



City of Meriden, Connecticut

Purchasing Department

Invitation to Bid

For

Snow & Ice Clearing with Related Equipment

Meriden, CT

B023-22

Proposals Due: November 30, 2022 @ 11:00 A.M.

Purchasing Department

142 East Main Street, Room 210

Meriden, CT 06450

(203) 630-4115

LEGAL NOTICE

INVITATION TO BID

The City of Meriden is accepting sealed bids for:

B023-22 – Snow & Ice Removal with Related Equipment

The City of Meriden seeks the services of a contractor(s) to furnish labor and materials to assist with snow and ice removal on City roads and properties utilizing the contractor's equipment. The contractor(s) will be called out in emergency situations or when the snow/ice is beyond what the City can normally remove on its own.

Bids shall be submitted on forms and in the manner specified. Forms and specifications may be obtained from the Purchasing Department, on the City of Meriden website (www.meridenct.gov/business/bids-rfps/), and on the State of Connecticut Department of Administrative Services website (<https://portal.ct.gov/DAS/CTSource>). Bids will be accepted at the Purchasing Department, 142 East Main Street, Room 210, Meriden, Connecticut 06450 until **11:00 AM local Eastern Standard Time on November 30, 2022** at which time they will be publicly opened and read. Any bid received after the time and date specified shall not be considered.

The right is reserved to reject any or all bids, in whole or in part, to award any item, group of items, or total bid, and to waive informality or technical defects, if it is deemed to be in the best interest of the City of Meriden. No bidder may withdraw its bid within sixty (60) days of the date of the bid opening.

The City of Meriden is an Affirmative Action/Equal Opportunity Employer. Disadvantaged, minority, small, and women business enterprises are encouraged to respond.

Adam B. Tulin
Purchasing Officer
City of Meriden, CT 06450-8022
Dated: November 10, 2022

CITY OF MERIDEN, CONNECTICUT

B023-22 – Snow & Ice Removal with Related Equipment

INFORMATION TO BIDDERS

1. BIDDING PROCEDURES

Sealed Bids shall be submitted on the forms designated by the attached proposal bid forms. Bids will be received by the City of Meriden's Purchasing Department, Room 210, City Hall, 142 East Main Street, Meriden, Connecticut, 06450-8022 until 11:00 AM on November 30, 2022 and thereafter immediately read in public (the "bid opening").

2. BIDS

Bids are to be submitted on the attached proposal forms. Please submit two copies of the proposal forms and Bidder's Qualification Statement. One shall be an original and one can be a copy. **Please submit one complete copy of your bid on a flash drive.**

BID WILL BE AUTOMATICALLY REJECTED FOR ANYONE SUBMITTING A SURETY OTHER THAN THOSE SPECIFIED.

- a. Bids must be made out and signed in the corporate, or other, name of Bidder, and must be fully and properly executed by an authorized person.
- b. The sealed envelope must denote the Bidder's name and address in the upper left hand corner and the words "BID DOCUMENT – B023-22 – Snow & Ice Removal with Related Equipment to be opened at 11:00 AM" in the lower left hand corner.
- c. Bids received later than the time and date specified will not be considered.
- d. Amendments to or withdrawal of bids received later than the date and time set forth in the bid opening will not be considered.
- e. All prices must be in ink or typewritten. In the event of a bidder's mathematical error in tabulating any bid prices, *the written unit prices shall govern.*

3. BIDDER QUALIFICATIONS

Bidders will be required to fill out, and include as part of its bid, any attached Bidder's Qualification Statement.

In determining the qualifications of a bidder, the City of Meriden will consider the bidder's record of performance in any prior contracts for construction work. The City of Meriden expressly reserves the right to reject a bid if the bidder's historical performance, in the sole opinion of the City of Meriden, has been unsatisfactory in any manner or if the bidder has habitually and without just cause neglected the payment of bills or has otherwise disregarded its obligations to subcontractors, suppliers, or employees.

4. EXAMINATION OF BIDDING DOCUMENTS

Bidders are to examine all documents and visit the site in order to make a thorough examination of the conditions so that the bidder may familiarize itself with all of the existing requirements, conditions, and difficulties that will affect the execution of the work in order to determine the amount of work necessary to carry out the true intent of the specifications and work shown on the drawings.

The City of Meriden and its agents do not have any responsibility for the accuracy, completeness, or sufficiency of any bid document obtained from any other source other than from the City of Meriden. Obtaining documents from any other source(s) may result in obtaining incomplete and inaccurate information. Obtaining documents from any other source may also result in failure to receive any addenda, corrections, or other revisions to the documents that may be issued.

No request shall be honored if such request is made less than seven (7) calendar days prior to the date fixed for the opening of bids. Any and all such interpretations, and any supplementary instructions, will be in the form of a written addenda to the specifications which, if issued, will be made available on the City of Meriden website (www.meridenct.gov) unless it is to change the date fixed for the opening of bids, not later than three (3) days prior to the date fixed for the opening of bids. Bidders are encouraged to check the website regularly for addenda. Failure of any bidder to receive any such addenda shall not relieve any bidder from any obligations under its bid as submitted.

Any questions about the bid document must be submitted in writing via email to meridenpurchasing@meridenct.gov. Any other format of question will not be answered.

5. BIDS TO REMAIN OPEN

No bidder may withdraw its bid within sixty (60) days of the date of the bid opening. Should there be reason why the contract cannot be awarded within the specified period, the time may be extended by mutual agreement between the City of Meriden and the successful bidder.

6. AWARD OF CONTRACT

The Purchasing Officer reserves the right to make an award on the bid which, by the Purchasing Officer's judgment and recommendation from the Department of Public Works following bid evaluations, best meets the specifications and is deemed to be in the best interest of the City of Meriden.

The contract will not be awarded to any corporation, firm, or individual which/who is in arrears to the City of Meriden by debt or contract, or who is in default as security or otherwise by any obligation to the City of Meriden.

The right is reserved to reject any or all bids, in whole or in part, to award any item, group of items, or total bid, and to waive informality or technical defects, if it is deemed to be in the best interest of the City of Meriden.

7. BID PROTEST PROCEDURE

In the event that any bidder wishes to protest the potential award of a bid, or any procedure of act in the advertising or soliciting of the bids, said bidder must make said protest in writing, which shall state the reason therefore and request a conference with respect thereto. Said protest must be received in the City Purchasing Office within **FIVE (5)** business days after the delivery of bid results or decisions. A conference with respect to said protest shall be scheduled by the Purchasing Officer forthwith and shall be attended by him or his designee and such other persons as the Purchasing Officer and the City Manager shall require to attend. The subject matter of said conference shall be limited to the reasons for the protest specified in the written request for said conference. Said conference shall also include a discussion of all possibilities for a resolution of dispute. The City shall make a decision in writing within three (3) business days after said conference and forward the same to the protesting bidder forthwith. In the event that any protesting bidder wishes to take legal action against the City, they must fully comply with all of these instructions to bidders.

8. CITY OF MERIDEN, LOCAL PREFERENCE

In determining the lowest responsible bidder, the Purchasing Department shall also consider Local Preference.

This section shall not apply in those instances where the bid requested involves a cooperative purchasing arrangement between the City of Meriden and other municipalities or the State of Connecticut.

Bidders are specifically advised that the City of Meriden has adopted Section 3-14 of the Code of the City of Meriden which requires, but is not limited to, a local preference requiring, in part, that a "City-based business" shall mean a business with its principal place of business located within the boundaries of the City of Meriden. A business shall not be considered a "City-based business" unless evidence has been submitted, satisfactory to the Purchasing Department, with each bid (forms included in bidding documents) to establish that the bidder has a bona fide principal place of business, operates out of, or pays property taxes on personal property in the City of Meriden.

Any City-based business bidder which has submitted a bid not more than ten (10) percent higher than the low bid provided such City-based business bidder agrees to accept the award of the bid at the amount of the low bid. The acceptance shall be submitted in writing to the Purchasing Department no later than next business day following the opening of the bid. For example, a bid opened at 11:00 a.m. on a Monday must be accepted by the City-based bidder no later than 11:00 a.m. on Tuesday. If more than one City-based business bidder has submitted bids not more than ten (10) percent higher than the low bid and has agreed to accept the award of the bid at the amount of the low bid, the lowest responsible bidder shall be one of the City-based business bidders which has submitted the lowest bid.

Bidders claiming status under the local preference are hereby required to submit with its bid an additional form, titled "Request for Status as a Meriden Based Business."

9. EXTENSION OF AGREEMENT

Thirty (30) days prior to the expiration of the resulting contract, the parties may, by mutual agreement, extend the contract for up to three (3) years. Any extension must be in writing, executed by both parties.

10. TIME – N/A

11. SCHEDULE OF WORK

The Contractor shall schedule all work in a manner that will not disrupt City of Meriden operations. Once the work has begun, the Contractor shall work full-time until completion of the Contract.

12. TAXES

The City of Meriden is exempt under Connecticut General Statutes from the payment of the excise taxes imposed by the federal government and the Sales and Use Tax of the State of Connecticut; such taxes should not be included in the bid price. Upon request, exemption certificates will be furnished to the successful bidder.

13. FAIR EMPLOYMENT PRACTICES

The Contractor shall agree that neither it or its subcontractors, except in the case of a bona fide occupational qualification or need, to refuse to hire or employ or to bar or to discharge from employment any individual or to discriminate against such individual in compensation or in terms, conditions or privileges of employment because of the individual's race, color, religious creed, age, sex, gender identity or expression, marital status, national origin, ancestry, present or past history of mental disability, intellectual disability, learning disability, physical disability, including, but not limited to, blindness or status as a veteran. The aforementioned terms

are obtained from Connecticut General Statutes Section 46a-60, *et seq.*, entitled “Discriminatory employment practices prohibited,” as amended.

14. FORM OF AGREEMENT BETWEEN CITY OF MERIDEN AND CONTRACTOR

The Agreement for the work will be written on the Agreement between City of Meriden and Contractor, wherein the basis of payment is a stipulated sum.

15. LOCAL SUBCONTRACTORS, SUPPLIERS, etc.

Local subcontractors, material suppliers, and labor in the City of Meriden should be considered and sought out insofar as it is practical in the performance of this project.

16. CITY OF MERIDEN CODE OF ETHICS

The City of Meriden has adopted a Code of Ethics located in Chapter 21 of the Code of the City of Meriden, sections 21-1 through 21-15, inclusive, which are expressly incorporated herein by reference. The terms of the Code of Ethics shall constitute a part of any contract or agreement entered into by the City of Meriden as a result of this bid as if those terms were fully set forth in such contract or agreement.

Bidders are specifically advised that the Code of Ethics prohibits public officers and employees, as well as their immediate families and businesses, with which they are associated from participating in any transaction which is incompatible with the proper discharge of official duties or responsibilities. Bidders are also advised that the Code of Ethics contain provisions with respect to paid contractors and former employees and officials.

BIDDERS SHOULD NOTE THAT BIDS, CONTRACTS, AND AGREEMENTS ENTERED INTO OR AWARDED IN VIOLATION OF THE CODE OF ETHICS ARE VOIDABLE BY RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MERIDEN.

Copies of the Code of Ethics may be obtained from the office of the City Clerk or may be found online on the City of Meriden’s website.

17. NON-COLLUSION BID STATEMENT

Each bidder submitting a bid to the City of Meriden for any portion of the work contemplated by the documents on which bidding is based shall execute and attach thereto the sworn Non-Collusive Bid Statement, to the effect that the bidder has not colluded with any other person, firm, or corporation in the submission of the bid.

18. SOIL CONDITIONS

The City of Meriden does not guarantee the accuracy of any information which it may have obtained as to the kind or condition of the soil that may be encountered in the performance of the proposed work; neither does the City of Meriden represent that the plans and specifications drawn are based upon any soil data so obtained. The City of Meriden does not make any representations as to the soil data so obtained. The City of Meriden does not make any representations as to the soil conditions to be encountered or as to foundation materials.

19. AWARD IN CASE OF A TIE – N/A

20. ASSIGNMENT OF CONTRACT

No contract may be assigned without the written consent of the Purchasing Officer or designee.

21. PERMITS – N/A

22. BID PRICE AND PAYMENT

The City of Meriden is exempt from the payment of the excise taxes imposed by the Federal government and the Sales and Use Tax of the State of Connecticut under Connecticut General Statutes; accordingly, such taxes shall not be included in the bid price.

The City of Meriden, unless stated otherwise in the bidding documents or Contract, will make payment to the Contractor not less than thirty (30) days following completion of services.

23. QUALITY

All materials, equipment, supplies, and services shall be subject to rigid inspection. If defective material, equipment, supplies, or services are discovered, the Contractor shall remove or make good such material, equipment, or supplies without extra compensation. It is expressly understood and agreed that any inspection by the City of Meriden will in no way lessen the responsibility of the Contractor or release Contractor from the obligation to perform and deliver to the City sound and satisfactory materials, equipment, supplies, or allow the cost to be deducted from any monies due it from the City of Meriden. All services will be performed in a workmanlike manner.

24. INSURANCE

The successful bidder shall be required to provide a Certificate of Insurance denoting general liability, automobile liability, workers compensation liability, and other coverage required by the City's Risk Manager.

25. CITY HALL CLOSING

If Meriden City Hall is closed due to inclement weather, or any other unforeseen event, bids will be due at the same time on the next business day that City Hall is open.

26. PAYMENT REQUISITIONS & CERTIFIED PAYROLL – N/A

27. CHRO – N/A

CITY OF MERIDEN, CONNECTICUT

B023-22 – SNOW & ICE REMOVAL WITH RELATED EQUIPMENT

REQUEST FOR STATUS AS A MERIDEN-BASED BUSINESS

Bidders are specifically advised that the City of Meriden has adopted Section 3-14 of the Code of the City of Meriden which requires, but is not limited to, a local preference requiring, in part, that a “City-based business” shall mean a business with its principal place of business located within the boundaries of the City of Meriden. A business shall not be considered a “City-based business” unless evidence satisfactory to the Purchasing Department has been submitted with each bid by said business to establish that it has a bona fide principal place of business in the City of Meriden. Such evidence may include evidence of ownership or a long term lease of the real estate from which the principal place of business is operated, or payment of property taxes on the personal property of the business.

In determining the lowest responsible bidder, the Purchasing Department shall also consider the following:

Any City-based business bidder which has submitted a bid not more than ten (10%) percent higher than the low bid. Such City-based business shall agree to accept the award of the bid at the amount of the low bid. The acceptance shall be submitted in writing to the Purchasing Department no later than the same time of the bid opening on the next business day following the opening of the bid.

If more than one City based business bidder have submitted bids not more than ten (10%) percent higher than the low bid and have agreed to accept the award of the bid at the amount of the low bid, the lowest responsible bidder shall be that one which has submitted the lowest bid.

This section shall not apply in those instances where the bid requested involves a cooperative purchasing arrangement between the City of Meriden and other municipalities or the State of Connecticut.

The bidder may submit any additional information he/she desires that he/she feels establishes the company as a city based business, including but not limited to; evidence of ownership, a long term lease of the real estate from which the principal place of business is operated, or payment of property taxes on the personal property of the business.

1) Name of Bidder: _____

2) Meriden Office Address: _____

3) Minority owned: Yes _____ No _____

4) The undersigned hereby authorizes and requests any persons, firms, or corporations to furnish any information requested by the City of Meriden, in verification of the recitals comprising this Request for Status as a City Based Business.

Dated at: _____ this: _____ day of _____, 20____

Name of bidder: _____

By:

Title: _____

IF REQUESTING STATUS AS A MERIDEN-BASED BUSINESS, SUBMIT THIS FORM WITH YOUR PROPOSAL.

**SPECIAL INSTRUCTIONS FOR B023-22
SNOW & ICE CLEARING WITH RELATED EQUIPMENT**

The prices provided for Snow Removal will be utilized for any City emergencies, such as tornadoes, hurricanes, severe ice storms, etc., and will be included in the City's Emergency Response Program under the direction of the City Manager and/or the Emergency Operations' Officers.

Bidders are encouraged to offer as much equipment as possible, as the City from time to time utilizes the prices offered in this bid, and elsewhere, in seeking Contractors. On the Proposal Pages, you must list the Plate Number and corresponding VIN of each vehicle being offered for service. The City reserves the right to request your vehicle registration to verify this information. No vehicle will be awarded unless the Plate number and corresponding VIN and insurance policy covers said vehicle at time of award.

The City reserves the right to contract separately work expected to exceed \$25,000.00.

All prices bid shall be the price per hour and shall include the equipment complete (including fuel) with operator (where indicated).

The City will pay one (1) guarantee of \$2,500.00 per Contractor (regardless of how many vehicles are bid for Section "A" only) who accepts to plow snow for **SECTION "A" ONLY**— two-axle dump truck with **4-way power angle plow, sander, and operator and fuel** with a minimum gross vehicle weight of 28,000 lbs. This one-time guarantee is in case of no snow or other adverse weather when the City requires additional help and will be given only to those Contractors who were sent a Notice of Award and have executed a contract with the City of Meriden. If it does snow, but you earn less than \$2,500.00, the City will pay you the difference between what you earned and the \$2,500.00. This stipulation is per Contractor, not per vehicle. Invoices requesting this \$2,500.00 guarantee must be sent to the City prior April 30, 2023.

PLEASE NOTE: If however, you are called out to plow for a storm or other adverse weather conditions and you decline the work, you will automatically forfeit the \$2,500.00 guarantee.

While awards will be based on price per hour, other criteria (in no particular order) will also be taken into consideration, including the following:

- 1) Type, size and condition of vehicles.
- 2) Number of trucks available to the City.
- 3) Other types of equipment available for City use.
- 4) Snow plowing and operating experience of the driver.
- 5) Residence or Business located in the City of Meriden.
- 6) Ability to obtain and maintain the insurance coverage required by the City for the duration of the contract period.

PLEASE NOTE:

If you receive a Notice of Award, it means the City has accepted your bid, IT IS **NOT** A GUARANTEE OF WORK. Contractors may be called in if there is a snow/ice event greater than twelve (12) inches.

All Contractors working for the City of Meriden must have City decals on all vehicles at all times. The decals will be supplied by the City at no cost to the Contractor.

CONTINUED ON NEXT PAGE

CDL Licenses:

Upon Award, the Contractor shall provide proof that their drivers have successfully passed a CDL drug test and a medical card (both of which shall remain valid for the duration of the contract period), if operating a vehicle(s) that requires a Commercial Driver's License utilized in this bid. This list shall be kept current for the duration of this contract, and it is the responsibility of the Contractor to notify the City of Meriden of any changes (additions or deletions) to that list.

END OF SPECIAL INSTRUCTIONS

**GENERAL REQUIREMENTS FOR B023-22
SNOW/ICE CLEARING & HAULING AND RELATED EQUIPMENT**

These General Requirements apply to every section of this Bid.

The main purpose of this Bid is to obtain the price for each item listed. Said price shall be inclusive for personnel (operator -where indicated), equipment, fuel, etc.

All payments shall be made on straight time basis ONLY. See invoicing below.

The City reserves the right to determine the efficiency of the Contractor's performance and may terminate the work, and/or substitute with the City's forces or other contracted forces to complete the work, if it is in the City's best interest.

A Notice of Award will be sent to all successful Contractors, which will be conditional upon you furnishing **and maintaining** to the City of Meriden a Certificate of Insurance naming the City of Meriden as ADDITIONAL INSURED for all policies excluding Worker's Compensation for the duration of the contract period. The coverage and limits are located in the Insurance Requirements section of this Bid. If you are not required to carry Workers' Compensation by applicable laws, the Contractor must submit a letter in writing to that effect.

NOTE: Per the Automobile Coverage, of the Insurance Requirements for Automobile requires coverage for "Any automobile". In lieu of the policy covering any vehicle registered to your company, the Contractor may request that the City inspect specific vehicles bid for the compliance, verification of VIN & plate number, inspect the general condition of the vehicle and will issue a decal to be affixed to the driver's side door of said insured and inspected vehicle. The City reserves the right to inspect any Contractor's vehicles during the contract period. If any vehicle is found to be in violation of the VIN verification & plate number or decal policies, the City will cease the use of your services immediately and it is understood that the Contractor has forfeited payment for services rendered by the vehicle without a verified VIN, verified plate number or decal. Also, the Contractor will forfeit the \$2,500.00 guarantee of work (if applicable) and your entire contract may be terminated. Invoices requesting this \$2,500.00 guarantee must be sent to the City prior April 30, 2023.

On the Proposal Pages, you must list the Plate Number & VIN of each vehicle.

All drivers must call in to the City operations center approximately once every hour, either by phone or by radio. Failure to do so will lead the City to believe that your vehicle is not operating.

Minimum Specifications:

1. The City will furnish, load and provide salt, other de-icing and screened or surface stabilizing material to the Contractor, when the service is requested and authorized by the City.
2. No work will start until authorized by the Director of Public Works or his authorized representative. The authorized representative will coordinate the Contractor's snow and ice work from a Public Works location designated by the City.

CONTINUED ON NEXT PAGE

3. The Contractor will be paid hourly. The Contractor shall fully cooperate in performing the work in a timely and effective fashion. Invoices shall show dates, times, equipment utilized and hours worked times the rate bid. **Lump sum invoices are not acceptable.** Invoices are required to be submitted within 14 calendar days after date of service. All invoices shall have the bid number and a valid purchase order listed.

Invoices shall be submitted to: Director of Public Works
142 East Main Street, Room 19
Meriden, CT 06450

4. The City shall inspect the equipment/vehicle being offered for bid to determine its readiness and state of repair. If the City decides the equipment/vehicle is not satisfactory for use, no award will be made. The Director of Public Works, or his designated representative's decision is final. The City also reserves the right to inspect, at any time, the Contractor's facilities and equipment/vehicle during the contract period to determine continued availability, state of repair and readiness of any equipment/vehicle awarded. If the City decides a piece of equipment/vehicle is not satisfactory for use, the item will be eliminated from the list of awarded equipment. The Director of Public Works, or his designated representative's decision is final.
5. The Contractor shall utilize equipment, staff and practices to not harm the City facilities involved in the work. The Contractor and his workers shall, at all times, protect the public safety and private property in proximity to the work or any liability directly relating to negligence. Any damage, dangerous condition or problem shall be immediately reported to the Department of Public Works contact person. Failure to do so could result in revocation of the contract or other actions.
6. It shall be the City's sole discretion when a Contractor is authorized to work.
7. The City will determine the acceptability of the quality of work performed. If the work is of unacceptable quality, the City may request the Contractor to perform additional work on that part of the facilities, without additional compensation, may retain a portion of the payment or if the Contractor is unwilling to correct the problem, the City may utilize other resources to perform the work with a deduction of the expenses from the amount owed the Contractor.
8. The Contractor shall be knowledgeable of all relevant safety practices, laws and regulations and ensure compliance.
9. The price bid shall be valid from **date of the Notice of Award until June 30, 2023.**
10. The Contractor shall fully cooperate with the Director of Public Works, or his designated representative and accept all requests and orders unless they would, in some way, jeopardize the Contractor's workers or the general public.
11. The bid price for each item shall constitute the entire payment for the service performed, including but not limited to all labor, equipment, fuel, tools, and materials to perform the work, or related thereto. An exception to this is that the City will provide salt and/or sand to the Contractor for Snow/Ice removed.
12. The Contractor shall be required to attend meetings and provide paperwork regarding the work as determined by the City.

13. The work may not be assigned or subcontracted without the express written approval of the City.
14. The bidder shall provide documentation of his experience, manpower and equipment available with his bid.
15. Although the specification requires machine applied salt, there may be certain situations or locations that may require hand application. If there is a need for hand application, there will be no additional payment above the approved bid prices, unless specifically authorized by the Director of Public Works, or his designated representative.
16. The Director of Public Works, or his designated representative shall, when required, determine the suitability of equipment for the specific work.
17. The Contractor shall be available to be contacted by telephone 24 hours a day, 7 days a week. The Contractor shall complete the Phone Number page preceding the Proposal Pages and submit that with their bid. This information will be used by the City when they call the Contractor(s) for work. The Contractor agrees that the City work contained herein shall take priority over other work and once contacted, the **Contractor will work exclusively on the City's work noted herein**. If you are called by the Director of Public Works or his designated representative two (2) times and you fail to perform, as bid, you will be required to meet with City representatives to discuss bid performance. If you are called by the Director of Public Works or his designated representative three (3) times and you fail to perform as bid, the City reserves the right to not utilize your equipment for the duration of your bid. We will then call the next Contractor on the list to offer them the work.
18. The term "snow clearing" refers to snow/ice, combined, as is usually the case, or separately as the case may be.
19. All work shall, at all times, be performed in a neat and professional manner.
20. In most cases, the snow and/or ice removed or cleared may be stored adjacent to the work area however, the Contractor is cautioned that there may be instances or locations that require the removal of the material off-site. In the event that there is a need to remove material off-site, and such work is specifically authorized by the City, the Contractor will be paid the hourly rate for the ITEM C) Tri-Axle and Tandem Trucks with Operators (where applicable" for Hauling (Minimum Gross Vehicle Weight = 28,000 lbs.)". The City shall determine the location of the disposal area.
21. Any apparent errors, duplication or omissions in the specifications or the definition of the work shall be immediately brought to the attention of the City.
22. The City will furnish each contracted driver a radio that is compatible with the City's digital radio system. This radio will be used to communicate and coordinate work with each driver. This radio is GPS enabled. The radio shall be returned to the City upon completion of the assigned task. Failure to return the radio will result in the City charging the Contractor \$1,000.00 for its replacement. Each furnished vehicle is required to have a plug in connection, similar to those used for cell phone chargers in order to use the radio. Failure to do so, will result in the City turning this vehicle and operator away and will require the Contractor to furnish a similar vehicle that meets the specifications for the respective section, and was included in the Contractor's bid.

CONTINUED ON NEXT PAGE

23. The City reserves the right to inspect all vehicles the Contractor is proposing to use prior to issuing approval for use of the equipment.
24. The Contractor shall provide written documentation that the sanders have been calibrated to ensure the most effective use of supplied product.

END OF GENERAL REQUIREMENTS

THIS PAGE MUST BE SUBMITTED WITH YOUR BID

**CONTACT NAMES AND TELEPHONE NUMBER FOR B023-22
SNOW & ICE REMOVAL WITH RELATED EQUIPMENT**

This information will be used by the City when calling the Contractor to request service. The phone numbers will be called in the order they appear in Item C.

A) COMPANY NAME: _____

B) Name and title of person(s) directly responsible to accept work: _____

C) List the contact name, phone number and type of phone (i.e. business, cell, beeper, pager, etc.),
NOTE: The numbers will be called in this order:

Call Number:	Name:	Telephone Number:	Type: (Office, Cell, Etc.)
1:			
2:			
3:			
4:			

Please list below, any additional information regarding the phone numbers:

THIS FORM SHALL BE SUBMITTED WITH BID AND UPDATED, AS NEEDED

PROPOSAL

B023-22

For:

SNOW & ICE REMOVAL WITH RELATED EQUIPMENT

For:

VARIOUS DEPARTMENTS

TO: Adam B. Tulin
Purchasing Officer
142 East Main Street, Room 210
Meriden, CT 06450-8022

Date of Opening: November 17, 2022
11:00 AM, Prevailing Local Time

The undersigned, _____, doing business in the City/Town of _____, in the State of _____, submits herewith, in conformity with the general instructions, conditions and specifications the following:

SECTION A THROUGH H – EQUIPMENT WITH OPERATOR AND FUEL, AS SPECIFIED

SECTION and DESCRIPTION	MAKE/VIN #/PLATE #	MODEL	YEAR	GVW	Water Level Cap – C.Y.	TRACK or RUBBER TIRE	HOURLY RATE w/ Operator & Fuel
A) Two-Axle Dump Truck w/ 4-Way Power Angle Plow, Sander, & Operator: Min. GVW: 28,000 lbs.	-----	-----	-----	-----	-----	-----	-----
	-----	-----	-----	-----	-----	-----	-----

- ➔
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- ➔
- ➔

IF YOU ARE NOT BIDDING AN ITEM, PLEASE WRITE “NO BID” UNDER DESCRIPTION

PROPOSAL FOR B023-22 - SNOW & ICE REMOVAL WITH RELATED EQUIPMENT: Page 3

CONTRACTOR NAME: _____

SECTION and DESCRIPTION	MAKE/VIN #/PLATE #	MODEL	YEAR	GVW	Water Level Cap – C.Y.	TRACK or RUBBER TIRE	HOURLY RATE w/ Operator & Fuel
C) Tri-axle trucks & tandem	-----	-----	-----	-----	-----	-----	-----
Trucks w/ Operator for Hauling &	-----	-----	-----	-----	-----	-----	-----
Dumping: Min. GVW 28,000 lbs.	-----	-----	-----	-----	-----	-----	-----



IF YOU ARE NOT BIDDING AN ITEM, PLEASE WRITE “NO BID” UNDER DESCRIPTION

PROPOSAL FOR B023-22 – SNOW & ICE REMOVAL WITH RELATED EQUIPMENT: Page 4

CONTRACTOR NAME: _____

SECTION and DESCRIPTION	MAKE/VIN #/PLATE #	MODEL	YEAR	GVW	Water Level Cap – C.Y.	TRACK or RUBBER TIRE	HOURLY RATE w/ Operator & Fuel
D) Pick-up truck w/ 4-way power angle plow and Operator: Min. GVW 1,500 lbs.	-----						

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IF YOU ARE NOT BIDDING AN ITEM, PLEASE WRITE “NO BID” UNDER DESCRIPTION

PROPOSAL FOR B023-22 – SNOW & ICE REMOVAL WITH RELATED EQUIPMENT: Page 5

CONTRACTOR NAME: _____

SECTION and DESCRIPTION	MAKE/VIN #/PLATE #	MODEL	YEAR	GVW	Water Level Cap – C.Y.	TRACK or RUBBER TIRE	HOURLY RATE w/ Operator & Fuel
E) One (1) Ton Dump Truck with 4 way Power Angle Plow, Sander and Operator, GVW 10,001 LBSs to 14,000 lbs.	-----	-----	-----	-----	-----	-----	-----

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IF YOU ARE NOT BIDDING AN ITEM, PLEASE WRITE “NO BID” UNDER DESCRIPTION

PROPOSAL FOR B023-22 – SNOW & ICE REMOVAL WITH RELATED EQUIPMENT: Page 6

CONTRACTOR NAME: _____

SECTION and DESCRIPTION	MAKE/VIN #/PLATE #	MODEL	YEAR	GVW	Water Level Cap – C.Y.	TRACK or RUBBER TIRE	HOURLY RATE w/ Operator & Fuel
F) Vehicle Front-Mounted Snow Thrower With Operator	-----	-----	-----	-----	-----	-----	-----
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IF YOU ARE NOT BIDDING AN ITEM, PLEASE WRITE “NO BID” UNDER DESCRIPTION

PROPOSAL FOR B023-22 – SNOW & ICE REMOVAL WITH RELATED EQUIPMENT: Page 7

CONTRACTOR NAME: _____

SECTION and DESCRIPTION	MAKE/VIN #/PLATE #	MODEL	YEAR	GVW	Water Level Cap – C.Y.	TRACK or RUBBER TIRE	HOURLY RATE w/ Operator & Fuel
G) Front End Loader with 3 Cubic Yard Bucket, With Operator	-----	-----	-----	-----	-----	-----	-----

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IF YOU ARE NOT BIDDING AN ITEM, PLEASE WRITE “NO BID” UNDER DESCRIPTION

PROPOSAL FOR B023-22 – SNOW & ICE REMOVAL WITH RELATED EQUIPMENT: Page 8

CONTRACTOR NAME: _____

SECTION and DESCRIPTION	MAKE	MODEL	YEAR	GVW	Water Level Cap – C.Y.	TRACK or RUBBER TIRE	HOURLY RATE w/ Operator & Fuel
H) Snow-blower with Operator, min. Size: 5 H.P.	-----	-----	-----	-----	-----	-----	-----
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IF YOU ARE NOT BIDDING AN ITEM, PLEASE WRITE “NO BID” UNDER DESCRIPTION

All prices must be in ink or type written. In the event of a bidder’s mathematical error in tabulating any bid prices, *the written unit prices shall govern.*

PLEASE FILL OUT COMPLETELY:

Receipt of Addenda is acknowledged:

No.: _____ Dated: _____

No.: _____ Dated: _____

Name of Bidder: _____

Address: _____

_____ Zip Code _____

By: _____

(Please print or type)

Title

Is your Company an MBE? Yes _____ an SBE? Yes _____ or a DBE? Yes _____

Signature: _____

Dated: _____ Telephone: _____ Fax: _____ E-mail: _____

PLEASE NOTE: All spaces must be filled in with figures or words or your bid may be automatically rejected. Return this Proposal, attach the Non-Collusive Bid Statement, the Phone Number Page and where applicable, the Request for Status as a Meriden Based Business.

CITY OF MERIDEN, CONNECTICUT

INSURANCE REQUIREMENTS - CONTRACTOR

Contractor shall agree to maintain in force at all times during the contract the following minimum coverages and shall name the City of Meriden as an **Additional Insured on a primary and non-contributory basis** to all policies except Workers Compensation and Professional Liability. All policies should also include a Waiver of Subrogation. Umbrella/Excess shall state that it follows form over General Liability, Auto Liability and Workers Compensation. Insurance shall be written with Carriers approved in the State of Connecticut and with a minimum AM Best's rating of "A-"VIII. In addition, all Carriers are subject to approval by the City of Meriden.

(Minimum Limits)

General Liability	Each Occurrence	\$1,000,000
	General Aggregate	\$2,000,000
	Products/Completed Operations Aggregate	\$2,000,000
Auto Liability	Combined Single Limit	
	Each Accident	\$1,000,000
Umbrella (Excess Liability)	Each Occurrence	\$1,000,000
	Aggregate	\$1,000,000
Workers' Compensation and Employers' Liability	WC Statutory Limits	
	EL Each Accident	\$1,000,000
	EL Disease Each Employee	\$1,000,000
	EL Disease Policy Limit	\$1,000,000

- Sole Proprietors, Single Member Limited Liability Corporations with no employees must sign the attached Waiver.

Original, completed Certificates of Insurance must be presented to the City of Meriden prior to contract issuance. Contractor agrees to provide replacement/renewal certificates at least 60 days prior to the expiration date of the policies. Should any of the above described policies be cancelled, 30 days written notice must be given to the City of Meriden.