



**PURCHASING DIVISION
ROOM 210 CITY HALL
142 EAST MAIN STREET
MERIDEN, CONNECTICUT 06450-8022**

**RAWLE DUMMETT
PURCHASING OFFICER**

PHONE 203-630-4115

ADDENDUM #001

TO THE BID FOR: RFQ024-41 - Supply Remove & Install Lighting Fixtures at Meriden Green Bridge & Arch Improvements

FOR: City of Meriden

BID DUE DATE: March 20, 2024 @ 11:00 AM

The purpose of this Addendum is to provide additional information for submittals.

Bidders are advised to use the bid form below for submittals

Please acknowledge receipt of all addenda in your Bid.

**Rawle Dummett
Purchasing Officer
Dated: March 6, 2024**

BID FORM

RFQ24-41

Supply Remove & Install Lighting Fixtures at Meriden Green Bridge & Arch

Date of Opening: March 20, 2024

At 11:00 A.M.

To: Rawle Dummett
Purchasing Officer
142 East Main Street, Room 210
Meriden, CT 06450

The undersigned _____, doing business in the City/Town of _____, in the State of _____, herewith, after reading thoroughly the Specifications and other Bid documents (including if any addendum or addenda) submit the following proposal:

Lump Sum Base Bid:

_____ Dollars & Cents
Written Amount

NAME OF BIDDER _____

ADDRESS _____

BY: _____
Print or type name Title

SIGNATURE _____ DATE _____

TELEPHONE _____ E-Mail _____

PLEASE NOTE: All spaces must be filled in with figures or words or your bid may be automatically rejected.

RFP024-41 Supply Remove & Install Lighting Fixtures at Meriden Green Bridge & Arch

ADDENDUM RECEIPT

It is the bidder’s responsibility to monitor the City of Meriden’s website for all addenda The City or its agents or contractors have no obligation to deliver copies to potential bidders.

The undersigned Bidder acknowledges receipt of the following addenda:

Addendum No. 1 dated _____, 2024 Signature_____

Addendum No. 2 dated _____, 2024 Signature_____

Addendum No. 3 dated _____, 2024 Signature_____

Addendum No. 4 dated _____, 2024 Signature_____

BID BOND

The Bidder shall submit a Bid Bond, Certified Check or Bank Check in the amount of **5%** of the Bid.

PERFORMANCE AND PAYMENT BOND

The Owner will require that a 100% Performance and Payment Bond be submitted by the Contractor prior to the commencement of work.

FORMS

- **Bid Form**

The successful bidder shall provide the following within five (5) business days after receipt of a notice of award from the Purchasing Department:

(i) the requested Certificate of Insurance from the following company:

And

(ii) Payment and Performance Bonds from the following company:_____.

Within five (5) business days after receipt of final contract from City, we will forward to the Purchasing Department four original contracts, in the a form provided by the City, executed by an authorized officer.

RFP024-41 Supply Remove & Install Lighting Fixtures at Meriden Green Bridge & Arch

PENALTIES/DELIVERY DELAYS

In the event that deliveries are not completed during the completion installation date stated herein, Owner reserves the right to deduct up to 5% of the contract cost off the invoice balance of the delayed items for each day delayed.

In addition, for any items not received during the required time, which the Owner deems necessary for the library opening, the vendor will loan, at no additional cost, substitutes, which are acceptable to the Owner.

DATE OF BID: SIGNATURE OF BIDDER

Name of Bidder _____

Signed _____

Title _____

E-mail _____

Telephone No. _____

Mailing Address:

State of ()

County of ()

On this _____ day of _____, 2024,

Personally appeared before me

(* _____)
(Name of Person Signing)

(** _____ of _____)
(Title) (Name of Bidder)

signed of the foregoing bid and acknowledged the same to be his free act and deed ** (as such officer and the free act and deed of said corporation) before me.

Notary Public

* The Bid must be signed by the Bidder if the Bidder is an individual, by one of the partners, if a partnership, by an authorized officer if a corporation. The person signing must state the capacity in which he signs at the place indicated.

** If the Bidder is a corporation, the blanks enclosed in parentheses in the acknowledgement should be filled in with the name of the corporation, corporate seal, and the title of the person signing. If the Bidder is an individual or partnership, the parentheses should be disregarded.