



**PURCHASING DIVISION  
ROOM 210 CITY HALL  
142 EAST MAIN STREET  
MERIDEN, CONNECTICUT 06450-8022**

**RAWLE DUMMETT  
PURCHASING OFFICER**

**NOTICE TO  
BIDDERS  
ADDENDA#004**

**PHONE 203-630-4115**

**TO THE BID FOR: B024-34 Janitorial & Paper Products for Meriden Public Schools**

**FOR: City of Meriden**

**BID DUE DATE: December 20, 2023 at 11:30 AM**

Questions on Invitation to Bid :

1. Please note the replacements below.

The replacements are; Von Drehle T200-B Dispenser replaces Von Drehle 3200 for the Von Drehle PR-470 toilet tissue.

Von Drehle T866B dispenser replaces Von Drehle 8838 Dispenser for Von Drehle 863-B towel.

Do we need samples if we're bidding an exact match to the bid item and/or an "Approved Equal"?

**Answer: Yes. Are required for exact specs as well.**

For bid item #3 - is the correct item expected to bid on for this line the actual dispenser (Von Drehle T200-B) for the PR-470 toilet tissue rolls?

**Answer: Please refer to the replacements above.**

Please acknowledge receipt of all addenda in your Bid Submission.

Bid Delivery – Proposals may be dropped off prior to December 20, 2023, either in person or by courier service. At this time the City does not have the infrastructure to accept electronic proposals and therefore bids will only be accepted as directed in the Bid documents.

Rawle Dummett  
Purchasing Officer Dated:  
December 13, 2023

## Revised Insurance Requirements

### Insurance Requirements:

a. The Consultant shall procure and maintain for the life of the contract \$1,000,000.00 occurrence/\$2,000,000.00 aggregate limit **COMMERCIAL GENERAL LIABILITY COVERAGE**, written on an occurrence basis and minimally arranged to include the following coverage:

- I. Premises/Operations
- II. Products - Completed operations
- III. Underground, explosion, and collapse hazard
- IV. Contractual liability
- V. Independent contractors
- VI. Abuse & Molestation Liability

b. The Consultant shall procure and maintain for the life of the contract \$1,000,000.00 BI/PD combined single limit **BUSINESS AUTOMOBILE LIABILITY COVERAGE**, written on an occurrence basis and minimally arranged to include the following coverage:

- I. Non-owned automobile
- II. Liability and Physical damage
- III. All owned (private passenger and other than private passenger)
- IV. Any automobile
- V. All scheduled automobiles

c. The Consultant shall procure and maintain for the life of the contract, State of Connecticut Statutory **WORKERS' COMPENSATION AND EMPLOYER'S LIABILITY COVERAGE**, designed to indemnify all the Engineer's employees in the event of occupational injury and/or disease.

- \$500,000.00 each accident
- \$500,000.00 disease policy limit
- \$500,000.00 each employee disease

d. The Consultant shall procure and maintain for the life of the contract **PROFESSIONAL LIABILITY, MALPRACTICE, OR ERRORS AND OMISSION COVERAGE** protecting the Consultant against wrongful acts and liability arising from professional services. A \$2,000,000.00 single limit per claim and a \$2,000,000.00 aggregate per policy period shall be afforded by this coverage. The coverage shall be written on an occurrence form or may be written on a claims made basis.