Create Suitable Living Environment
	Needs Addressed	Public Facilities Community Services Infrastructure
	Funding	CDBG: \$178,131
	Description	Public facility activities carried out in Program Year 43 will consist of: facility buildout for My City Kitchen; sidewalk construction carried out by the City of Meriden; and a commercial facade rehabilitation program.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 923 people will benefit from Progra Year 43 Public Facilities activities.
	Location Description	Downtown TOD target area and CDBG-eligible census tracts identified in Consolidated Plan.
	Planned Activities	Public Facilities activities carried out in Program Year 43 will consist of: a commercial façade improvement program; sidewalk construction carried out by the City of Meriden; and a buildout of space for My City Kitchen.
3	Project Name	Housing
	Target Area	Central Downtown Area Meriden - Citywide

	Goals Supported	Increase supply of decent and affordable housing
	Needs Addressed	Housing
	Funding	CDBG: \$345,220
	Description	Housing activities carried out in Program Year 43 include code enforcement and the administration of the Neighborhood Preservation Program.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 5,004 households will benefit from Program Year 43 Housing activities.
	Location Description	Citywide, with a focus on downtown and Choice Neighborhood area.
	Planned Activities	Housing code inspections/enforcement; homeowner rehabilitation.
4	Project Name	Administration
	Target Area	Central Downtown Area Meriden - Citywide
	Goals Supported	Administration/Other/Loan Repayment
	Needs Addressed	Administration/Other
	Funding	CDBG: \$123,603
	Description	Administrative costs related to carrying out Program Year 43 Annual Action Plan.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Not applicable.
	Location Description	Citywide.

	Planned Activities	Administrative costs covering two (2) staff members and all other related expenses connected to planning and implementing Program Year 43 Annual Action Plan.
5	Project Name	Section 108 Repayment
	Target Area	Central Downtown Area
	Goals Supported	Administration/Other/Loan Repayment
	Needs Addressed	Administration/Other
	Funding	CDBG: \$105,495
	Description	Repayment of Section 108 loan in connection with demolition/remediation at Factory H site.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Not applicable.
	Location Description	Repayment of Section 108 loan in connection with demolition/remediation at Factory H site.
	Planned Activities	Repayment of Section 108 loan in connection with demolition/remediation at Factory H site.
6	Project Name	Economic Development
	Target Area	Central Downtown Area
	Goals Supported	Create Suitable Living Environment Provide Economic Opportunity
	Needs Addressed	Business and Job Support
	Funding	CDBG: \$50,000
	Description	Grant match program to rehabilitate commercial space and attract entrepreneurs/start-up businesses to targeted TOD area.
	Target Date	6/30/2017

	Estimate the number and type of families that will benefit from the proposed activities	Five (5) businesses/property owners estimated to be served by this project.
	Location Description	Located in downtown TOD target area.
	Planned Activities	Match funds will be offered to pair entrepreneurs/start up businesses with commercial property owners via small business loans and payments for fit out costs of physical space.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Investment in Meriden is specifically targeted to its downtown neighborhoods, which contain low- to moderate-income households, sub-standard housing conditions, and a concentration of vacant or underutilized properties. The City recognizes that the revitalization of its downtown neighborhoods is linked to the revitalization of its economy as a whole. This is also the area of focus for the Meriden Choice Neighborhood Planning efforts to redevelop areas of the downtown. This Consolidated Plan supports these goals to revitalize the downtown neighborhoods and the local economy.

CDBG allocations provide support for activities that benefit low- to moderate-income households, as well as the City’s minority population, concentrated in the following Census tracts: 1701, 1703, 1706-1710 and 1714, 1715. These areas comprise a large portion of the central downtown area.

Concentrations are based on the 2010 U.S. Census.

Geographic Distribution

Target Area	Percentage of Funds
Central Downtown Area	75
Meriden - Citywide	25

Table 10 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City has several mechanisms in place to ensure that funds go to the neediest individuals. First, City Code Enforcement activities funded by CDBG are limited to the low-income census tracts outlined above. Second, all sub-grantees under the Public Services category must provide documentation that the service is going to low-income and minority families. Finally, geographic investment in the downtown area helps to leverage much need public and private funding as Meriden revitalizes this strategic area.

Discussion

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Applications supporting affordable housing include New Opportunities security deposit program; housing rehabilitation administration; and City code enforcement staff.

The City of Meriden will utilize CDBG funding to provide the following in Program Year 43:

- Approximately 5,000 housing code enforcement inspections
- Administration of a homeowner rehabilitation program
- A security deposit program managed by New Opportunities, Inc.

In addition to direct assistance to homeowners and renters, the City will allocate critically needed funding to organizations working to address homelessness, and support those in the community who are at risk of homelessness. The New Opportunities Shelter Now Program offers emergency shelter and referrals to approximately 350 individuals, while Project Reach will connect with approximately 700 youth who are at risk of homelessness, or are living in unstable housing situations.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	15
The Production of New Units	0
Rehab of Existing Units	4
Acquisition of Existing Units	0
Total	19

Table 12 - One Year Goals for Affordable Housing by Support Type

Discussion

AP-60 Public Housing – 91.220(h)

Introduction

The Meriden Housing Authority (MHA) is responsible for providing decent, safe and sanitary housing for individuals residing in Meriden who have low- and moderate-incomes. MHA is an autonomous corporation which is allowed to act as a municipal entity and participate in municipal benefits. The City's Economic Development Department and the MHA operate independently, and therefore the Economic Development Department's direct role in providing public housing is very limited.

Actions planned during the next year to address the needs to public housing

Need: Shortage of affordable housing for all eligible populations

Strategy #1: Maximize the number of affordable units available to the MHA within its current resources by:

- Reducing turnover time for vacated public housing units;
- Seeking replacement of public housing units lost to the inventory through mixed-finance development;
- Maintaining or increasing Section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction;
- Undertaking measures to ensure access to affordable housing among families assisted by MHA, regardless of unit size required;
- Maintaining or increasing Section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration; and
- Participating in the Consolidated Plan development process to ensure coordination with broader community development strategies.

Strategy #2: Increase the number of affordable housing units by:

- Applying for additional Section 8 units should they become available;
- Leveraging affordable housing resources in the community through the creation of mixed - finance housing;
- Pursuing housing resources other than public housing or Section 8 tenant-based assistance;
- Implementing project-based Section 8 voucher program consistent with revised statutes; and
- Amending Section 8 Administrative Plan to allow and promote use of project-based vouchers in neighborhoods that are under a comprehensive revitalization and at other mixed-finance developments.

Need: Specific Family Types: Families at or below 50% of Median Area Income

- Adopt rent policies to support and encourage work

Other Housing Needs & Strategies:

The Authority will continue to implement a project-based Section 8 Program (PBV) track designed to work in tandem with other sources of affordable housing finance.

Given the historic under-funding of modernization, the Authority will be looking at ways to leverage resources to redevelop its public housing portfolio. Re-establishing a stable and viable housing portfolio is a major priority for the Authority over the development of incremental units but will not preclude supporting opportunities to assist other entities in the expansion of affordable housing in Meriden.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

MHA conducted a series of meetings with residents and management staff. These meetings brought up two main areas of concern voiced by residents: safety and security, and major repairs or replacement. With a list of specific resident concerns, the MHA can continue to work with residents to address concerns.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable.

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City intends to allocate \$12,658 in Program Year 43 funds to two separate organizations (New Opportunities and the Women and Families Center) that provide services to homeless individuals and families, as well as youth that are at risk of homelessness. Through its public services grants, the City supports the operations of several private non-profit organizations whose mission is to provide temporary housing and other related counseling services for the homeless in Meriden. During the 2017-2018 program year the City of Meriden will implement projects that impact homelessness and relieve the cost burden on special needs populations. The City has also allocated \$9,079 for security deposit and rent assistance that is intended to keep families and individuals who cannot afford

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

To address its homelessness objectives, the City will allocate resources towards the provision of housing and counseling services to individuals who are either homeless or are at risk of becoming homeless. The Women and Families Center's "Project Reach" directly benefits runaway, homeless and at-risk youth ages 12-24 by seeking out youth where they congregate and providing supportive services to build self-sufficiency and identify stable, long-term housing.

Addressing the emergency shelter and transitional housing needs of homeless persons

The following organizations specifically address the homeless needs identified in the Consolidated Plan:

- Meriden-Wallingford Chrysalis, Inc. Self Sufficiency Program
- New Opportunities Security Deposit/First Month Rent Program
- New Opportunities Shelter NOW Program
- Child Guidance Clinic
- Women and Families Center – Project Reach

The Meriden Housing Authority (MHA) also works to address homelessness in the City of Meriden. MHA is responsible for providing decent, safe and sanitary housing for individuals residing in Meriden with low and moderate incomes. The Meriden Housing Authority has the following goals to address homeless needs and to prevent homelessness:

- "Expand the supply of assisted housing"
- "Increase assisted housing choices"
- "Promote self-sufficiency and asset development of families and individuals"

- “Ensure equal opportunity in housing for all Americans”

The Meriden Housing Authority will address homelessness by providing Section 8 vouchers and to provide first time homeowner loan assistance aimed at transitioning residents from public housing into the private housing market. The Meriden Housing Authority will apply if funds are available for new Section 8 Certificates or vouchers for households experience severe cost burden.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

To end chronic homelessness, the City intends to support public service projects that provide counseling and support services to the homeless. These programs include the Meriden-Wallingford Chrysalis, Inc. Self Sufficiency Program, Shelter NOW, and Women and Family Center - Project Reach. In addition, the City will support the Child Guidance Clinic and Project Reach, which provide counseling to at-risk youth in order to alleviate future behavioral and other developmental problems that could lead to chronic homelessness.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The Meriden Housing Authority has found that providing rental subsidies to households below 80% of the median income level for the area is the most cost effective and practical means to address pending homelessness. The Meriden Housing Authority will secure additional Section 8 Housing Assistance vouchers as they become available so that more individuals can be served. Project Reach will also play a critical role in identifying youth who are in unstable living environments and are at risk of becoming homeless in order to divert them from the shelter system.

Discussion

<p>One year goals for the number of households to be provided housing through the use of HOPWA for: Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family</p>
--

Tenant-based rental assistance
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds
Total

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

Meriden's downtown area contains high concentrations of low- and moderate-income and minority households and much of its older housing stock. In Meriden's downtown neighborhoods, many residents frequently experience cost burden problems and homeowners struggle to maintain their properties.

An Analysis of Impediments to Fair Housing Choice (AI) is required by HUD from jurisdictions receiving Community Development Block Grant (CDBG) funding. The overall goal of the AI is to review and assess impediments to fair housing within Meriden. According to HUD, impediments to fair housing choice are:

- Any actions, omissions, or decisions taken because of race, color, religion, sex, disability, familial status, or national origin that restrict housing choice or the availability of housing choices.
- Any actions, omissions, or decisions that have the effect of restricting housing choices or the availability of housing choices on the basis of race, color, religion, sex, disability, familial status, or national origin.

The AI report was developed in conjunction with this Consolidated Plan. It evaluates Meriden's current fair housing legal status, and its and public and private fair housing programs and activities, and provides recommendations for fair housing initiatives critical to ensuring equal housing opportunity within the City.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

With Neighborhood Stabilization Program (NSP) program funds, the City will acquire, rehabilitate and resell homes to low and moderate income households, including minority households, in the downtown area. Similarly, the objective of the Meriden Neighborhood Preservation Program is the recovery of the downtown neighborhoods through housing rehabilitation. Using a portion of its CDBG funds and other public subsidies, the City provides below market interest rate loans to low to moderate income property owners (living within designated "Neighborhood Strategy Areas") for housing rehabilitation.

In addition to the activities undertaken by the City, the Meriden Housing Authority addresses barriers to affordable housing by providing economic subsidies. The Meriden Housing Authority states the following goal related to the removal of barriers to affordable housing: "Increase the availability of decent, safe and affordable housing by applying for additional rental vouchers, reducing public housing vacancies,

and leveraging private or other public funds to crease additional housing opportunities.” Towards this end, the Meriden Housing Authority will continue to reduce the barriers to affordable housing by providing Section 8 vouchers and to provide first-time homeowner loan assistance aimed at transitioning residents from public housing into the private housing market.

Discussion

AP-85 Other Actions – 91.220(k)

Introduction

The projects included in the Program Year 43 Annual Action Plan were chosen for the range and quality of services and programs geared toward the most vulnerable Meriden residents, and for their alignment with the priorities detailed in the City's Consolidated Plan. These projects will address a number of the planning objectives of the City of Meriden to: address obstacles to meeting underserved needs; foster and maintain affordable housing; reduce lead-based paint hazards; reduce the number of poverty-level families; develop institutional structure; and enhance coordination between public and private housing and social service agencies.

Actions planned to address obstacles to meeting underserved needs

The allocation of funding in Program Year 43 aims to provide Meriden's special needs populations, including elderly, the poor, and the handicapped, access to services used by the public at large. Projects will provide a suitable living environment by making services accessible to needy individuals. Examples include:

- Youth sports, arts, educational and empowerment activities.
- Literacy training and translation services for residents who do not speak English as their first language.
- Employment and entrepreneurship training.
- Employment opportunities for mentally disabled adults.
- Mobile computer/internet access provided to residents of Meriden public housing.
- Homelessness prevention and outreach.
- Emergency shelter and referral services.
- Homecare for the elderly.
- Outreach, education and treatment related to the opioid crisis.

Actions planned to foster and maintain affordable housing

The City of Meriden will provide low-interest forbearance loans for single-unit and multi-unit residential rehabilitation projects within the target area. This includes continuation of the Neighborhood Preservation Program to increase affordable, decent housing in the City center. The New Opportunities Security Deposit Program will also provide residents who otherwise would not be able to afford an apartment with the assistance needed to gain entry to the rental market. Salvation Army's Emergency Assistance Program will also aid renters who may otherwise have to make the nearly impossible choice of whether to pay rent or buy food/pay bills.

Actions planned to reduce lead-based paint hazards

Funding provided to City staff through the Housing category will in part cover housing inspections throughout targeted geographic areas in Meriden, and will address lead paint hazards as needed.

Actions planned to reduce the number of poverty-level families

Provide those in need of temporary housing and counseling services, including adults and children who are victims of domestic violence and sexual abuse, access to needed services in Meriden. Projects will provide a suitable living environment by making services accessible to needy individuals. Further, employment training, entrepreneurship programming, literacy training for both children and non-English speakers are all designed to provide residents with the skills and knowledge to improve the quality of their life as well as their families.

Actions planned to develop institutional structure

CDBG administrative funds will contribute to the administration of the CDBG Program and help ensure that the City meets the statutory and regulatory objectives outlined as a condition of participation in the program. The Community Development Manager and Grants Administrator will take the following actions to ensure that needed services are coordinated between the City, subrecipient organizations carrying out CDBG activities, and the public who benefit from the CDBG-funded activities:

- Post CDBG Program materials and announcements, such as the availability of the Environmental Review Record, Annual Plan, CAPER, and RFP documents in the local newspaper and on the City's website www.cityofmeriden.org.
- Distribute copies of all materials to the general public, non-profit organizations, and elected officials when available.
- Hold one-on-one meetings with sub-recipients to discuss quarterly report accomplishments.
- Provide referrals to appropriate City departments and local organizations, such as Community Action, NPP, and the Meriden Housing Authority.

Actions planned to enhance coordination between public and private housing and social service agencies

The Meriden Housing Authority will continue to reduce the barriers to affordable housing by providing Section 8 vouchers and to provide first-time homeowner loan assistance aimed at transitioning residents from public housing into the private housing market. The Economic Development Department will work with developers of new rental housing construction in the targeted TOD area to ensure that historic tax credits and other state and federal programs leverage adequate affordable housing opportunities for residents.

Discussion

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	90.00%

Discussion

Attachments

Grantee Unique Appendices

Appendix A

Activities Awarded Funding in Program Year 43 (July 1, 2017 – June 30, 2018)

A. Public Services	
Advocacy Academy	\$ 4,579.00
Augusta Curtis Cultural Center - Summer Music Program	\$ 3,589.00
Beat the Street Community Center, Inc.	\$ 11,579.00
Big Brothers/Big Sisters	\$ 2,500.00
Boys and Girls Club of Meriden-Project "Club Kids"	\$ 10,000.00
Boys and Girls Club of Meriden - Summer Basketball/Teen Nights	\$ 3,579.00
Casa Boricua de Meriden, Inc. Operations	\$ 5,000.00
Casa Boricua de Meriden, Inc. Si Yo Puedo	\$ 4,579.00
Catholic Charities - Early Childhood Success	\$ 4,079.00
Change The Play - Career Options	\$ 6,579.00
Child Guidance Clinic for Central CT, Inc.- Crisis Intervention	\$ 11,585.00
Community Health Center - Diabetic Supplies for Pregnancy	\$ 3,979.00
Construction Workforce Initiative 2	\$ 5,579.00
Franciscan Home Care and Hospice Care	\$ 10,000.00
Gallery 53 Daffodil Mosaic	\$ 3,894.00
Girls, Inc. - National Identity Programming	\$ 6,779.00
Kuhn Employment Opportunities - City Parks Litter Patrol	\$ 9,579.00
Literacy Volunteers of Greater New Haven/Meriden-Literacy Tutoring	\$ 4,579.00
Meriden Center Tutoring and Readiness Project	\$ 4,579.00
Meriden 2Gen	\$ 3,579.00
Meriden Children First Summer Learning	\$ 11,579.00
Meriden Children's First-Meriden Family Zone Parent Engagement	\$ 6,579.00
Meriden Wallingford Chrysalis: Self Sufficiency Program	\$ 8,346.00
Meriden Soup Kitchen	\$ 3,500.00
NOW Security Rental Assistance/Eviction Protection Program	\$ 9,079.00
NOW: Shelter NOW Emergency Shelter	\$ 4,079.00
NOW: Summer Food Program	\$ 6,579.00
Open DOHR Employment and Training	\$ 7,579.00
Project Reach (Reaching Every Adolescent to Create Hope)	\$ 8,579.00
Salvation Army Emergency Assistance	\$ 5,579.00
Save a Life: Addressing the Opioid Crisis (Rushford)	\$ 8,579.00

PY43 Public Services Total Allocations	\$	200,252.00
B. Public Facilities		
Inner City Sidewalks	\$	121,000.00
Façade Rehabilitation Program	\$	50,000.00
My City Kitchen Buildout	\$	7,131.00
PY43 Public Facilities Total Allocations	\$	178,131.00
C. Housing		
Rehabilitation Administration	\$	66,241.00
Code Enforcement Staff	\$	278,979.00
PY43 Housing Total Allocations	\$	345,220.00
D. Administration & Planning		
Administration	\$	123,603.00
PY43 Administration Total Allocations	\$	123,603.00
E. Section 108 Loan for Demolition of Factory H	\$	105,495.00
PY43 Section 108 Total	\$	105,495.00
F. Economic Development		
Making Meriden Grant Match Competition	\$	50,000.00
PY43 Economic Development Total Allocations	\$	50,000.00
TOTAL CDBG FUNDING AVAILABLE	\$	934,701.00
REPROGRAMMED FUNDS	\$	68,000.00
TOTAL CDBG FUNDING AVAILABLE DURING PROGRAM YEAR 43	\$	1,002,701.00

Appendix B
City of Meriden Citizen Participation Plan

Citizen Participation Plan
ANNUAL HUD CDBG ALLOCATION

Introduction

The City of Meriden shall follow this Citizen Participation Plan that sets forth the City's policies and procedures for citizen participation in the development of Meriden's Consolidated Plan and Annual Plan documents. The Annual Plan and Consolidated Plan are planning documents that the City of Meriden submits to the U.S. Department of Housing and Urban Development. The Consolidated Plan includes Meriden's housing strategy and its community development plan. The Annual Plan serves as an application for Community Development Block Grant funding. This Citizen Participation Plan provides for and encourages citizens to participate in the development of any substantial amendments to the Annual Plan and/or Consolidated Plan and review of performance reports.

Public Meetings

The City of Meriden will hold two public meetings annually to obtain citizens' views and to respond to proposals and questions. These public meetings will be held in locations convenient to residents of low/moderate income areas where program funds are proposed to be used. One public meeting will be held before the proposed Annual Plan and/or Consolidated Plan is published for comment. At this public meeting, the City will:

- review program performance
- obtain citizen views on housing and community development needs, including priority nonhousing community development needs
- discuss the process/timeline for development of the Consolidated and/or Annual Plan
- discuss requirements/criteria for development of proposed activities to be funded under the Annual and/or Consolidated Plan

The City will also provide the following information to citizens, public agencies, and other interested parties:

- the amount of annual assistance the City expects to receive (including grant funds and program income)
- the range of activities that may be undertaken
- the estimated amount of funds that will benefit persons of low and moderate income

One public meeting and a 30-day public comment period will be held after the proposed Annual Plan and/or Consolidated Plan is published for comment.

Annual Proposals for Funding

The City will accept written proposals for CDBG funding in the manner prescribed by the City of Meriden in the Public Information Document. The City will consider funding eligible activities that are consistent with the City's housing and community development objectives. Proposals must be submitted on the City of Meriden CDBG Proposal Forms. Only complete proposals will be considered.

Technical Assistance

The City will provide technical assistance to groups and representatives of persons of low and moderate income that request such assistance in developing proposals for funding assistance under programs covered by the Consolidated Plan.

Public Comment

One public meeting and a 30-day public comment period will be held after the proposed Annual Plan and/or Consolidated Plan is published for comment. Prior to the public comment period, the City of Meriden will publish a summary of its Proposed Consolidated Plan and Annual Plan in the *Record Journal Newspaper* and on the City of Meriden website. The summary will describe the contents and purpose of the Consolidated Plan and/or Annual Plan and will include a list of locations where copies are available. Once approved, copies of the final allocation of funds and annual plan will be made available to the public.

Citizen Comments

The City of Meriden will consider all comments and/or views of citizens received in writing or orally at public meetings or hearings, in preparing the Final Consolidated Plan and/or Annual Plan. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons therefore, will be attached to the Final Consolidated Plan and to the Annual Action Plan.

Substantial Amendments to the Consolidated Plan

The City of Meriden will provide citizens with the opportunity to comment on substantial amendments to the Consolidated Plan. The City of Meriden will amend its approved Consolidated Plan whenever it makes one of the following decisions:

- to make a change in its allocation priorities or a change in the method of distribution of funds
- to carry out an activity using funds from any program covered by the Consolidated Plan (includes program income) not previously described in its Annual Action Plan, or
- to significantly change the scope, location, or beneficiaries of an activity

Prior to implementing any substantial change, the City of Meriden will provide citizens with information on any proposed amendment(s) by publishing a public notice of the proposed amendments as a display advertisement in the *Record Journal* and by posting a description of the proposed amendment(s) to the City of Meriden website. The City will provide at least 30 days for citizens to submit written or oral comments or views on the proposed amendment(s). The City will consider these comments or views of citizens in preparing the substantial amendment of the Consolidated Plan. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons therefore, will be attached to the substantial amendment of the Consolidated Plan. The City will also comply with any additional actions required by local law.

Substantial Amendments to the Annual Plan

A substantial change to the allocation of funds in the Annual Plan requiring an amendment will be defined as the use of funds for an activity not previously identified, or the increase/ decrease by transfer/reallocation of funds in excess of 20% of the original allocation between existing projects and programs. If such an amendment is required, a notice stating the reason, amounts and projects to be effected will be published at least 15 days prior to a public hearing to receive comments on the proposed amendment.

Performance Reports

The City of Meriden must submit an annual performance report on the progress it has made in carrying out its Annual Action Plan. This document is the Consolidated Annual Performance and Evaluation Report (CAPER). The City will submit an annual performance report to the U.S. Department of Housing and Urban Development (HUD) by **September 28 following the end of each program year**. The CAPER will be posted on the City website for public review.

Contact Information

All correspondence, comments, questions or requests for information regarding the Consolidated Plan and/or the CDBG programs should be directed to:

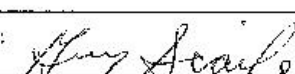
Tyler Fairbairn, Grants Administrator
City of Meriden
142 East Main Street, Meriden, CT 06426
P. 203 630 4015 | F. 203 630 4274
tfairbairn@meridenct.gov

Grantee SF-424's and Certification(s)

CMB Number: 4040-004
Expiration Date: 01/31/2009

Application for Federal Assistance SF-424		Version 02
*1. Type of Submission:		
<input type="checkbox"/> Preapplication	*2. Type of Application *If Revision, select appropriate letter(s)	
<input checked="" type="checkbox"/> Application	<input checked="" type="checkbox"/> New	
<input type="checkbox"/> Changed/Corrected Application	<input type="checkbox"/> Continuation	*Other (Specify)
	<input type="checkbox"/> Revision	
3. Date Received:		4. Applicant Identifier:
5a. Federal Entity Identifier:		*5b. Federal Award Identifier:
State Use Only:		
6. Date Received by State:		7. State Application Identifier:
8. APPLICANT INFORMATION:		
*a. Legal Name: City of Meriden		
*b. Employer/Taxpayer Identification Number (EIN/TIN): 066001883		*c. Organizational DUNS: 602159022
d. Address:		
*Street 1:	142 East Main Street	
Street 2:		
*City:	Meriden	
County:	New Haven	
*State:	CT	
Province:		
*Country:	USA	
*Zip / Postal Code	06450	
e. Organizational Unit:		
Department Name: City Manager		Division Name: Economic Development Department
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix:	Mr.	*First Name: Tyler
Middle Name:		
*Last Name:	Fairbairn	
Suffix:		
Title:	Community Development Manager and Grants Administrator	
Organizational Affiliation:		
*Telephone Number: 203-630-4105		Fax Number: 203-630-4274
*Email: tfairbairn@meridenct.gov		

Application for Federal Assistance SF-424	Version 02
*9. Type of Applicant 1: Select Applicant Type: C. City or Township Government Type of Applicant 2: Select Applicant Type: Type of Applicant 3: Select Applicant Type: *Other (Specify):	
*10 Name of Federal Agency: U.S. Department of Housing and Urban Development	
11. Catalog of Federal Domestic Assistance Number: 14.218 CFDA Title: Community Development Block Grant	
*12 Funding Opportunity Number: *Title: 	
13. Competition Identification Number: Title: 	
14. Areas Affected by Project (Cities, Counties, States, etc.): Meriden, New Haven County, Connecticut	
*15. Descriptive Title of Applicant's Project: Annual Plan for CDBG Program Year 13 Entitlement Funds	

Application for Federal Assistance SF-424		Version 02
16. Congressional Districts Of:		
*a. Applicant: CT-05		*b. Program/Project: CT-05
17. Proposed Project:		
*a. Start Date: 07/01/2017		*b. End Date: 06/30/2018
18. Estimated Funding (\$):		
*a. Federal	_____	\$934,701
*b. Applicant	_____	
*c. State	_____	
*d. Local	_____	
*e. Other	_____	
*f. Program Income	_____	
*g. TOTAL	_____	\$934,701
*19. Is Application Subject to Review By State Under Executive Order 12372 Process?		
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on _____. <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E. O. 12372		
*20. Is the Applicant Delinquent On Any Federal Debt? (if "Yes", provide explanation.)		
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)		
<input checked="" type="checkbox"/> ** I AGREE ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions		
Authorized Representative:		
Prefix: Mr.	_____	*First Name: Guy _____
Middle Name:	_____	
*Last Name:	Scaife _____	
Suffix:	_____	
*Title: City Manager		
*Telephone Number 203-630-4123		Fax Number: 203-630-4274
* Email: gscare@meridenct.gov		
*Signature of Authorized Representative: 		*Date Signed: July 5, 2017

Authorized for Local Reproduction

Standard Form 424 (Revised 10/2005)
 Prescribed by OMB Circular A-102

Application for Federal Assistance SF-424

Version 02

***Applicant Federal Debt Delinquency Explanation**

The following should contain an explanation if the Applicant organization is delinquent of any Federal Debt.

[Empty text box for Applicant Federal Debt Delinquency Explanation]

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.


Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



City Manager Guy Scalf/Authorized Official

Date: July 5, 2017

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation – It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan – Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 43 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

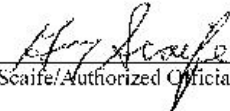
Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K, and R;

Compliance with Laws -- It will comply with applicable laws.



Guy Scaife/Authorized Official

July 5, 2017

City Manager
Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING:

A... Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.