



Sustainable Meriden Internship Program

Student Application

Membership is open to all Meriden High-School age students, including Meriden residents attending schools outside of Meriden and non-residents who are registered at Meriden technical schools. Must be at least 16 years of age to be stipend eligible.

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

School: _____

Grade Level: Freshman Sophomore Junior Senior

Select position(s) you are applying for. Details on second page.

Executive Council - Paid Position (10-15 hrs/month, must be age 16+, PLE eligible)

- | | | | |
|-------------|------------------|--------------|-------------------------|
| Chairperson | Vice-Chairperson | Secretary | Communication/Marketing |
| Treasurer | Grants Chair | Equity Chair | Certification Chair |

Committee Chair/Secretary - Paid Position (10-15 hrs/month, must be age 16+, PLE eligible)

- | | | |
|-----------------------|--|---------------------------|
| Parks & Public Spaces | Transportation/Air Quality | Solid Waste and Recycling |
| Water Quality | Sustainable Development and Renewable Energy | |

Committee Member - Volunteer Position (4-6 hrs/month, volunteer hours eligible, PLE eligible)

- | | | |
|-----------------------|--|---------------------------|
| Parks & Public Spaces | Transportation/Air Quality | Solid Waste and Recycling |
| Water Quality | Sustainable Development and Renewable Energy | |

List student organizations, titles held, and skills:

Signature: _____ Date: _____

- For Paid Positions Only -

Attach Interest Statement

Briefly describe your interest in the Sustainable Meriden program, your career goals, and how this internship will help you reach those goals.

Attach Resume and Recommendation Letter

Recommendation Letter (no friends or family members)

Executive Council *Examples of Duties*

Chairperson Builds consensus and leads the team of interns and volunteers, sets the agenda, acts as a mediator, and resolves conflicts

Vice-Chairperson Oversees all projects and initiatives of the Internship Program and reviews committee project proposals for consistency with Sustainable CT

Secretary Prepares agendas and sets meetings and maintains all council documents, policies, and processes

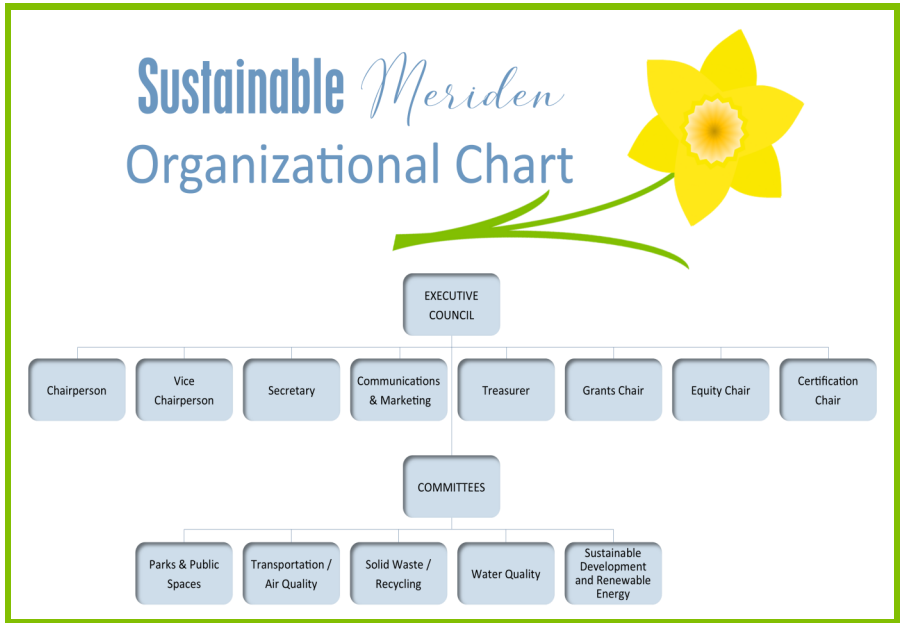
Communications/Marketing and Public Affairs Primary contact for all public inquiries and marketing plans, and will serve as liaison between the Council and Committees

Treasurer Helps to provide financial oversight for the program and tracks all financial matters for the Executive Council

Grants Chair Responsible for understanding Sustainable CT Grant programs, writes grant proposals, and assists in securing and administering grants

Equity Chair Works with committees on equity training and serves as liaison to City Government and Council on equity issues

Certification Chair Recommends activities for certification advancement and coordinates with City staff on completing activities



Committees *Examples of Projects*

The Chairperson and Secretary of each Committee are Senior Members of Sustainable Meriden. All other Committee members are regular members.

Parks & Public Spaces *mentored by Parks Department*

- Mapping and enhancements to parks and public spaces
- Promotion of events and passive recreation

Transportation / Air Quality *mentored by the Department of Public Works*

- Involvement in planning bike routes and trail projects

Solid Waste / Recycling *mentored by Department of Public Works*

- Supports recycling and waste reduction education, composting, electronic waste management, litter and pollution control

Water Quality *mentored by Department of Public Utilities*

- Education about water quality and city initiatives
- Involvement in storm drainage and flood control projects

Sustainable Development and Renewable Energy *mentored by the Planning Division and Economic Development Office*

- Ensures equity in development
- Evaluate alternative energy sources and low-impact development techniques