

Meriden Public Library

Renovations FF&E

105 Miller Street

Meriden, Connecticut

Bid # B023-21

Bids Due: November 16, 2022



PROJECT MANUAL

Dated 10/21/2022

LEGAL NOTICE

INVITATION TO BID

The City of Meriden is accepting sealed bids for:

B023-21 – Meriden Public Library FF&E

The City of Meriden, Library Department is seeking competitive bids for delivery and installation of FF&E for the Meriden Public Library.

Bids shall be submitted on forms and in the manner specified. Forms and bid documents may be obtained from the Purchasing Department, on the City of Meriden website (www.meridenct.gov/business/bids-rfps/), and on the State of Connecticut Department of Administrative Services website (<https://portal.ct.gov/DAS/CTSource/BidBoard>). Bids will be accepted at the Purchasing Department, 142 East Main Street, Room 210, Meriden, Connecticut 06450 until **11:00 A.M. local, eastern standard time on November 16, 2022** at which time they will be publicly opened and read. Any bid received after the time and date specified shall not be considered. See Bid Form for other deadlines.

The right is reserved to reject any or all bids, in whole or in part, to award any item, group of items, or total bid, and to waive informality or technical defects, if it is deemed to be in the best interest of the City of Meriden. No bidder may withdraw its bid within ninety (90) days of the date of the bid opening. Upon award of the bid, the winning bidder shall be bound by the bid proposal price throughout the contract period.

Each bid shall be accompanied by a Certified Check or Bid Bond in the amount of Five (5%) percent of the amount bid. Labor and Material Payment Bond and a Performance bond for One Hundred Percent (100%) of the contract price, with a corporate surety approved by the City of Meriden, will be required of the lowest responsible bidder.

The attention of bidders is called to the requirement for minimum State Prevailing Fair Wage Provisions (C.G.S. 31-53), to be paid under this contract.

This contract is subject to state set-aside and contract compliance requirements.

This Project is funded in part by State funds provided by the Connecticut State Library.

The City of Meriden is an Affirmative Action/Equal Opportunity Employer. Disadvantaged, minority, small, and women business enterprises are encouraged to respond.

Adam B. Tulin
Purchasing Officer
City of Meriden, CT 06450-8022
Dated: October 27, 2022

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AIA[®] Document A701[™] – 2018

Instructions to Bidders

for the following Project:
(Name, location, and detailed description)

Meriden Public Library
105 Miller St. Meriden, CT
Renovations - Additions

THE OWNER:
(Name, legal status, address, and other information)

City of Meriden
142 East Main Street Meriden, CT 06450

THE ARCHITECT:
(Name, legal status, address, and other information)

TSKP Studio, LLC
146 Wyllys Street Ste. 1-203 Hartford, CT 06106
Telephone Number: 860-547-1970

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ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

FEDERAL, STATE, AND LOCAL LAWS MAY IMPOSE REQUIREMENTS ON PUBLIC PROCUREMENT CONTRACTS. CONSULT LOCAL AUTHORITIES OR AN ATTORNEY TO VERIFY REQUIREMENTS APPLICABLE TO THIS PROCUREMENT BEFORE COMPLETING THIS FORM.

It is intended that AIA Document G612[™]-2017, Owner's Instructions to the Architect, Parts A and B will be completed prior to using this document.

ARTICLE 1 DEFINITIONS

§ 1.1 Bidding Documents include the Bidding Requirements and the Proposed Contract Documents. The Bidding Requirements consist of the advertisement or invitation to bid, Instructions to Bidders, supplementary instructions to bidders, the bid form, and any other bidding forms. The Proposed Contract Documents consist of the unexecuted form of Agreement between the Owner and Contractor and that Agreement's Exhibits, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, all Addenda, and all other documents enumerated in Article 8 of these Instructions.

§ 1.2 Definitions set forth in the General Conditions of the Contract for Construction, or in other Proposed Contract Documents apply to the Bidding Documents.

§ 1.3 Addenda are written or graphic instruments issued by the Architect, which, by additions, deletions, clarifications, or corrections, modify or interpret the Bidding Documents.

§ 1.4 A Bid is a complete and properly executed proposal to do the Work for the sums stipulated therein, submitted in accordance with the Bidding Documents.

§ 1.5 The Base Bid is the sum stated in the Bid for which the Bidder offers to perform the Work described in the Bidding Documents, to which Work may be added or deleted by sums stated in Alternate Bids.

§ 1.6 An Alternate Bid (or Alternate) is an amount stated in the Bid to be added to or deducted from, or that does not change, the Base Bid if the corresponding change in the Work, as described in the Bidding Documents, is accepted.

§ 1.7 A Unit Price is an amount stated in the Bid as a price per unit of measurement for materials, equipment, or services, or a portion of the Work, as described in the Bidding Documents.

§ 1.8 A Bidder is a person or entity who submits a Bid and who meets the requirements set forth in the Bidding Documents.

§ 1.9 A Sub-bidder is a person or entity who submits a bid to a Bidder for materials, equipment, or labor for a portion of the Work.

ARTICLE 2 BIDDER'S REPRESENTATIONS

§ 2.1 By submitting a Bid, the Bidder represents that:

- .1 the Bidder has read and understands the Bidding Documents;
- .2 the Bidder understands how the Bidding Documents relate to other portions of the Project, if any, being bid concurrently or presently under construction;
- .3 the Bid complies with the Bidding Documents;
- .4 the Bidder has visited the site, become familiar with local conditions under which the Work is to be performed, and has correlated the Bidder's observations with the requirements of the Proposed Contract Documents;
- .5 the Bid is based upon the materials, equipment, and systems required by the Bidding Documents without exception; and
- .6 the Bidder has read and understands the provisions for liquidated damages, if any, set forth in the form of Agreement between the Owner and Contractor.

ARTICLE 3 BIDDING DOCUMENTS

§ 3.1 Distribution

§ 3.1.1 Bidders shall obtain complete Bidding Documents, as indicated below, from the issuing office designated in the advertisement or invitation to bid, for the deposit sum, if any, stated therein.

(Indicate how, such as by email, website, host site/platform, paper copy, or other method Bidders shall obtain Bidding Documents.)

§ 3.1.2 Any required deposit shall be refunded to Bidders who submit a bona fide Bid and return the paper Bidding Documents in good condition within ten days after receipt of Bids. The cost to replace missing or damaged paper documents will be deducted from the deposit. A Bidder receiving a Contract award may retain the paper Bidding Documents, and the Bidder's deposit will be refunded.

§ 3.1.3 Bidding Documents will not be issued directly to Sub-bidders unless specifically offered in the advertisement or invitation to bid, or in supplementary instructions to bidders.

§ 3.1.4 Bidders shall use complete Bidding Documents in preparing Bids. Neither the Owner nor Architect assumes responsibility for errors or misinterpretations resulting from the use of incomplete Bidding Documents.

§ 3.1.5 The Bidding Documents will be available for the sole purpose of obtaining Bids on the Work. No license or grant of use is conferred by distribution of the Bidding Documents.

§ 3.2 Modification or Interpretation of Bidding Documents

§ 3.2.1 The Bidder shall carefully study the Bidding Documents, shall examine the site and local conditions, and shall notify the Architect of errors, inconsistencies, or ambiguities discovered and request clarification or interpretation pursuant to Section 3.2.2.

§ 3.2.2 Requests for clarification or interpretation of the Bidding Documents shall be submitted by the Bidder in writing and shall be received by the City Purchasing Department at least seven days prior to the date for receipt of Bids.

(Indicate how, such as by email, website, host site/platform, paper copy, or other method Bidders shall submit requests for clarification and interpretation.)

In writing to meridenpurchasing@meridenct.gov

§ 3.2.3 Modifications and interpretations of the Bidding Documents shall be made by Addendum. Modifications and interpretations of the Bidding Documents made in any other manner shall not be binding, and Bidders shall not rely upon them.

§ 3.3 Substitutions

§ 3.3.1 The materials, products, and equipment described in the Bidding Documents establish a standard of required function, dimension, appearance, and quality to be met by any proposed substitution.

§ 3.3.2 Substitution Process

§ 3.3.2.1 Written requests for substitutions shall be received by the Architect at least ten days prior to the date for receipt of Bids. Requests shall be submitted in the same manner as that established for submitting clarifications and interpretations in Section 3.2.2.

§ 3.3.2.2 Bidders shall submit substitution requests on a Substitution Request Form if one is provided in the Bidding Documents.

§ 3.3.2.3 If a Substitution Request Form is not provided, requests shall include (1) the name of the material or equipment specified in the Bidding Documents; (2) the reason for the requested substitution; (3) a complete description of the proposed substitution including the name of the material or equipment proposed as the substitute, performance and test data, and relevant drawings; and (4) any other information necessary for an evaluation. The request shall include a statement setting forth changes in other materials, equipment, or other portions of the Work, including changes in the work of other contracts or the impact on any Project Certifications (such as LEED), that will result from incorporation of the proposed substitution.

§ 3.3.3 The burden of proof of the merit of the proposed substitution is upon the proposer. The Architect's decision of approval or disapproval of a proposed substitution shall be final.

§ 3.3.4 If the Architect approves a proposed substitution prior to receipt of Bids, such approval shall be set forth in an Addendum. Approvals made in any other manner shall not be binding, and Bidders shall not rely upon them.

§ 3.3.5 No substitutions will be considered after the Contract award unless specifically provided for in the Contract Documents.

§ 3.4 Addenda

§ 3.4.1 Addenda will be

(Indicate how, such as by email, website, host site/platform, paper copy, or other method Addenda will be transmitted.)

Addenda will be made publicly available on the City Purchasing website and the State DAS Procurement Bid Board.

§ 3.4.2 Addenda will be available where Bidding Documents are on file.

§ 3.4.3 Addenda will be issued no later than three days prior to the date for receipt of Bids, except an Addendum withdrawing the request for Bids or one which includes postponement of the date for receipt of Bids.

§ 3.4.4 Prior to submitting a Bid, each Bidder shall ascertain that the Bidder has received all Addenda issued, and the Bidder shall acknowledge their receipt in the Bid.

ARTICLE 4 BIDDING PROCEDURES

§ 4.1 Preparation of Bids

§ 4.1.1 Bids shall be submitted on the forms included with or identified in the Bidding Documents.

§ 4.1.2 All blanks on the bid form shall be legibly executed. Paper bid forms shall be executed in a non-erasable medium.

§ 4.1.3 Sums shall be expressed in both words and numbers, unless noted otherwise on the bid form. In case of discrepancy, the amount entered in words shall govern.

§ 4.1.4 Edits to entries made on paper bid forms must be initialed by the signer of the Bid.

§ 4.1.5 All requested Alternates shall be bid. If no change in the Base Bid is required, enter "No Change" or as required by the bid form.

§ 4.1.6 Where two or more Bids for designated portions of the Work have been requested, the Bidder may, without forfeiture of the bid security, state the Bidder's refusal to accept award of less than the combination of Bids stipulated by the Bidder. The Bidder shall neither make additional stipulations on the bid form nor qualify the Bid in any other manner.

§ 4.1.7 Each copy of the Bid shall state the legal name and legal status of the Bidder. As part of the documentation submitted with the Bid, the Bidder shall provide evidence of its legal authority to perform the Work in the jurisdiction where the Project is located. Each copy of the Bid shall be signed by the person or persons legally authorized to bind the Bidder to a contract. A Bid by a corporation shall further name the state of incorporation and have the corporate seal affixed. A Bid submitted by an agent shall have a current power of attorney attached, certifying the agent's authority to bind the Bidder.

§ 4.1.8 A Bidder shall incur all costs associated with the preparation of its Bid.

§ 4.2 Bid Security

§ 4.2.1 Each Bid shall be accompanied by the following bid security:

(Insert the form and amount of bid security.)

5%

§ 4.2.2 The Bidder pledges to enter into a Contract with the Owner on the terms stated in the Bid and shall, if required, furnish bonds covering the faithful performance of the Contract and payment of all obligations arising thereunder. Should the Bidder refuse to enter into such Contract or fail to furnish such bonds if required, the amount

of the bid security shall be forfeited to the Owner as liquidated damages, not as a penalty. In the event the Owner fails to comply with Section 6.2, the amount of the bid security shall not be forfeited to the Owner.

§ 4.2.3 If a surety bond is required as bid security, it shall be written on AIA Document A310™, Bid Bond, unless otherwise provided in the Bidding Documents. The attorney-in-fact who executes the bond on behalf of the surety shall affix to the bond a certified and current copy of an acceptable power of attorney. The Bidder shall provide surety bonds from a company or companies lawfully authorized to issue surety bonds in the jurisdiction where the Project is located.

§ 4.2.4 The Owner will have the right to retain the bid security of Bidders to whom an award is being considered until (a) the Contract has been executed and bonds, if required, have been furnished; (b) the specified time has elapsed so that Bids may be withdrawn; or (c) all Bids have been rejected. However, if no Contract has been awarded or a Bidder has not been notified of the acceptance of its Bid, a Bidder may, beginning 90 days after the opening of Bids, withdraw its Bid and request the return of its bid security.

§ 4.3 Submission of Bids

§ 4.3.1 A Bidder shall submit its Bid as indicated below:

(Indicate how, such as by website, host site/platform, paper copy, or other method Bidders shall submit their Bid.)

Per Information to Bidders.

§ 4.3.2 Paper copies of the Bid, the bid security, and any other documents required to be submitted with the Bid shall be enclosed in a sealed opaque envelope. The envelope shall be addressed to the party receiving the Bids and shall be identified with the Project name, the Bidder's name and address, and, if applicable, the designated portion of the Work for which the Bid is submitted. If the Bid is sent by mail, the sealed envelope shall be enclosed in a separate mailing envelope with the notation "SEALED BID ENCLOSED" on the face thereof.

§ 4.3.3 Bids shall be submitted by the date and time and at the place indicated in the invitation to bid. Bids submitted after the date and time for receipt of Bids, or at an incorrect place, will not be accepted.

§ 4.3.4 The Bidder shall assume full responsibility for timely delivery at the location designated for receipt of Bids.

§ 4.3.5 A Bid submitted by any method other than as provided in this Section 4.3 will not be accepted.

§ 4.4 Modification or Withdrawal of Bid

§ 4.4.1 Prior to the date and time designated for receipt of Bids, a Bidder may submit a new Bid to replace a Bid previously submitted, or withdraw its Bid entirely, by notice to the party designated to receive the Bids. Such notice shall be received and duly recorded by the receiving party on or before the date and time set for receipt of Bids. The receiving party shall verify that replaced or withdrawn Bids are removed from the other submitted Bids and not considered. Notice of submission of a replacement Bid or withdrawal of a Bid shall be worded so as not to reveal the amount of the original Bid.

§ 4.4.2 Withdrawn Bids may be resubmitted up to the date and time designated for the receipt of Bids in the same format as that established in Section 4.3, provided they fully conform with these Instructions to Bidders. Bid security shall be in an amount sufficient for the Bid as resubmitted.

§ 4.4.3 After the date and time designated for receipt of Bids, a Bidder who discovers that it made a clerical error in its Bid shall notify the Architect of such error within two days, or pursuant to a timeframe specified by the law of the jurisdiction where the Project is located, requesting withdrawal of its Bid. Upon providing evidence of such error to the reasonable satisfaction of the Architect, the Bid shall be withdrawn and not resubmitted. If a Bid is withdrawn pursuant to this Section 4.4.3, the bid security will be attended to as follows:

(State the terms and conditions, such as Bid rank, for returning or retaining the bid security.)

ARTICLE 5 CONSIDERATION OF BIDS

§ 5.1 Opening of Bids

If stipulated in an advertisement or invitation to bid, or when otherwise required by law, Bids properly identified and received within the specified time limits will be publicly opened and read aloud. A summary of the Bids may be made available to Bidders.

§ 5.2 Rejection of Bids

Unless otherwise prohibited by law, the Owner shall have the right to reject any or all Bids.

§ 5.3 Acceptance of Bid (Award)

§ 5.3.1 It is the intent of the Owner to award a Contract to the lowest responsive and responsible Bidder, provided the Bid has been submitted in accordance with the requirements of the Bidding Documents. Unless otherwise prohibited by law, the Owner shall have the right to waive informalities and irregularities in a Bid received and to accept the Bid which, in the Owner's judgment, is in the Owner's best interests.

§ 5.3.2 Unless otherwise prohibited by law, the Owner shall have the right to accept Alternates in any order or combination, unless otherwise specifically provided in the Bidding Documents, and to determine the lowest responsive and responsible Bidder on the basis of the sum of the Base Bid and Alternates accepted.

ARTICLE 6 POST-BID INFORMATION

§ 6.1 Contractor's Qualification Statement

Bidders to whom award of a Contract is under consideration shall submit to the Architect, upon request and within the timeframe specified by the Architect, a properly executed AIA Document A305™, Contractor's Qualification Statement, unless such a Statement has been previously required and submitted for this Bid.

§ 6.2 Owner's Financial Capability

A Bidder to whom award of a Contract is under consideration may request in writing, fourteen days prior to the expiration of the time for withdrawal of Bids, that the Owner furnish to the Bidder reasonable evidence that financial arrangements have been made to fulfill the Owner's obligations under the Contract. The Owner shall then furnish such reasonable evidence to the Bidder no later than seven days prior to the expiration of the time for withdrawal of Bids. Unless such reasonable evidence is furnished within the allotted time, the Bidder will not be required to execute the Agreement between the Owner and Contractor.

§ 6.3 Submittals

§ 6.3.1 After notification of selection for the award of the Contract, the Bidder shall, as soon as practicable or as stipulated in the Bidding Documents, submit in writing to the Owner through the Architect:

- .1 a designation of the Work to be performed with the Bidder's own forces;
- .2 names of the principal products and systems proposed for the Work and the manufacturers and suppliers of each; and
- .3 names of persons or entities (including those who are to furnish materials or equipment fabricated to a special design) proposed for the principal portions of the Work.

§ 6.3.2 The Bidder will be required to establish to the satisfaction of the Architect and Owner the reliability and responsibility of the persons or entities proposed to furnish and perform the Work described in the Bidding Documents.

§ 6.3.3 Prior to the execution of the Contract, the Architect will notify the Bidder if either the Owner or Architect, after due investigation, has reasonable objection to a person or entity proposed by the Bidder. If the Owner or Architect has reasonable objection to a proposed person or entity, the Bidder may, at the Bidder's option, withdraw the Bid or submit an acceptable substitute person or entity. The Bidder may also submit any required adjustment in the Base Bid or Alternate Bid to account for the difference in cost occasioned by such substitution. The Owner may accept the adjusted bid price or disqualify the Bidder. In the event of either withdrawal or disqualification, bid security will not be forfeited.

§ 6.3.4 Persons and entities proposed by the Bidder and to whom the Owner and Architect have made no reasonable objection must be used on the Work for which they were proposed and shall not be changed except with the written consent of the Owner and Architect.

ARTICLE 7 PERFORMANCE BOND AND PAYMENT BOND

§ 7.1 Bond Requirements

§ 7.1.1 If stipulated in the Bidding Documents, the Bidder shall furnish bonds covering the faithful performance of the Contract and payment of all obligations arising thereunder.

§ 7.1.2 If the furnishing of such bonds is stipulated in the Bidding Documents, the cost shall be included in the Bid. If the furnishing of such bonds is required after receipt of bids and before execution of the Contract, the cost of such bonds shall be added to the Bid in determining the Contract Sum.

§ 7.1.3 The Bidder shall provide surety bonds from a company or companies lawfully authorized to issue surety bonds in the jurisdiction where the Project is located.

§ 7.1.4 Unless otherwise indicated below, the Penal Sum of the Payment and Performance Bonds shall be the amount of the Contract Sum.

(If Payment or Performance Bonds are to be in an amount other than 100% of the Contract Sum, indicate the dollar amount or percentage of the Contract Sum.)

§ 7.2 Time of Delivery and Form of Bonds

§ 7.2.1 The Bidder shall deliver the required bonds to the Owner not later than ten days following the Notification of Award. If the Work is to commence sooner in response to a letter of intent, the Bidder shall, prior to commencement of the Work, submit evidence satisfactory to the Owner that such bonds will be furnished and delivered in accordance with this Section 7.2.1.

§ 7.2.2 Unless otherwise provided, the bonds shall be written on AIA Document A312, Performance Bond and Payment Bond.

§ 7.2.3 The bonds shall be dated on or after the date of the Contract.

§ 7.2.4 The Bidder shall require the attorney-in-fact who executes the required bonds on behalf of the surety to affix to the bond a certified and current copy of the power of attorney.

ARTICLE 8 ENUMERATION OF THE PROPOSED CONTRACT DOCUMENTS

§ 8.1 Copies of the proposed Contract Documents have been made available to the Bidder and consist of the following documents:

- .1 AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor, unless otherwise stated below.
(Insert the complete AIA Document number, including year, and Document title.)

AIA Document A151-2019, Standard Form of Agreement between Owner and Vendor for Furniture, Furnishings, and Equipment (FF&E).

- .2 AIA Document A101™–2017, Exhibit A, Insurance and Bonds, unless otherwise stated below.
(Insert the complete AIA Document number, including year, and Document title.)

City of Meriden Standard Insurance Document

- .3 AIA Document A201™–2017, General Conditions of the Contract for Construction, unless otherwise stated below.
(Insert the complete AIA Document number, including year, and Document title.)

N/A

- .4 AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, dated as indicated below:

(Insert the date of the E203-2013.)

N/A

.5 Drawings - As noted in Table of Contents.

Number	Title	Date
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.6 Specifications - As noted in Table of Contents

Section	Title	Date	Pages
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.7 Addenda:

Number	Date	Pages
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.8 Other Exhibits:

(Check all boxes that apply and include appropriate information identifying the exhibit where required.)

AIA Document E204™-2017, Sustainable Projects Exhibit, dated as indicated below:
(Insert the date of the E204-2017.)

N/A

The Sustainability Plan:

Title	Date	Pages
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Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
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.9 Other documents listed below:

(List here any additional documents that are intended to form part of the Proposed Contract Documents.)

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Additions and Deletions Report for AIA® Document A701™ – 2018

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 16:13:49 ET on 10/21/2022.

PAGE 1

Meriden Public Library
105 Miller St. Meriden, CT
Renovations - Additions

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City of Meriden
142 East Main Street Meriden, CT 06450

...

TSKP Studio, LLC
146 Wyllys Street Ste. 1-203 Hartford, CT 06106
Telephone Number: 860-547-1970

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§ 3.2.2 Requests for clarification or interpretation of the Bidding Documents shall be submitted by the Bidder in writing and shall be received by the Architect-City Purchasing Department at least seven days prior to the date for receipt of Bids.

...

In writing to meridenpurchasing@meridenct.gov

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§ 3.4.1 Addenda will be ~~transmitted to Bidders known by the issuing office to have received complete Bidding Documents.~~

...

Addenda will be made publicly available on the City Purchasing website and the State DAS Procurement Bid Borad.

...

§ 3.4.3 Addenda will be issued no later than ~~four~~three days prior to the date for receipt of Bids, except an Addendum withdrawing the request for Bids or one which includes postponement of the date for receipt of Bids.

...

5%

PAGE 5

§ 4.2.4 The Owner will have the right to retain the bid security of Bidders to whom an award is being considered until (a) the Contract has been executed and bonds, if required, have been furnished; (b) the specified time has elapsed so that Bids may be withdrawn; or (c) all Bids have been rejected. However, if no Contract has been awarded or a Bidder has not been notified of the acceptance of its Bid, a Bidder may, beginning 90 days after the opening of Bids, withdraw its Bid and request the return of its bid security.

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Per Information to Bidders.

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§ 7.2.1 The Bidder shall deliver the required bonds to the Owner ~~not later than three days following the date of execution of the Contract.~~ ten days following the Notification of Award. If the Work is to commence sooner in response to a letter of intent, the Bidder shall, prior to commencement of the Work, submit evidence satisfactory to the Owner that such bonds will be furnished and delivered in accordance with this Section 7.2.1.

...

AIA Document A151-2019, Standard Form of Agreement between Owner and Vendor for Furniture, Furnishings, and Equipment (FF&E).

...

City of Meriden Standard Insurance Document

...

N/A

PAGE 8

N/A

...

.5 Drawings - As noted in Table of Contents.

...

.6 Specifications - As noted in Table of Contents

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N/A

...

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Certification of Document's Authenticity

AIA® Document D401™ – 2003

I, Ryszard Szczypek, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 16:13:49 ET on 10/21/2022 under Order No. 2114349443 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A701™ - 2018, Instructions to Bidders, as published by the AIA in its software, other than those additions and deletions shown in the associated Additions and Deletions Report.

(Signed)

(Title)

(Dated)

SUPPLEMENTAL INSTRUCTIONS & INFORMATION TO BIDDERS

OWNER

City of Meriden
142 East Main St
Meriden, CT 06450

PROJECT SITE LOCATION

Meriden Public Library
105 Miller Street
Meriden, CT

GENERAL CONTRACTOR

Montagno Construction, Inc
75 Progress Lane
Waterbury, CT 06705

ARCHITECT

TSKP Studio
Jeannette O’Connell, ASID/IIDA
146 Wyllys Street, Suite 1-203
Hartford, CT 06106
joconnell@tskp.com

PURCHASING AGENT

Adam B. Tulin
Purchasing Officer
City of Meriden
142 East Main St, Room 210
Meriden, CT
atulin@meridenct.gov

SUPPLEMENTAL INSTRUCTIONS

1. DRAWINGS

As listed in the Table of Contents at the front of this document prepared by TSKP Studio, Architects.

2. SPECIFICATIONS

The Specific Section(s) being quoted by Vendor and all other Specifications for the Project as prepared by the Architect, and included herein.

FF&E Item Data Sheets, included in the bid documents, provides complete product data and room locations. Bidders must reference for complete item information. Note all images are for reference only and may not be exact representation, read specifications for product information.

FF&E Unit Pricing Worksheet by Category, included in the bid documents, must be completed with unit cost and total cost per item and shall be submitted with the Bid Form as instructed in the Invitation to Bid.

3. BID FORM

Bids to be lump sums by Category, in the format enclosed herein, with no escalation clauses allowed. The Bid Form & “FF&E Unit Pricing Worksheet by Category” must be submitted together.

The Owner may elect to award a contract to other than the lowest bidder if it is considered to be in the best interest of the Owner. Under no circumstances will The Owner be responsible for the cost of preparing any bid or proposal.

4. NO BID ITEMS

If a Contractor fails to bid on all items listed in a category (**unless exception is noted**) in the FF&E Unit Pricing Worksheet by Category, their bid may be disqualified. Contractors may bid on one category, or on more than one category, but partial bids in a category may be rejected.

5. SUBSTITUTIONS (OR EQUALS)

Bidders may submit proposals for substitutions. Substitutes will be considered, however, the Bidder will be responsible for proving substitutions equal to the specified items. **Substitutes must be noted for each item on the FF&E Unit Pricing Worksheet by Category, including manufacturer and model.** If the Bidder proposes to provide substitutes, the Bidder shall submit photograph(s), finish selection samples, and written specifications and warranties of the proposed substitution with the Bid. If requested the bidder shall provide samples.

6. DEFINITIONS

Plan and Specification reference to "Contractor" means the Vendor performing work under that specific FF&E Specification Section.

Specification reference to “provide” means to furnish and install unless otherwise noted.

7. TERMS OF PAYMENT

Five Percent (5%) retainage will be withheld by Owner until the Contractor’s work is complete.

Retainage will be withheld until acceptance of the FF&E and satisfactory completion of Contractor’s

work including all punch list items and submissions of all required record documents and guarantees.

8. SCHEDULE

As Noted in the Bid Form.

Time is of the essence of the Contract. Completion of Work included in the Invitation in accordance with the Project Schedule is absolutely essential to the use and occupancy of the Project for the Owner's operations. Contractor is to include in its quotations all costs, extra crews, equipment, warehousing, etc. as required to meet schedule.

The selected Contractor(s) shall set forth a detailed schedule, including deliveries and field installation as proposed to meet schedule. Such schedule shall be compatible with Construction Project Schedule. Contractor shall notify Owner ten (10) days in advance of delivery. As a major part of bid analysis, each Bidder may be asked to describe in detail how it would furnish and install its portion of the Project, schedule, manpower, deliveries, etc. This would be done shortly after receipt of bids.

If Contractor is behind schedule through fault of no one but itself, it shall add manpower and/or work overtime as required in order to regain schedule. No compensation for such overtime or added manpower will be made.

If Contractor is required by the Owner or Construction Manager to work overtime for the convenience of the Project, such overtime premium costs will be compensated except that no overhead or profit will be allowed on the premium portion of these costs.

Note that Contractor will be required to purchase and submit for approval all critical materials and equipment immediately and that at some time during the schedule subcontractor may be required to perform work out of normal sequence.

Subcontractors whose work normally is coordinated with others should make themselves aware of others' work scope.

9. COORDINATION AND JURISDICTION

The Contractor shall coordinate its work with that of other trades at all times.

10. PARKING AND ACCESS

Parking of workers', supervisors', or management employees' cars will be allowed on the site only in designated areas.

Trucks will be allowed on the actual project site only to make deliveries of material, tools, or equipment and must then leave promptly unless being used as a tool of the trade.

Exceptions with the specific approval of Construction Manager and Owner must be made in advance.

11. HOISTING

A. Hoisting is the responsibility of the Contractor. The Construction Manager will not provide crane(s), personnel or material hoists.

B. Location of and scheduling of Contractor's hoisting apparatus to be coordinated with Construction Manager's Project Superintendent.

12. CLEAN UP

Daily clean up and removal of rubbish is the responsibility of the Contractor. Contractor shall be responsible for proper disposal of all packing and crating materials off-site. Cooperation among

Subcontractors is required and expected regarding cleaning of general litter. Buildings are to be kept clean at all times and failure of Contractor in this regard will result in back charges from the Construction Manager for cleaning.

13. CUTTING AND PATCHING

The Contractor shall perform all cutting and patching under jurisdiction of its trade(s). Also, if cutting and patching are required as a result of Contractor's failure in the performance of the Work, the Contractor shall be responsible for the corrective cutting and patching at no cost to the Construction Manger.

14. PROTECTION AGAINST LOSS AND DAMAGE

The Contractor shall protect and secure its materials and equipment against loss, including theft. The Construction Manager will not accept any claim for alleged theft. Contractor will protect its work from damage until its work is complete for the entire project.

15. ELEVATOR USE

All new FF&E is installed on first floor, there is no new furniture in second floor. Use of Elevator must be coordinated with General Contractor or Owner.

16. SITE VISIT & PRE-INSTALLATION MEETING

The Contractor acknowledges that prior to furnishing a proposal for the Work, it has visited the site and is familiar with conditions at the site and in the locality where the Work is to be performed which could affect its work.

Selected contractors shall be required to attend a pre-installation meeting coordinated through the Owner's Representative. At such time delivery and installation logistics will be discussed including truck delivery locations, hauling routes, and other pertinent information.

17. SAFETY PROCEDURES

The Vendors are required to follow OSHA regulations as well as their Company safety manuals.

18. EXTRA WORK

Any work that is agreed upon as being in addition to the contract for which a lump sum amount has not been agreed upon will be performed on a time and material basis. Extra work tickets must be signed on a daily basis for this work.

For any work that a contractor disputes as being part of his contract and is directed to perform, the Owner will sign daily tickets for work verification only. No consideration will be given or change order issued for any claim of extra work that is not brought to the attention of the Owner/Architect at the time the alleged extra work is being performed. The allowed mark-up for OH&P on extra work is 15% for the Contractor's own forces, 10% on sub-contractors. TOTAL ALLOWANCE 20% MAXIMUM.

INFORMATION TO BIDDERS

1. **BIDDING PROCEDURES**

Sealed Bids shall be submitted on the forms designated by the attached proposal bid forms. Bids will be received by the City of Meriden’s Purchasing Department, Room 210, City Hall, 142 East Main Street, Meriden, Connecticut, 06450-8022 until 11:00 a.m. on November 16, 2022 and thereafter immediately read in public (the “bid opening”).

2. **BIDS**

Bids are to be submitted on the attached proposal forms. Please submit two copies of the complete bid package. One shall be an original and one can be a copy. **Please submit one complete copy of your bid on a flash drive.**

BID WILL BE AUTOMATICALLY REJECTED FOR ANYONE SUBMITTING A SURETY OTHER THAN THOSE SPECIFIED.

- a. Bids must be made out and signed in the corporate, or other, name of Bidder, and must be fully and properly executed by an authorized person.
- b. The sealed envelope must denote the Bidder’s name and address in the upper left hand corner and the words “**BID DOCUMENT – B023-21 Meriden Public Library FF&E 11:00a.m.**” in the lower left hand corner.
- c. Bids received later than the time and date specified will not be considered.
- d. Amendments to or withdrawal of bids received later than the date and time set forth in the bid opening will not be considered.
- e. All prices must be in ink or typewritten. In the event of a bidder’s mathematical error in tabulating any bid prices, *the written unit prices shall govern.*

3. **BIDDER QUALIFICATIONS**

Bidders will be required to fill out, and include as part of its bid, any attached Bidder’s Qualification Statement.

In determining the qualifications of a bidder, the City of Meriden will consider the bidder’s record of performance in any prior contracts for construction work. The City of Meriden expressly reserves the right to reject a bid if the bidder’s historical performance, in the sole opinion of the City of Meriden, has been unsatisfactory in any manner or if the bidder has habitually and without just cause neglected the payment of bills or has otherwise disregarded its obligations to subcontractors, suppliers, or employees.

4. **EXAMINATION OF BIDDING DOCUMENTS**

Bidders are to examine all documents and visit the site in order to make a thorough examination of the conditions so that the bidder may familiarize itself with all of the existing requirements,

conditions, and difficulties that will affect the execution of the work in order to determine the amount of work necessary to carry out the true intent of the specifications and work shown on the drawings.

The City of Meriden and its agents do not have any responsibility for the accuracy, completeness, or sufficiency of any bid document obtained from any other source other than from the City of Meriden. Obtaining documents from any other source(s) may result in obtaining incomplete and inaccurate information.

Obtaining documents from any other source may also result in failure to receive any addenda, corrections, or other revisions to the documents that may be issued.

No request shall be honored if such request is made less than seven (7) calendar days prior to the date fixed for the opening of bids. Any and all such interpretations, and any supplementary instructions, will be in the form of a written addenda to the specifications which, if issued, will be made available on the City of Meriden website (www.meridenct.gov) unless it is to change the date fixed for the opening of bids, not later than three (3) days prior to the date fixed for the opening of bids. Bidders are encouraged to check the website regularly for addenda. Failure of any bidder to receive any such addenda shall not relieve any bidder from any obligations under its bid as submitted.

Any questions about the bid document must be submitted in writing via email to meridenpurchasing@meridenct.gov. Any other format of question will not be answered.

5. BIDS TO REMAIN OPEN

No bidder may withdraw its bid within ninety (90) days of the date of the bid opening. Should there be reason why the contract cannot be awarded within the specified period, the time may be extended by mutual agreement between the City of Meriden and the successful bidder.

6. AWARD OF CONTRACT

The Purchasing Officer reserves the right to make an award on the bid which, by the Purchasing Officer's judgment and recommendation from the Library Department following bid evaluations, best meets the specifications and is deemed to be in the best interest of the City of Meriden.

The contract will not be awarded to any corporation, firm, or individual which/who is in arrears to the City of Meriden by debt or contract, or who is in default as security or otherwise by any obligation to the City of Meriden.

The right is reserved to reject any or all bids, in whole or in part, to award any item, group of items, or total bid, and to waive informality or technical defects, if it is deemed to be in the best interest of the City of Meriden.

7. BID PROTEST PROCEDURE

In the event that any bidder wishes to protest the potential award of a bid, or any procedure of act in the advertising or soliciting of the bids, said bidder must make said protest in writing, which shall state the reason therefore and request a conference with respect thereto. Said protest must be received in the City Purchasing Office within **FIVE (5)** business days after the delivery of bid results or decisions. A conference with respect to said protest shall be scheduled by the Purchasing Officer forthwith and shall be attended by him or his

MERIDEN PUBLIC LIBRARY RENOVATIONS – FF&E

BID# B023-21

designee and such other persons as the Purchasing Officer and the City Manager shall require to attend. The subject matter of said conference shall be limited to the reasons for the protest specified in the written request for said conference. Said conference shall also include a discussion of all possibilities for a resolution of dispute. The City shall make a decision in writing within three (3) business days after said conference and forward the same to the protesting bidder forthwith. In the event that any protesting bidder wishes to take legal action against the City, they must fully comply with all of these instructions to bidders.

8. CITY OF MERIDEN, LOCAL PREFERENCE

N/A

9. EXTENSION OF AGREEMENT

N/A

10. TIME

See above

11. SCHEDULE OF WORK

The Contractor shall schedule all work in a manner that will not disrupt City of Meriden operations. Once the work has begun, the Contractor shall work full-time until completion of the Contract.

12. TAXES

The City of Meriden is exempt under Connecticut General Statutes from the payment of the excise taxes imposed by the federal government and the Sales and Use Tax of the State of Connecticut; such taxes should not be included in the bid price. Upon request, exemption certificates will be furnished to the successful bidder.

13. FAIR EMPLOYMENT PRACTICES

The Contractor shall agree that neither it or its subcontractors, except in the case of a bona fide occupational qualification or need, to refuse to hire or employ or to bar or to discharge from employment any individual or to discriminate against such individual in compensation or in terms, conditions or privileges of employment because of the individual's race, color, religious creed, age, sex, gender identity or expression, marital status, national origin, ancestry, present or past history of mental disability, intellectual disability, learning disability, physical disability, including, but not limited to, blindness or status as a veteran. The aforementioned terms are obtained from Connecticut General Statutes Section 46a-60, *et seq.*, entitled "Discriminatory employment practices prohibited," as amended.

14. FORM OF AGREEMENT BETWEEN CITY OF MERIDEN AND CONTRACTOR

The Agreement for the work will be written on the Agreement between City of Meriden and Contractor, AIA A151-2019.

15. LOCAL SUBCONTRACTORS, SUPPLIERS, etc.

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Local subcontractors, material suppliers, and labor in the City of Meriden should be considered and sought out insofar as it is practical in the performance of this project.

16. CITY OF MERIDEN CODE OF ETHICS

The City of Meriden has adopted a Code of Ethics located in Chapter 21 of the Code of the City of Meriden, sections 21-1 through 21-15, inclusive, which are expressly incorporated herein by reference. The terms of the Code of Ethics shall constitute a part of any contract or agreement entered into by the City of Meriden as a result of this bid as if those terms were fully set forth in such contract or agreement.

Bidders are specifically advised that the Code of Ethics prohibits public officers and employees, as well as their immediate families and businesses, with which they are associated from participating in any transaction which is incompatible with the proper discharge of official duties or responsibilities. Bidders are also advised that the Code of Ethics contain provisions with respect to paid contractors and former employees and officials.

BIDDERS SHOULD NOTE THAT BIDS, CONTRACTS, AND AGREEMENTS ENTERED INTO OR AWARDED IN VIOLATION OF THE CODE OF ETHICS ARE VOIDABLE BY RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MERIDEN.

Copies of the Code of Ethics may be obtained from the office of the City Clerk or may be found online on the City of Meriden's website.

17. NON-COLLUSION BID STATEMENT

Each bidder submitting a bid to the City of Meriden for any portion of the work contemplated by the documents on which bidding is based shall execute and attach thereto the sworn Non-Collusive Bid Statement, to the effect that the bidder has not colluded with any other person, firm, or corporation in the submission of the bid.

18. SOIL CONDITIONS

The City of Meriden does not guarantee the accuracy of any information which it may have obtained as to the kind or condition of the soil that may be encountered in the performance of the proposed work; neither does the City of Meriden represent that the plans and specifications drawn are based upon any soil data so obtained.

The City of Meriden does not make any representations as to the soil data so obtained. The City of Meriden does not make any representations as to the soil conditions to be encountered or as to foundation materials.

19. AWARD IN CASE OF A TIE

In the event there are two or more responsive bidders, the decision to award will be based by the following criteria and in the following order:

- a. The incumbent will be awarded the bid over that of another bidder.
- b. In the case of a multi-item bid, if one bidder has been awarded other items from the same bid and the other bidder has not, the bidder with the multiple awards will be awarded the bid over that of another bidder.
- c. The bidder located in the State of Connecticut will be awarded the bid over that of another bidder.
- d. The winner of a coin toss will be awarded the bid over that of another bidder.

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20. ASSIGNMENT OF CONTRACT

No contract may be assigned without the written consent of the Purchasing Officer or designee.

21. PERMITS

The Contractor shall be responsible for obtaining any and all necessary permits required by the City of Meriden prior to the commencement of work. The Contractor may contact the City of Meriden Building Department for permit information at (203) 630-4091. For all other required permits, contact the City of Meriden Engineering Department at (203) 630-4018.

22. BID PRICE AND PAYMENT

The City of Meriden is exempt from the payment of the excise taxes imposed by the Federal government and the Sales and Use Tax of the State of Connecticut under Connecticut General Statutes; accordingly, such taxes shall not be included in the bid price.

The City of Meriden, unless stated otherwise in the bidding documents or Contract, will make payment to the Contractor not less than thirty (30) days following completion of services.

23. QUALITY

All materials, equipment, supplies, and services shall be subject to rigid inspection. If defective material, equipment, supplies, or services are discovered, the Contractor shall remove or make good such material, equipment, or supplies without extra compensation. It is expressly understood and agreed that any inspection by the City of Meriden will in no way lessen the responsibility of the Contractor or release Contractor from the obligation to perform and deliver to the City sound and satisfactory materials, equipment, supplies, or allow the cost to be deducted from any monies due it from the City of Meriden. All services will be performed in a workmanlike manner.

24. INSURANCE

The successful bidder shall be required to provide a Certificate of Insurance denoting general liability, automobile liability, workers compensation liability, and other coverage required by the City's Risk Manager.

25. CITY HALL CLOSING

If Meriden City Hall is closed due to inclement weather, or any other unforeseen event, bids will be due at the same time on the next business day that City Hall is open.

26. PAYMENT REQUISITIONS & CERTIFIED PAYROLL

Progress payment requisitions are due monthly on last day of the month for work completed during the contract period. Requisitions are to be sent to the Architect/Engineer and/or City of Meriden Department responsible for management/administration of the contracted work.

Certified Payroll for construction contracts that require State of Connecticut Prevailing Wage Determinations are required for each week of work by the Contractor and any or all the Contractor's Subcontractors and are due monthly with each requisition. One hard copy and one electronic copy shall be sent to the Architect/Engineer and the City of Meriden Purchasing Department. No progress payments will be issued to

MERIDEN PUBLIC LIBRARY RENOVATIONS – FF&E
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the Contractor without accompanying Certified Payroll.

For federally funded construction contracts with Davis Bacon Wage Determinations, Certified Payroll for all employees of the Contractor and any or all of the Contractor's Subcontractors are required to be submitted weekly to the Architect/Engineer and to the City of Meriden Purchasing Department. One hard copy and one electronic copy shall be sent to the Architect/Engineer and the City of Meriden Purchasing Department. Employees on the construction site will be interviewed by City of Meriden Staff and/or City of Meriden subcontracted Project Management/Clerk-of-the-Works/Owner's Representatives for Davis Bacon compliance. No progress payments will be issued to the Contractor without accompanying Certified Payroll.

27. CHRO

The contractor who is selected to perform this State project must comply with CONN. GEN. STAT. §§ 4a-60, 4a-60a, 4a-60g, and 46a-68b through 46a-68f, inclusive, as amended by June 2015 Special Session Public Act 15-5. An Affirmative Action Plan must be filed with and approved by the Commission on Human Rights and Opportunities prior to the commencement of construction. State law requires a minimum of twenty-five (25%) percent of the state-funded portion of the contract for award to subcontractors holding current certification from the Connecticut Department of Administrative Services ("DAS") under the provisions of CONN. GEN. STAT. § 4a-60g, as amended. (25% of the work with DAS certified Small and Minority owned businesses and 25% of that work with DAS certified Minority, Women and/or Disabled owned businesses.) The contractor must demonstrate good faith effort to meet the 25% set-aside goals. For municipal public works contracts and quasi-public agency projects, the contractor must file a written or electronic non-discrimination certification with the Commission on Human Rights and Opportunities. Forms can be found at http://www.ct.gov/opm/cwp/view.asp?a=2982&q=390928&opmNav_GID=1806.

MERIDEN PUBLIC LIBRARY RENOVATIONS – FF&E Bid #B023-21

BID FORM

**Furniture, Furnishings and Equipment
City of Meriden Bid No. B23-21**

To: Adam B. Tulin
Purchasing Officer
142 East Main St, Room 210
City of Meriden, CT 06450-8022

Bid of: _____ (Name of Company)

Bid Opening Date: _____

In compliance with the Bid Documents as defined in the **Project Manual Dated 10-21-2022**, the undersigned Contractor (the “Bidder”) hereby proposes and agrees to fully perform the work described in the Bid Documents within the time stated and in strict accordance with the Bid Documents for the above referenced Project, for the sum(s) of money identified in this Bid Form.

All sealed Bids shall be submitted no later than **11:00AM November 16, 2022** as described in the Invitation to Bid

Other Deadlines

Bidder questions: November 9, 2022
Final Addenda postings: November 11, 2022
Deliveries & Installation: April 7, 2023 – April 28, 2023

This Bid is submitted on the basis that it may not be withdrawn or modified for **Ninety (90) Days after the Bids for the Project are opened.**

Furthermore, the undersigned Bidder declares the Project Site, the Invitation to Bidders, the Drawings, Specifications, Addenda, and the availability of material and labor has been carefully examined and agrees to furnish and install furniture as specified and scheduled, including all supervision, material, labor, tools, apparatus and implements, freight, permits, removal of debris, and cartage. The undersigned Bidder also agrees to complete the Work in accordance with the Contract Documents within the time limit stated below.

The undersigned Bidder is submitting the “Bid Form” with totals per Category bid and the completed, itemized “FF&E Unit Pricing Worksheet by Category” with unit prices and extended prices indicated. These prices are to cover all expenses incurred in performing the work required under the Contract Documents, of which this proposal is a part.

The Bid Form and the FF&E Unit Pricing Worksheet by Category must be submitted together. See Supplemental Instructions and Information to Bidders regarding substitutions and required submittals.

After review of all factors, terms and conditions, including price, the purchasing authority of the City of Meriden reserves the right to reject any and all bids, or any part thereof, or waive defects in same, or accept any proposal deemed to be in the best interest of the **City of Meriden**.

MERIDEN PUBLIC LIBRARY RENOVATIONS – FF&E Bid #B023-21

CATEGORY AG – Lounge Furniture

For the delivery and installation of Base Bid Furniture in accordance with the Contract Documents, including all supervision, labor, services and equipment necessary for the completion of the work for such Category the following Lump Sum:

Total Base Bid Amount for Category AG Dollars (\$ _____)
Numeric Amount

\$ _____
Written Amount

CATEGORY ALL – Task Seating

For the delivery and installation of Base Bid Furniture in accordance with the Contract Documents, including all supervision, labor, services and equipment necessary for the completion of the work for the following Lump Sum:

Total Base Bid Amount for Category ALL Dollars (\$ _____)
Numeric Amount

\$ _____
Written Amount

CATEGORY ANC – Ancillary Furniture

For the delivery and installation of Base Bid Furniture in accordance with the Contract Documents, including all supervision, labor, services and equipment necessary for the completion of the work for the following Lump Sum:

Total Base Bid Amount for Category ANC Dollars (\$ _____)
Numeric Amount

\$ _____
Written Amount

MERIDEN PUBLIC LIBRARY RENOVATIONS – FF&E Bid #B023-21

CATEGORY ERG – Lounge Furniture

For the delivery and installation of Base Bid Furniture in accordance with the Contract Documents, including all supervision, labor, services and equipment necessary for the completion of the work for the following Lump Sum:

Total Base Bid Amount for Category ERG Dollars (\$ _____)
Numeric Amount

\$ _____
Written Amount

CATEGORY INT – Lounge Furniture

For the delivery and installation of Base Bid Furniture in accordance with the Contract Documents, including all supervision, labor, services and equipment necessary for the completion of the work for such Category the following Lump Sum:

Total Base Bid Amount for Category INT Dollars (\$ _____)
Numeric Amount

\$ _____
Written Amount

CATEGORY KI – Reading/ Miscellaneous Furniture

For the delivery and installation of Base Bid Furniture in accordance with the Contract Documents, including all supervision, labor, services and equipment necessary for the completion of the work for the following Lump Sum:

Total Base Bid Amount for Category KI Dollars (\$ _____)
Numeric Amount

\$ _____
Written Amount

CATEGORY NEV – Reading & Occasional Tables

For the delivery and installation of Base Bid Furniture in accordance with the Contract Documents, including all supervision, labor, services and equipment necessary for the completion of the work for the following Lump Sum:

Total Base Bid Amount for Category NEV Dollars (\$ _____)
Numeric Amount

\$ _____
Written Amount

MERIDEN PUBLIC LIBRARY RENOVATIONS – FF&E Bid #B023-21

CATEGORY OPAC – Opac Stations

For the delivery and installation of Base Bid Furniture in accordance with the Contract Documents, including all supervision, labor, services and equipment necessary for the completion of the work for the following Lump Sum:

Total Base Bid Amount for Category OPAC Dollars (\$ _____)
Numeric Amount

\$ _____
Written Amount

CATEGORY PALM – Library Furniture

For the delivery and installation of Base Bid Furniture in accordance with the Contract Documents, including all supervision, labor, services and equipment necessary for the completion of the work for the following Lump Sum:

Total Base Bid Amount for Category PALM Dollars (\$ _____)
Numeric Amount

\$ _____
Written Amount

CATEGORY TEK – Office Furniture

For the delivery and installation of Base Bid Furniture in accordance with the Contract Documents, including all supervision, labor, services and equipment necessary for the completion of the work for such Category the following Lump Sum:

Total Base Bid Amount for Category TEK Dollars (\$ _____)
Numeric Amount

\$ _____
Written Amount

CATEGORY TMC – Library Furniture

For the delivery and installation of Base Bid Furniture in accordance with the Contract Documents, including all supervision, labor, services and equipment necessary for the completion of the work for such Category the following Lump Sum:

Total Base Bid Amount for Category TMC Dollars (\$ _____)
Numeric Amount

\$ _____
Written Amount

MERIDEN PUBLIC LIBRARY RENOVATIONS – FF&E Bid #B023-21

CATEGORY WD – Book Browsers and Carts

For the delivery and installation of Base Bid Furniture in accordance with the Contract Documents, including all supervision, labor, services and equipment necessary for the completion of the work for such Category the following Lump Sum:

Total Base Bid Amount for Category WD Dollars (\$ _____)
Numeric Amount

\$ _____
Written Amount

CATEGORY WF – Window Film

For the delivery and installation of Base Bid Furniture in accordance with the Contract Documents, including all supervision, labor, services and equipment necessary for the completion of the work for the following Lump Sum:

Total Base Bid Amount for Category WF Dollars (\$ _____)
Numeric Amount

\$ _____
Written Amount

CATEGORY XEP – Shelving End Panels, Tops and Signage

For the delivery and installation of Base Bid Furniture in accordance with the Contract Documents, including all supervision, labor, services and equipment necessary for the completion of the work for the following Lump Sum:

Total Base Bid Amount for Category XEP Dollars (\$ _____)
Numeric Amount

\$ _____
Written Amount

MERIDEN PUBLIC LIBRARY RENOVATIONS – FF&E Bid #B023-21

ADDENDUM RECEIPT

It is the bidder’s responsibility to monitor the City of Meriden’s website for all addenda. The City or its agents or contractors have no obligation to deliver copies to potential bidders.

The undersigned Bidder acknowledges receipt of the following addenda:

Addendum No. 1 dated _____, 2022 Signature _____

Addendum No. 2 dated _____, 2022 Signature _____

Addendum No. 3 dated _____, 2022 Signature _____

Addendum No. 4 dated _____, 2022 Signature _____

MANDATORY UNIT PRICES

Unit pricing includes all necessary materials and equipment, plus cost for delivery, installation, insurance, overhead and profit to complete the extent of the work stated in the Contract Documents for the Categories bid.

The Bidder understands that the City may adjust the actual quantities by 10%, either more or less than the scheduled quantities. If the actual quantities required by the City vary from the scheduled quantities in the Contract Documents as applicable to a particular Category, the Bidder agrees to adjust the Contract Sum by the unit prices indicated attached schedules.

Bidder acknowledges that, should conditions make it necessary to revise the scope of the work for any Category, the Bid Price Itemization applicable to such Category shall serve as the basis for adjustments to the Base Bid Amount for such Category.

STORAGE CHARGES

Storage charges, if any, for each Category bid are included in the Base Bid Amount for such Category for the storage of the specified furniture, fixtures and equipment included in such Category.

Additional storage charges for furniture, fixtures and equipment stored for all Categories bid beyond **April 14, 2023** will be:

STORAGE CHARGES _____ Dollars Per Calendar Day Dollars (\$) _____)
Numeric Amount

\$ _____
Written Amount

MERIDEN PUBLIC LIBRARY RENOVATIONS – FF&E Bid #B023-21

BID BOND

The Bidder shall submit a Bid Bond, Certified Check or Bank Check in the amount of **5%** of the Bid.

PERFORMANCE AND PAYMENT BOND

The Owner will require that a 100% Performance and Payment Bond be submitted by the Contractor prior to the commencement of work.

FORMS

- **Bid Form**
- **FF&E Unit Pricing Worksheet by Category**

The successful bidder shall provide the following within five (5) business days after receipt of a notice of award from the Purchasing Department:

(i) the requested Certificate of Insurance from the following company:

_____;

And

(ii) Payment and Performance Bonds from the following company:_____.

Within five (5) business days after receipt of final contract from City, we will forward to the Purchasing Department four original contracts, in the a form provided by the City, executed by an authorized officer.

PENALTIES/DELIVERY DELAYS

In the event that deliveries are not completed during the completion installation date stated herein, Owner reserves the right to deduct up to 5% of the contract cost off the invoice balance of the delayed items for each day delayed.

In addition, for any items not received during the required time, which the Owner deems necessary for the library opening, the vendor will loan, at no additional cost, substitutes, which are acceptable to the Owner.

Meriden Public Library Renovations

Meriden, CT

FF&E Unit Pricing Worksheet by Category

Meriden Public Library Renovations

Meriden, CT

FF&E Unit Pricing Worksheet by Category

Category: AG - Agati

Note: Must reference attached "FF&E Item Data Sheets" for complete product information.

Category	Code	Mfg	Model	Description	Qty	Or Equal	Unit Cost	Total Cost
AG	L.06	Agati	Hampton Banquette	Serpentine Booth	3			

Total Cost for Category: AG

Meriden Public Library Renovations

Meriden, CT

FF&E Unit Pricing Worksheet by Category

Category: ALL - All Seating

Note: Must reference attached "FF&E Item Data Sheets" for complete product information.

Category	Code	Mfg	Model	Description	Qty	Or Equal	Unit Cost	Total Cost
ALL	C.01	Allseating	Entail	Office Task Chair	14			
ALL	C.01A	Allseating	Entail	Office Task Chair	4			
ALL	C.01H	Allseating	Entail	Office Task Chair	1			

Total Cost for Category: ALL

Meriden Public Library Renovations

Meriden, CT

FF&E Unit Pricing Worksheet by Category

Category: ANC - Ancillary Furniture

Note: Must reference attached "FF&E Item Data Sheets" for complete product information.

Category	Code	Mfg	Model	Description	Qty	Or Equal	Unit Cost	Total Cost
ANC	CC.01	Fomcore	Lotus Jr -Lily Cart w/ pads	Cushion Caddy w/10 cushions - Yellow	1			
ANC	CC.02	Fomcore	Lotus Jr -Lily Cart w/ pads	Cushion Caddy w/10 cushions - Blue	1			
ANC	CC.03	Fomcore	Lotus Jr -Lily Cart w/ pads	Cushion Caddy w/10 cushions - Orange	1			
ANC	D.01	Media Technologies	Nomad Desks	Service Desk	2			
ANC	MB.03	Jonti-craft	5369JC	Book Browser-single sided, mobile	2			
ANC	O.01	Fomcore	F005	Round Ottoman, 18"dia - Blue	5			
ANC	O.02	Fomcore	F005	Round Ottoman, 18"dia - Yellow	4			
ANC	O.03	Fomcore	F005	Round Ottoman, 18"dia - Orange	4			

Total Cost for Category: ANC

Meriden Public Library Renovations

Meriden, CT

FF&E Unit Pricing Worksheet by Category

Category: ERG - ERG

Note: Must reference attached "FF&E Item Data Sheets" for complete product information.

Category	Code	Mfg	Model	Description	Qty	Or Equal	Unit Cost	Total Cost
ERG	L.03	ERG International	Malibu	2-Seat Bench with table	2			
ERG	L.05	ERG International	Raven, Modular - 8318, 8334	Curved Modular Seating	2			

Total Cost for Category: ERG

Meriden Public Library Renovations

Meriden, CT

FF&E Unit Pricing Worksheet by Category

Category: INT - Integra

Note: Must reference attached "FF&E Item Data Sheets" for complete product information.

Category	Code	Mfg	Model	Description	Qty	Or Equal	Unit Cost	Total Cost
INT	L.01L	Integra Seating	Rendezvous Lounge RU-1	Tablet Arm Lounge Chair-Left - Red	2			
INT	L.01R	Integra Seating	Rendezvous Lounge RU-1	Tablet Arm Lounge Chair-Right - Red	10			
INT	L.01XL	Integra Seating	Rendezvous Lounge RUO-1	Oversize Lounge Chair	1			
INT	L.01Y	Integra Seating	Rendezvous Lounge RU-1	Tablet Arm Lounge Chair-Right - Yellow	8			
INT	L.02	Integra	Summit with Casters (Alpine Collection)	Round Back Lounge Chair - Mobile	4			
INT	L.02A	Integra	Summit with Casters (Alpine Collection)	Round Back Lounge Chair - Mobile	1			
INT	L.08L	Integra	Coastal Collection, Bay Wood	Teen Lounge Chair, Left Tablet	1			
INT	L.08R	Integra	Coastal Collection, Bay Wood	Teen Lounge Chair, Right Tablet	3			

Total Cost for Category: INT

Meriden Public Library Renovations

Meriden, CT

FF&E Unit Pricing Worksheet by Category

Category: KI - KI

Note: Must reference attached "FF&E Item Data Sheets" for complete product information.

Category	Code	Mfg	Model	Description	Qty	Or Equal	Unit Cost	Total Cost
KI	C.02	KI	Strive	Sled Base Side Chair w/ Uph. Seat - Yellow	144			
KI	C.03	KI	Strive	Sled Base Side Chair w/ Uph. Seat - Grey	40			
KI	C.04	KI	Strive, Task	Computer Chair	49			
KI	C.05	KI	Strive	Stool @ Café Tables	14			
KI	C.06	KI	Strive	Sled Base Stacking Chair	201			
KI	C.10	KI	Intellect Wave	Child Chair, 4-leg	13			
KI	C.11	KI	Intellect Wave Task	Computer Chair - Child	8			
KI	CT.01	KI	HRDPT	Chair Cart	6			
KI	L.10	KI	My Place Lounge	Teen Gaming Bench Seating	2			
KI	O.04	KI	My Place Ottomans, Hexagon	Hexagon Ottoman	5			
KI	T.08	KI	Pillar- My Place, Inside Curve	Curved Table @ Teens	2			
KI	T.09L	KI	Pillar, Reduction	Computer Table, Left	2			
KI	T.09R	KI	Pillar, Reduction	Computer Table, Right	2			
KI	T.17	KI	Pillar 120	Wavy Café Table @ Adults	4			
KI	T.18	KI	Trek	Nesting Table	6			

Total Cost for Category: KI

Meriden Public Library Renovations

Meriden, CT

FF&E Unit Pricing Worksheet by Category

Category: NEV - Nevins

Note: Must reference attached "FF&E Item Data Sheets" for complete product information.

Category	Code	Mfg	Model	Description	Qty	Or Equal	Unit Cost	Total Cost
NEV	D.02	Nevins	Skipper	Table/Desk w/ Modesty Panel	1			
NEV	LT.01	Nevins	Adler Drum Table	Occasional Table 36" dia.	1			
NEV	LT.02	Nevins	Adler Drum Table	Occasional Table 36" dia.	4			
NEV	LT.03	Nevins	Adler Drum Table	Occasional Table 18" dia	4			
NEV	T.01	Nevins	Skipper	Fixed-height base, Rect Table 36 x 60	16			
NEV	T.02	Nevins	Skipper	Round Table, 54 dia	2			
NEV	T.03	Nevins	Skipper	Teen's Reading Table	2			
NEV	T.04	Nevins	Skipper	Flip-Top Table, 60 x 30	2			
NEV	T.05	Nevins	Skipper	Flip-top Table 72 x 30	4			
NEV	T.06	Nevins	Skipper	Rectangle Table 72 x 36	2			
NEV	T.07	Nevins	Skipper	Round Table, 48 dia	1			
NEV	T.10	Nevins	Margo, Round Legs	2-Person Computer Table	18			
NEV	T.13	Nevins	Skipper	Round Table	3			
NEV	T.14	Nevins	Skipper	Multi-purpose Nesting Table	13			
NEV	T.19	Nevins	Margo, Round Legs	Scanner Table	1			

Total Cost for Category: NEV

Meriden Public Library Renovations

Meriden, CT

FF&E Unit Pricing Worksheet by Category

Category: OPAC - OPAC Stations

Note: Must reference attached "FF&E Item Data Sheets" for complete product information.

Category	Code	Mfg	Model	Description	Qty	Or Equal	Unit Cost	Total Cost
OPAC	OP.01	Hale	Custom	OPAC Staion	2			
OPAC	OP.02	Hale	Custom	OPAC Staion - ADA	2			

Total Cost for Category: OPAC

Meriden Public Library Renovations

Meriden, CT

FF&E Unit Pricing Worksheet by Category

Category: PALM - Palmieri

Note: Must reference attached "FF&E Item Data Sheets" for complete product information.

Category	Code	Mfg	Model	Description	Qty	Or Equal	Unit Cost	Total Cost
PALM	DI.01	Palmieri	Euroform, Livelli Display	Display Tower - Adult	1			
PALM	DI.02	Palmieri	NuMedia, Baxter	Display Tower - Children's	2			
PALM	DI.03	Palmieri	NuMedia, Baxter	Display Tower - Teen's	2			
PALM	MB.01	Palmieri	Sola	Curved Mobile shelving	5			
PALM	T.11	Palmieri	Kreations, Rectangle	Computer Table @ Children's	4			
PALM	T.12	Palmieri	Kreations, Trio Link	AWE Table @ Children's	2			

Total Cost for Category: PALM

Meriden Public Library Renovations

Meriden, CT

FF&E Unit Pricing Worksheet by Category

Category: TEK - Teknion

Note: Must reference attached "FF&E Item Data Sheets" for complete product information.

Category	Code	Mfg	Model	Description	Qty	Or Equal	Unit Cost	Total Cost
TEK	BC.02	Teknion	Expansion Bookcase BSOB	Bookcase, 72"h, P.Lam	4			
TEK	C.08	Teknion	Routes Soft Seating CQSRC	Rocking Chair, With Arms	1			
TEK	F.01	Teknion	Ledger	Mobile Pedestal B/B/F for Offices	16			
TEK	ST.01	Teknion	Expansion	Mobile Storage Cabinet, 36"w 6h	5			
TEK	T.16	Teknion	Thesis Hub Table	Copier Table	1			

Total Cost for Category: TEK

Meriden Public Library Renovations

Meriden, CT

FF&E Unit Pricing Worksheet by Category

Category: TMC - TMC

Note: Must reference attached "FF&E Item Data Sheets" for complete product information.

Category	Code	Mfg	Model	Description	Qty	Or Equal	Unit Cost	Total Cost
TMC	C.07	TMC	Plover Stool	Child size Stool, 12"s.h.	8			
TMC	FW.01	TMC	Family Workstation	Family Workstation	2			
TMC	L.04	TMC Furniture, Inc	Lake Lounge - Large	Teen Lounge w/Back	1			
TMC	T.15	TMC	Plover Table	Child Height Table	2			

Total Cost for Category: TMC

Meriden Public Library Renovations

Meriden, CT

FF&E Unit Pricing Worksheet by Category

Category: WD - Worden

Note: Must reference attached "FF&E Item Data Sheets" for complete product information.

Category	Code	Mfg	Model	Description	Qty	Or Equal	Unit Cost	Total Cost
WD	BT.02	Worden	Modified Descending Book Truck	Depressible Book Truck	2			
WD	MB.02	Worden	Custom	Book Browser Bins - Custom	12			

Total Cost for Category: WD

Meriden Public Library Renovations

Meriden, CT

FF&E Unit Pricing Worksheet by Category

Category: WF - Window Film

Note: Must reference attached "FF&E Item Data Sheets" for complete product information.

Category	Code	Mfg	Model	Description	Qty	Or Equal	Unit Cost	Total Cost
WF	WC.01	Designtex	GF07 Clear PET Glass Film	Window Film	1			

Total Cost for Category: WF

Meriden Public Library Renovations

Meriden, CT

FF&E Unit Pricing Worksheet by Category

Category: XEP - End Panels & Top - Hale

Note: Must reference attached "FF&E Item Data Sheets" for complete product information.

Category	Code	Mfg	Model	Description	Qty	Or Equal	Unit Cost	Total Cost
XEP	CP.01	Hale	Canopy Tops	Canopy Top for (4) 36"w units	16			
XEP	CP.02	Hale	Canopy Tops	Canopy Top for (3) 36"w units	5			
XEP	CP.03	Hale	Canopy Tops	Canopy Top for (5) 36"w units	13			
XEP	CP.04	Hale	Canopy Tops	Canopy Top for (7) 36"w units	2			
XEP	CP.06	Hale	Canopy Tops	Canopy Top for (3) 36"w and (1) 24" {or (4) 32"w}	2			
XEP	CP.07	Hale	Canopy Tops	Canopy Top for (3) 36"w units	1			
XEP	CP.08	Hale	Canopy Tops	Canopy Top for (5) 36"w and (2) 32"w units	1			
XEP	EP.01	Hale	End Panels	Single-face End Panel - 84h	14			
XEP	EP.02	Hale	End Panels	Double-face End Panel - 84h	38			
XEP	EP.03	Hale	End Panels	Double-face End Panel - 60h	18			
XEP	EP.04	Hale	End Panels	Double-face End Panel - 48h	30			
XEP	EP.05	Hale	End Panels	Double-face End Panel - 60h - Yellow	6			
XEP	EP.06	Hale	End Panels	Double-face End Panel - 60h - Orange	8			
XEP	EP.07	Hale	End Panels	Double-face End Panel - 60h - Blue	10			
XEP	EP.08	Hale	End Panels	Single-face End Panel - 60h - Yellow	3			
XEP	EP.09	Hale	End Panels	Single-face End Panel - 84h Periodicals	1			
XEP	S.01	Hale		Signage for Single-Sided Shelving	11			
XEP	S.02	Hale		Signage for Double-Face Shelving	55			
XEP	SH.01	Estey	Fixed Divider Browser Rack	CD Shelves	40			

Total Cost for Category: XEP

CITY OF MERIDEN, CONNECTICUT

INSURANCE REQUIREMENTS

Contractor shall agree to maintain in force at all times during the contract the following minimum coverages and shall name the City of Meriden as an **Additional Insured on a primary and non-contributory basis** to all policies except Workers Compensation and Professional Liability. All policies should also include a Waiver of Subrogation. Umbrella/Excess shall state that it follows form over General Liability, Auto Liability and Workers Compensation. Insurance shall be written with Carriers approved in the State of Connecticut and with a minimum AM Best's rating of "A-"-VIII. In addition, all Carriers are subject to approval by the City of Meriden.

		(Minimum Limits)
General Liability	Each Occurrence	\$1,000,000
	General Aggregate	\$2,000,000
	Products/Completed Operations Aggregate	\$2,000,000
Auto Liability	Combined Single Limit	
	Each Accident	\$1,000,000
Umbrella (Excess Liability)	Each Occurrence	\$1,000,000
	Aggregate	\$1,000,000
Workers' Compensation and Employers' Liability	WC Statutory Limits	
	EL Each Accident	\$1,000,000
	EL Disease Each Employee	\$1,000,000
	EL Disease Policy Limit	\$1,000,000
Errors & Omissions	Each Occurrence	\$1,000,000

Original, completed Certificates of Insurance must be presented to the City of Meriden prior to contract issuance. Contractor agrees to provide replacement/renewal certificates at least 60 days prior to the expiration date of the policies.

AIA[®] Document A305™ – 2020

Contractor's Qualification Statement

THE PARTIES SHOULD EXECUTE A SEPARATE CONFIDENTIALITY AGREEMENT IF THEY INTEND FOR ANY OF THE INFORMATION IN THIS A305-2020 TO BE HELD CONFIDENTIAL.

SUBMITTED BY: _____ **SUBMITTED TO:** _____
(Organization name and address.) (Organization name and address.)

TYPE OF WORK TYPICALLY PERFORMED

(Indicate the type of work your organization typically performs, such as general contracting, construction manager as constructor services, HVAC contracting, electrical contracting, plumbing contracting, or other.)

THIS CONTRACTOR'S QUALIFICATION STATEMENT INCLUDES THE FOLLOWING:

(Check all that apply.)

- Exhibit A – General Information
- Exhibit B – Financial and Performance Information
- Exhibit C – Project-Specific Information
- Exhibit D – Past Project Experience
- Exhibit E – Past Project Experience (Continued)

CONTRACTOR CERTIFICATION

The undersigned certifies under oath that the information provided in this Contractor's Qualification Statement is true and sufficiently complete so as not to be misleading.

Organization's Authorized Representative
Signature

Date

Printed Name and Title

NOTARY

State of:

County of:

Signed and sworn to before me this _____ day of _____

Notary Signature

My commission expires:

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Additions and Deletions Report for AIA® Document A305™ – 2020

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

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Certification of Document's Authenticity

AIA® Document D401™ – 2003

I, Ryszard Szczypek, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 14:50:43 ET on 10/25/2022 under Order No. 2114349443 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A305™ - 2020, Contractor's Qualification Statement, as published by the AIA in its software, other than those additions and deletions shown in the associated Additions and Deletions Report.

(Signed)

(Title)

(Dated)

AIA[®] Document A305™ – 2020 Exhibit A

General Information

This Exhibit is part of the Contractor's Qualification Statement, submitted by _____ and dated the _____ day of _____ in the year _____
(In words, indicate day, month and year.)

§ A.1 ORGANIZATION

§ A.1.1 Name and Location

§ A.1.1.1 Identify the full legal name of your organization.

§ A.1.1.2 List all other names under which your organization currently does business and, for each name, identify jurisdictions in which it is registered to do business under that trade name.

§ A.1.1.3 List all prior names under which your organization has operated and, for each name, indicate the date range and jurisdiction in which it was used.

§ A.1.1.4 Identify the address of your organization's principal place of business and list all office locations out of which your organization conducts business. If your organization has multiple offices, you may attach an exhibit or refer to a website.

§ A.1.2 Legal Status

§ A.1.2.1 Identify the legal status under which your organization does business, such as sole proprietorship, partnership, corporation, limited liability corporation, joint venture, or other.

- .1 If your organization is a corporation, identify the state in which it is incorporated, the date of incorporation, and its four highest-ranking corporate officers and their titles, as applicable.
- .2 If your organization is a partnership, identify its partners and its date of organization.
- .3 If your organization is individually owned, identify its owner and date of organization.

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.4 If the form of your organization is other than those listed above, describe it and identify its individual leaders:

§ A.1.2.2 Does your organization own, in whole or in part, any other construction-related businesses? If so, identify and describe those businesses and specify percentage of ownership.

§ A.1.3 Other Information

§ A.1.3.1 How many years has your organization been in business?

§ A.1.3.2 How many full-time employees work for your organization?

§ A.1.3.3 List your North American Industry Classification System (NAICS) codes and titles. Specify which is your primary NAICS code.

§ A.1.3.4 Indicate whether your organization is certified as a governmentally recognized special business class, such as a minority business enterprise, woman business enterprise, service disabled veteran owned small business, woman owned small business, small business in a HUBZone, or a small disadvantaged business in the 8(a) Business Development Program. For each, identify the certifying authority and indicate jurisdictions to which such certification applies.

§ A.1.3.5 Is any principal of your firm an employee or public official of the City of Meriden, or an immediate family member of an employee or public official of the City of Meriden? (Definition of immediate family includes: an individual's spouse, fiancé or fiancée; the parent, brother or sister of such individual or spouse; and the child of such individual or the spouse of such child).

§ A.2 EXPERIENCE

§ A.2.1 Complete Exhibit D to describe up to four projects, either completed or in progress, that are representative of your organization's experience and capabilities.

§ A.2.2 State your organization's total dollar value of work currently under contract.

§ A.2.3 Of the amount stated in Section A.2.2, state the dollar value of work that remains to be completed:

§ A.2.4 State your organization's average annual dollar value of construction work performed during the last five years.

§ A.3 CAPABILITIES

§ A.3.1 List the categories of work that your organization typically self-performs.

§ A.3.2 Identify qualities, accreditations, services, skills, or personnel that you believe differentiate your organization from others.

§ A.3.3 Does your organization provide design collaboration or pre-construction services? If so, describe those services.

§ A.3.4 Does your organization use building information modeling (BIM)? If so, describe how your organization uses BIM and identify BIM software that your organization regularly uses.

§ A.3.5 Does your organization use a project management information system? If so, identify that system.

§ A.4 REFERENCES

§ A.4.1 Identify three client references:

(Insert name, organization, and contact information)

§ A.4.2 Identify three architect references:

(Insert name, organization, and contact information)

§ A.4.3 Identify one bank reference:

(Insert name, organization, and contact information)

§ A.4.4 Identify three subcontractor or other trade references:

(Insert name, organization, and contact information)

Additions and Deletions Report for AIA® Document A305™ – 2020 Exhibit A

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PAGE 2

§ A.1.3.5 Is any principal of your firm an employee or public official of the City of Meriden, or an immediate family member of an employee or public official of the City of Meriden? (Definition of immediate family includes: an individual's spouse, fiancé or fiancée; the parent, brother or sister of such individual or spouse; and the child of such individual or the spouse of such child).

 **AIA** Document A305™ – 2020 Exhibit B**Financial and Performance Information**

This Exhibit is part of the Contractor's Qualification Statement, submitted by _____ and dated the _____ day of _____ in the year _____.
(In words, indicate day, month and year.)

§ B.1 FINANCIAL

§ B.1.1 Federal tax identification number:

§ B.1.2 Attach financial statements for the last three years prepared in accordance with Generally Accepted Accounting Principles, including your organization's latest balance sheet and income statement. Also, indicate the name and contact information of the firm that prepared each financial statement.

§ B.1.3 Has your organization, its parent, or a subsidiary, affiliate, or other entity having common ownership or management, been the subject of any bankruptcy proceeding within the last ten years?

§ B.1.4 Identify your organization's preferred credit rating agency and identification information.

(Identify rating agency, such as Dun and Bradstreet or Equifax, and insert your organization's identification number or other method of searching your organization's credit rating with such agency.)

§ B.2 DISPUTES AND DISCIPLINARY ACTIONS

§ B.2.1 Are there any pending or outstanding judgments, arbitration proceedings, bond claims, or lawsuits against your organization, its parent, or a subsidiary, affiliate, or other entity having common ownership or management, or any of the individuals listed in Exhibit A, Section 1.2, in which the amount in dispute is more than \$75,000?

(If the answer is yes, provide an explanation.)

§ B.2.2 In the last five years has your organization, its parent, or a subsidiary, affiliate, or other entity having common ownership or management:

(If the answer to any of the questions below is yes, provide an explanation.)

.1 failed to complete work awarded to it?

.2 been terminated for any reason except for an owners' convenience?

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- .3 had any judgments, settlements, or awards pertaining to a construction project in which your organization was responsible for more than \$75,000?

- .4 filed any lawsuits or requested arbitration regarding a construction project?

§ B.2.3 In the last five years, has your organization, its parent, or a subsidiary, affiliate, or other entity having common ownership or management; or any of the individuals listed in Exhibit A Section 1.2:
(If the answer to any of the questions below is yes, provide an explanation.)

- .1 been convicted of, or indicted for, a business-related crime?

- .2 had any business or professional license subjected to disciplinary action?

- .3 been penalized or fined by a state or federal environmental agency?

Additions and Deletions Report for AIA[®] Document A305[™] – 2020 Exhibit B

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

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AIA[®] Document A305™ – 2020 Exhibit C

Project Specific Information

This Exhibit is part of the Contractor's Qualification Statement, submitted by _____ and dated the _____ day of _____ in the year _____
(In words, indicate day, month and year.)

PROJECT:

(Name and location or address.)

Meriden Public Library
105 Miller St.
Meriden, CT

CONTRACTOR'S PROJECT OFFICE:

(Identify the office out of which the contractor proposes to perform the work for the Project.)

TYPE OF WORK SOUGHT

(Indicate the type of work you are seeking for this Project, such as general contracting, construction manager as constructor, design-build, HVAC subcontracting, electrical subcontracting, plumbing subcontracting, etc.)

CONFLICT OF INTEREST

Describe any conflict of interest your organization, its parent, or a subsidiary, affiliate, or other entity having common ownership or management, or any of the individuals listed in Exhibit A Section 1.2, may have regarding this Project.

§ C.1 PERFORMANCE OF THE WORK

§ C.1.1 When was the Contractor's Project Office established?

§ C.1.2 How many full-time field and office staff are respectively employed at the Contractor's Project Office?

§ C.1.3 List the business license and contractor license or registration numbers for the Contractor's Project Office that pertain to the Project.

§ C.1.4 Identify key personnel from your organization who will be meaningfully involved with work on this Project and indicate (1) their position on the Project team, (2) their office location, (3) their expertise and experience, and (4) projects similar to the Project on which they have worked.

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§ C.1.5 Identify portions of work that you intend to self-perform on this Project.

§ C.1.6 To the extent known, list the subcontractors you intend to use for major portions of work on the Project.

§ C.2 EXPERIENCE RELATED TO THE PROJECT

§ C.2.1 Complete Exhibit D to describe up to four projects performed by the Contractor's Project Office, either completed or in progress, that are relevant to this Project, such as projects in a similar geographic area or of similar project type. If you have already completed Exhibit D, but want to provide further examples of projects that are relevant to this Project, you may complete Exhibit E.

§ C.2.2 State the total dollar value of work currently under contract at the Contractor's Project Office:

§ C.2.3 Of the amount stated in Section C.2.2, state the dollar value of work that remains to be completed:

§ C.2.4 State the average annual dollar value of construction work performed by the Contractor's Project Office during the last five years.

§ C.2.5 List the total number of projects the Contractor's Project Office has completed in the last five years and state the dollar value of the largest contract the Contractor's Project Office has completed during that time.

§ C.3 SAFETY PROGRAM AND RECORD

§ C.3.1 Does the Contractor's Project Office have a written safety program?

§ C.3.2 List all safety-related citations and penalties the Contractor's Project Office has received in the last three years.

§ C.3.3 Attach the Contractor's Project Office's OSHA 300a Summary of Work-Related Injuries and Illnesses form for the last three years.

§ C.3.4 Attach a copy of your insurance agent's verification letter for your organization's current workers' compensation experience modification rate and rates for the last three years.

§ C.4 INSURANCE

§ C.4.1 Attach current certificates of insurance for your commercial general liability policy, umbrella insurance policy, and professional liability insurance policy, if any. Identify deductibles or self-insured retentions for your commercial general liability policy.

§ C.4.2 If requested, will your organization be able to provide property insurance for the Project written on a builder's risk "all-risks" completed value or equivalent policy form and sufficient to cover the total value of the entire Project on a replacement cost basis?

§ C.4.3 Does your commercial general liability policy contain any exclusions or restrictions of coverage that are prohibited in AIA Document A101-2017, Exhibit A, Insurance A.3.2.2.2? If so, identify.

§ C.5 SURETY

§ C.5.1 If requested, will your organization be able to provide a performance and payment bond for this Project?

§ C.5.2 Surety company name:

§ C.5.3 Surety agent name and contact information:

§ C.5.4 Total bonding capacity:

§ C.5.5 Available bonding capacity as of the date of this qualification statement:

Additions and Deletions Report for AIA® Document A305™ – 2020 Exhibit C

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

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PAGE 1

Meriden Public Library
105 Miller St.
Meriden, CT



Opportunity * Guidance * Support



THIS IS A PUBLIC WORKS PROJECT

Covered by the

PREVAILING WAGE LAW

CT General Statutes Section 31-53

**If you have QUESTIONS regarding your wages
CALL (860) 263-6790**

Section 31-55 of the CT State Statutes requires every contractor or subcontractor performing work for the state to post in a prominent place the prevailing wages as determined by the Labor Commissioner.

AIA[®] Document A310™ – 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)

SURETY:

(Name, legal status and principal place of business)

OWNER:

(Name, legal status and address)

City of Meriden, Other
142 East Main Street,
Meriden, CT 06450-8022

BOND AMOUNT: \$

PROJECT:

(Name, location or address, and Project number, if any)

Meriden Public Library
105 Miller St.
Meriden, CT

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so

furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this day of ,

_____	_____
<i>(Witness)</i>	<i>(Contractor as Principal)</i> <i>(Seal)</i>
_____	_____
	<i>(Title)</i>
_____	_____
	<i>(Surety)</i> <i>(Seal)</i>
_____	_____
<i>(Witness)</i>	<i>(Title)</i>

Additions and Deletions Report for **AIA® Document A310™ – 2010**

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

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PAGE 1

City of Meriden, Other
142 East Main Street,
Meriden, CT 06450-8022

...

Meriden Public Library
105 Miller St.
Meriden, CT

Certification of Document's Authenticity

AIA® Document D401™ – 2003

I, Ryszard Szczypek, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 15:52:57 ET on 10/25/2022 under Order No. 2114349443 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A310™ - 2010, Bid Bond, as published by the AIA in its software, other than those additions and deletions shown in the associated Additions and Deletions Report.

(Signed)

(Title)

(Dated)

 **AIA**® Document A312™ – 2010

Performance Bond

CONTRACTOR:

(Name, legal status and address)

SURETY:

(Name, legal status and principal place of business)

OWNER:

(Name, legal status and address)

City of Meriden, Other
142 East Main Street,
Meriden, CT 06450-8022

CONSTRUCTION CONTRACT

Date:

Amount: \$

Description:

(Name and location)

Meriden Public Library
105 Miller St.
Meriden, CT

BOND

Date:

(Not earlier than Construction Contract Date)

Amount: \$

Modifications to this Bond:

None

See Section 16

CONTRACTOR AS PRINCIPAL

Company: *(Corporate Seal)*

Signature: _____

Name and

Title: _____

(Any additional signatures appear on the last page of this Performance Bond.)

SURETY

Company: *(Corporate Seal)*

Signature: _____

Name and

Title: _____

ADDITIONS AND DELETIONS:

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This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

(FOR INFORMATION ONLY — Name, address and telephone)

AGENT or BROKER:

OWNER'S REPRESENTATIVE:

(Architect, Engineer or other party.)

§ 1 The Contractor and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the Owner for the performance of the Construction Contract, which is incorporated herein by reference.

§ 2 If the Contractor performs the Construction Contract, the Surety and the Contractor shall have no obligation under this Bond, except when applicable to participate in a conference as provided in Section 3.

§ 3 If there is no Owner Default under the Construction Contract, the Surety's obligation under this Bond shall arise after

- .1 the Owner first provides notice to the Contractor and the Surety that the Owner is considering declaring a Contractor Default. Such notice shall indicate whether the Owner is requesting a conference among the Owner, Contractor and Surety to discuss the Contractor's performance. If the Owner does not request a conference, the Surety may, within five (5) business days after receipt of the Owner's notice, request such a conference. If the Surety timely requests a conference, the Owner shall attend. Unless the Owner agrees otherwise, any conference requested under this Section 3.1 shall be held within ten (10) business days of the Surety's receipt of the Owner's notice. If the Owner, the Contractor and the Surety agree, the Contractor shall be allowed a reasonable time to perform the Construction Contract, but such an agreement shall not waive the Owner's right, if any, subsequently to declare a Contractor Default;
- .2 the Owner declares a Contractor Default, terminates the Construction Contract and notifies the Surety; and
- .3 the Owner has agreed to pay the Balance of the Contract Price in accordance with the terms of the Construction Contract to the Surety or to a contractor selected to perform the Construction Contract.

§ 4 Failure on the part of the Owner to comply with the notice requirement in Section 3.1 shall not constitute a failure to comply with a condition precedent to the Surety's obligations, or release the Surety from its obligations, except to the extent the Surety demonstrates actual prejudice.

§ 5 When the Owner has satisfied the conditions of Section 3, the Surety shall promptly and at the Surety's expense take one of the following actions:

§ 5.1 Arrange for the Contractor, with the consent of the Owner, to perform and complete the Construction Contract;

§ 5.2 Undertake to perform and complete the Construction Contract itself, through its agents or independent contractors;

§ 5.3 Obtain bids or negotiated proposals from qualified contractors acceptable to the Owner for a contract for performance and completion of the Construction Contract, arrange for a contract to be prepared for execution by the Owner and a contractor selected with the Owner's concurrence, to be secured with performance and payment bonds executed by a qualified surety equivalent to the bonds issued on the Construction Contract, and pay to the Owner the amount of damages as described in Section 7 in excess of the Balance of the Contract Price incurred by the Owner as a result of the Contractor Default; or

§ 5.4 Waive its right to perform and complete, arrange for completion, or obtain a new contractor and with reasonable promptness under the circumstances:

- .1 After investigation, determine the amount for which it may be liable to the Owner and, as soon as practicable after the amount is determined, make payment to the Owner; or
- .2 Deny liability in whole or in part and notify the Owner, citing the reasons for denial.

§ 6 If the Surety does not proceed as provided in Section 5 with reasonable promptness, the Surety shall be deemed to be in default on this Bond seven days after receipt of an additional written notice from the Owner to the Surety demanding that the Surety perform its obligations under this Bond, and the Owner shall be entitled to enforce any remedy available to the Owner. If the Surety proceeds as provided in Section 5.4, and the Owner refuses the payment or the Surety has denied liability, in whole or in part, without further notice the Owner shall be entitled to enforce any remedy available to the Owner.

§ 7 If the Surety elects to act under Section 5.1, 5.2 or 5.3, then the responsibilities of the Surety to the Owner shall not be greater than those of the Contractor under the Construction Contract, and the responsibilities of the Owner to the Surety shall not be greater than those of the Owner under the Construction Contract. Subject to the commitment by the Owner to pay the Balance of the Contract Price, the Surety is obligated, without duplication, for

- .1 the responsibilities of the Contractor for correction of defective work and completion of the Construction Contract;
- .2 additional legal, design professional and delay costs resulting from the Contractor's Default, and resulting from the actions or failure to act of the Surety under Section 5; and
- .3 liquidated damages, or if no liquidated damages are specified in the Construction Contract, actual damages caused by delayed performance or non-performance of the Contractor.

§ 8 If the Surety elects to act under Section 5.1, 5.3 or 5.4, the Surety's liability is limited to the amount of this Bond.

§ 9 The Surety shall not be liable to the Owner or others for obligations of the Contractor that are unrelated to the Construction Contract, and the Balance of the Contract Price shall not be reduced or set off on account of any such unrelated obligations. No right of action shall accrue on this Bond to any person or entity other than the Owner or its heirs, executors, administrators, successors and assigns.

§ 10 The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders and other obligations.

§ 11 Any proceeding, legal or equitable, under this Bond may be instituted in any court of competent jurisdiction in the location in which the work or part of the work is located and shall be instituted within two years after a declaration of Contractor Default or within two years after the Contractor ceased working or within two years after the Surety refuses or fails to perform its obligations under this Bond, whichever occurs first. If the provisions of this Paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.

§ 12 Notice to the Surety, the Owner or the Contractor shall be mailed or delivered to the address shown on the page on which their signature appears.

§ 13 When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

§ 14 Definitions

§ 14.1 **Balance of the Contract Price.** The total amount payable by the Owner to the Contractor under the Construction Contract after all proper adjustments have been made, including allowance to the Contractor of any amounts received or to be received by the Owner in settlement of insurance or other claims for damages to which the Contractor is entitled, reduced by all valid and proper payments made to or on behalf of the Contractor under the Construction Contract.

§ 14.2 **Construction Contract.** The agreement between the Owner and Contractor identified on the cover page, including all Contract Documents and changes made to the agreement and the Contract Documents.

§ 14.3 **Contractor Default.** Failure of the Contractor, which has not been remedied or waived, to perform or otherwise to comply with a material term of the Construction Contract.

§ 14.4 **Owner Default.** Failure of the Owner, which has not been remedied or waived, to pay the Contractor as required under the Construction Contract or to perform and complete or comply with the other material terms of the Construction Contract.

§ 14.5 **Contract Documents.** All the documents that comprise the agreement between the Owner and Contractor.

§ 15 If this Bond is issued for an agreement between a Contractor and subcontractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

§ 16 Modifications to this bond are as follows:

(Space is provided below for additional signatures of added parties, other than those appearing on the cover page.)

CONTRACTOR AS PRINCIPAL

Company: _____ (Corporate Seal)
Signature: _____

SURETY

Company: _____ (Corporate Seal)
Signature: _____

Name and Title: _____
Address: _____

Name and Title: _____
Address: _____

Additions and Deletions Report for AIA® Document A312™ – 2010

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PAGE 1

City of Meriden, Other
142 East Main Street,
Meriden, CT 06450-8022

...

Meriden Public Library
105 Miller St.
Meriden, CT

Certification of Document's Authenticity

AIA® Document D401™ – 2003

I, Ryszard Szczypek, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 15:57:00 ET on 10/25/2022 under Order No. 2114349443 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A312™ - 2010, Performance Bond, as published by the AIA in its software, other than those additions and deletions shown in the associated Additions and Deletions Report.

(Signed)

(Title)

(Dated)

AIA® Document A312™ – 2010

Payment Bond

CONTRACTOR:

(Name, legal status and address)

SURETY:

(Name, legal status and principal place of business)

OWNER:

(Name, legal status and address)

City of Meriden, Other
142 East Main Street,
Meriden, CT 06450-8022

CONSTRUCTION CONTRACT

Date:

Amount: \$

Description:

(Name and location)

Meriden Public Library
105 Miller St.
Meriden, CT

BOND

Date:

(Not earlier than Construction Contract Date)

Amount: \$

Modifications to this Bond:

None

See Section 18

CONTRACTOR AS PRINCIPAL

Company:

(Corporate Seal)

Signature:

SURETY

Company:

(Corporate Seal)

Signature:

Name and _____

Title:

Name and _____

Title:

(Any additional signatures appear on the last page of this Payment Bond.)

(FOR INFORMATION ONLY — Name, address and telephone)

AGENT or BROKER:

OWNER'S REPRESENTATIVE:

(Architect, Engineer or other party:)

ADDITIONS AND DELETIONS:

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This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

§ 1 The Contractor and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the Owner to pay for labor, materials and equipment furnished for use in the performance of the Construction Contract, which is incorporated herein by reference, subject to the following terms.

§ 2 If the Contractor promptly makes payment of all sums due to Claimants, and defends, indemnifies and holds harmless the Owner from claims, demands, liens or suits by any person or entity seeking payment for labor, materials or equipment furnished for use in the performance of the Construction Contract, then the Surety and the Contractor shall have no obligation under this Bond.

§ 3 If there is no Owner Default under the Construction Contract, the Surety's obligation to the Owner under this Bond shall arise after the Owner has promptly notified the Contractor and the Surety (at the address described in Section 13) of claims, demands, liens or suits against the Owner or the Owner's property by any person or entity seeking payment for labor, materials or equipment furnished for use in the performance of the Construction Contract and tendered defense of such claims, demands, liens or suits to the Contractor and the Surety.

§ 4 When the Owner has satisfied the conditions in Section 3, the Surety shall promptly and at the Surety's expense defend, indemnify and hold harmless the Owner against a duly tendered claim, demand, lien or suit.

§ 5 The Surety's obligations to a Claimant under this Bond shall arise after the following:

§ 5.1 Claimants, who do not have a direct contract with the Contractor,

- .1 have furnished a written notice of non-payment to the Contractor, stating with substantial accuracy the amount claimed and the name of the party to whom the materials were, or equipment was, furnished or supplied or for whom the labor was done or performed, within ninety (90) days after having last performed labor or last furnished materials or equipment included in the Claim; and
- .2 have sent a Claim to the Surety (at the address described in Section 13).

§ 5.2 Claimants, who are employed by or have a direct contract with the Contractor, have sent a Claim to the Surety (at the address described in Section 13).

§ 6 If a notice of non-payment required by Section 5.1.1 is given by the Owner to the Contractor, that is sufficient to satisfy a Claimant's obligation to furnish a written notice of non-payment under Section 5.1.1.

§ 7 When a Claimant has satisfied the conditions of Sections 5.1 or 5.2, whichever is applicable, the Surety shall promptly and at the Surety's expense take the following actions:

§ 7.1 Send an answer to the Claimant, with a copy to the Owner, within sixty (60) days after receipt of the Claim, stating the amounts that are undisputed and the basis for challenging any amounts that are disputed; and

§ 7.2 Pay or arrange for payment of any undisputed amounts.

§ 7.3 The Surety's failure to discharge its obligations under Section 7.1 or Section 7.2 shall not be deemed to constitute a waiver of defenses the Surety or Contractor may have or acquire as to a Claim, except as to undisputed amounts for which the Surety and Claimant have reached agreement. If, however, the Surety fails to discharge its obligations under Section 7.1 or Section 7.2, the Surety shall indemnify the Claimant for the reasonable attorney's fees the Claimant incurs thereafter to recover any sums found to be due and owing to the Claimant.

§ 8 The Surety's total obligation shall not exceed the amount of this Bond, plus the amount of reasonable attorney's fees provided under Section 7.3, and the amount of this Bond shall be credited for any payments made in good faith by the Surety.

§ 9 Amounts owed by the Owner to the Contractor under the Construction Contract shall be used for the performance of the Construction Contract and to satisfy claims, if any, under any construction performance bond. By the Contractor furnishing and the Owner accepting this Bond, they agree that all funds earned by the Contractor in the performance of the Construction Contract are dedicated to satisfy obligations of the Contractor and Surety under this Bond, subject to the Owner's priority to use the funds for the completion of the work.

§ 10 The Surety shall not be liable to the Owner, Claimants or others for obligations of the Contractor that are unrelated to the Construction Contract. The Owner shall not be liable for the payment of any costs or expenses of any Claimant under this Bond, and shall have under this Bond no obligation to make payments to, or give notice on behalf of, Claimants or otherwise have any obligations to Claimants under this Bond.

§ 11 The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders and other obligations.

§ 12 No suit or action shall be commenced by a Claimant under this Bond other than in a court of competent jurisdiction in the state in which the project that is the subject of the Construction Contract is located or after the expiration of one year from the date (1) on which the Claimant sent a Claim to the Surety pursuant to Section 5.1.2 or 5.2, or (2) on which the last labor or service was performed by anyone or the last materials or equipment were furnished by anyone under the Construction Contract, whichever of (1) or (2) first occurs. If the provisions of this Paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.

§ 13 Notice and Claims to the Surety, the Owner or the Contractor shall be mailed or delivered to the address shown on the page on which their signature appears. Actual receipt of notice or Claims, however accomplished, shall be sufficient compliance as of the date received.

§ 14 When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

§ 15 Upon request by any person or entity appearing to be a potential beneficiary of this Bond, the Contractor and Owner shall promptly furnish a copy of this Bond or shall permit a copy to be made.

§ 16 Definitions

§ 16.1 Claim. A written statement by the Claimant including at a minimum:

- .1 the name of the Claimant;
- .2 the name of the person for whom the labor was done, or materials or equipment furnished;
- .3 a copy of the agreement or purchase order pursuant to which labor, materials or equipment was furnished for use in the performance of the Construction Contract;
- .4 a brief description of the labor, materials or equipment furnished;
- .5 the date on which the Claimant last performed labor or last furnished materials or equipment for use in the performance of the Construction Contract;
- .6 the total amount earned by the Claimant for labor, materials or equipment furnished as of the date of the Claim;
- .7 the total amount of previous payments received by the Claimant; and
- .8 the total amount due and unpaid to the Claimant for labor, materials or equipment furnished as of the date of the Claim.

§ 16.2 Claimant. An individual or entity having a direct contract with the Contractor or with a subcontractor of the Contractor to furnish labor, materials or equipment for use in the performance of the Construction Contract. The term Claimant also includes any individual or entity that has rightfully asserted a claim under an applicable mechanic's lien or similar statute against the real property upon which the Project is located. The intent of this Bond shall be to include without limitation in the terms "labor, materials or equipment" that part of water, gas, power, light, heat, oil, gasoline, telephone service or rental equipment used in the Construction Contract, architectural and engineering services required for performance of the work of the Contractor and the Contractor's subcontractors, and all other items for which a mechanic's lien may be asserted in the jurisdiction where the labor, materials or equipment were furnished.

§ 16.3 Construction Contract. The agreement between the Owner and Contractor identified on the cover page, including all Contract Documents and all changes made to the agreement and the Contract Documents.

§ 16.4 **Owner Default.** Failure of the Owner, which has not been remedied or waived, to pay the Contractor as required under the Construction Contract or to perform and complete or comply with the other material terms of the Construction Contract.

§ 16.5 **Contract Documents.** All the documents that comprise the agreement between the Owner and Contractor.

§ 17 If this Bond is issued for an agreement between a Contractor and subcontractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

§ 18 Modifications to this bond are as follows:

(Space is provided below for additional signatures of added parties, other than those appearing on the cover page.)

CONTRACTOR AS PRINCIPAL

Company: _____
Signature: _____
(Corporate Seal)

SURETY

Company: _____
Signature: _____
(Corporate Seal)

Name and Title: _____
Address: _____

Name and Title: _____
Address: _____

Additions and Deletions Report for AIA® Document A312™ – 2010

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PAGE 1

City of Meriden, Other
142 East Main Street,
Meriden, CT 06450-8022

...

Meriden Public Library
105 Miller St.
Meriden, CT

Certification of Document's Authenticity

AIA® Document D401™ – 2003

I, Ryszard Szczypek, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 16:00:12 ET on 10/25/2022 under Order No. 2114349443 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A312™ - 2010, Payment Bond, as published by the AIA in its software, other than those additions and deletions shown in the associated Additions and Deletions Report.

(Signed)

(Title)

(Dated)

AIA[®] Document A151™ – 2019

Standard Form of Agreement between Owner and Vendor for Furniture, Furnishings, and Equipment (FF&E)

AGREEMENT made as of the day of in the year
(In words, indicate day, month, and year.)

BETWEEN the Owner:
(Name, legal status, address, and other information)

City of Meriden, Other
142 East Main Street,
Meriden, CT 06450-8022

and the Vendor:
(Name, legal status, address, and other information)

for the following Project:
(Name, location, and detailed description)

Meriden Public Library
105 Miller St.
Meriden, CT
Renovations - Additions

The Architect:
(Name, legal status, address, and other information)

TSKP Studio, LLC, Limited Liability Partnership
One Hartford Sq. West, Building 1-203
146 Wyllys St.
Hartford, CT 06106
Telephone Number: 860 5478-1970

The Owner and Vendor agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

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ARTICLE 1 GENERAL PROVISIONS

§ 1.1 Governing Law, including the Uniform Commercial Code

This Agreement is for the sale of goods, specifically furniture, furnishings, and equipment (FF&E), and shall be governed by the law of the place where the Project is located, excluding that jurisdiction's choice of law rule and including the jurisdiction's Uniform Commercial Code (UCC) as adopted. If this Agreement conflicts with terms provided by the UCC, the Agreement shall prevail. If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 14.7.

§ 1.2 The Contract Documents

The Contract Documents are enumerated in Article 15 and consist of this Agreement (including, if applicable, Supplementary and other Conditions of the Contract), Drawings, Specifications, Addenda issued prior to the execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement. The intent of the Contract Documents is to include all items necessary for the proper execution and completion of the Work by the Vendor. The Contract Documents are complementary, and what is required by one shall be as binding as if required by all. Performance by the Vendor shall be required to the extent consistent with the Contract Documents and reasonably inferable from them as being necessary to produce the indicated results.

§ 1.3 The Contract

The Contract Documents form the Contract for the Work. The Contract represents the entire and integrated agreement between the parties hereto and supersedes all prior proposals, offers, terms and conditions, negotiations, representations, or agreements, either written or oral. The Contract may be amended or modified only by a Modification. The Contract Documents shall not be construed to create a contractual relationship of any kind between any persons or entities other than the Owner and the Vendor. The primary purpose of the Contract is the sale of goods, and any services provided are incidental to such primary purpose.

§ 1.4 Modifications

A Modification is a written amendment to the Contract for changes in the Work signed by both parties or a written order for a minor change in the Work signed by the Architect. A minor change in the Work is a change that is consistent with the intent of the Contract Documents and does not involve an adjustment in the Contract Sum or an extension of the Contract Time.

§ 1.5 The Work

The Work means the Vendor's performance, including the sale of FF&E and any incidental fabrication, shipping, warehousing, delivery, installation, and other items or services required by the Contract Documents and provided, or to be provided, by the Vendor. The Work includes all labor, materials, temporary protection, storage, and equipment necessary to fulfill the Vendor's obligations, except as specifically indicated in the Contract Documents to be the responsibility of others. The Work may constitute the whole or a part of the Project.

§ 1.6 Instruments of Service

Instruments of Service are representations, in any medium of expression now known or later developed, of the tangible and intangible creative work performed by the Architect and the Architect's consultants under their respective professional services agreements. Instruments of Service may include, without limitation, studies, surveys, models, sketches, drawings, specifications, and other similar materials.

§ 1.7 Ownership and Use of Drawings, Specifications, and Other Instruments of Service

§ 1.7.1 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and will retain all common law, statutory, and other reserved rights in their Instruments of Service, including copyrights. The Vendor, sub-vendors, and suppliers shall not own or claim a copyright in the Instruments of Service. Submittal or distribution to meet official regulatory requirements or for other purposes in connection with the Project is not to be construed as publication in derogation of the Architect's or Architect's consultants' reserved rights.

§ 1.7.2 The Vendor, sub-vendors, and suppliers are authorized to use and reproduce the Instruments of Service provided to them, subject to the protocols established pursuant to Sections 1.8 and 1.9, solely and exclusively for execution of the Work. All copies made under this authorization shall bear the copyright notice, if any, shown on the Instruments of Service. The Vendor, sub-vendors, and suppliers may not use the Instruments of Service on other projects, or in connection with additions to this Project outside the scope of the Work without the specific written consent of the Owner, Architect, and the Architect's consultants.

§ 1.8 Digital Data Use and Transmission

The parties shall agree upon protocols governing the transmission and use of Instruments of Service or any other information or documentation in digital form. The parties will use AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, to establish the protocols for the development, use, transmission, and exchange of digital data.

§ 1.9 Building Information Models Use and Reliance

Any use of, or reliance on, all or a portion of a building information model without agreement to protocols governing the use of, and reliance on, the information contained in the model and without having those protocols set forth in AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, and the requisite AIA Document G202™–2013, Project Building Information Modeling Protocol Form, shall be at the using or relying party's sole risk and without liability to the other party and its vendors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.

§ 1.10 Severability

The invalidity of any provision of the Contract Documents shall not invalidate the Contract or its remaining provisions. If it is determined that any provision of the Contract Documents violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Contract Documents shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Contract.

§ 1.11 Notice

§ 1.11.1 Except as otherwise provided in Section 1.11.2, where the Contract Documents require one party to notify or give notice to the other party, such notice shall be provided in writing to the designated representative of the party to whom the notice is addressed and shall be deemed to have been duly served if delivered in person, by mail, by courier, or by electronic transmission in accordance with AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, if completed, or as otherwise set forth below:

(If other than in accordance with AIA Document E203–2013, insert requirements for delivering Notice in electronic format such as name, title, and email address of the recipient and whether and how the system will be required to generate a read receipt for the transmission.)

§ 1.11.2 Notice of Claims shall be provided in writing and shall be deemed to have been duly served only if delivered to the designated representative of the party to whom the notice is addressed by certified or registered mail, or by courier providing proof of delivery.

§ 1.12 Assignment of Contract

Neither party to the Contract shall assign the Contract without written consent of the other, except that the Owner may, without consent of the Vendor, assign the Contract to a lender providing financing for the Project if the lender assumes the Owner’s rights and obligations under the Contract Documents. The Vendor shall execute all consents reasonably required to facilitate such assignment.

ARTICLE 2 CONTRACT SUM AND PAYMENTS

§ 2.1 Contract Sum

§ 2.1.1 The Owner shall pay the Vendor the Contract Sum in current funds for the Vendor’s performance of the Contract. The Contract Sum shall be (\$), subject to additions and deductions as provided in the Contract Documents.

§ 2.1.2 Alternates

§ 2.1.2.1 Alternates, if any, included in the Contract Sum:

Item	Price
------	-------

§ 2.1.2.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement. *(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)*

Item	Price	Conditions for Acceptance
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§ 2.1.3 Unit prices, if any:

(Identify the item and state the unit price and the quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit (\$0.00)
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§ 2.1.4 Allowances, if any, included in the Contract Sum:

(Identify each allowance.)

Item	Price
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§ 2.1.5 Liquidated damages, if any:

(Insert terms and conditions for liquidated damages, if any.)

Init.

§ 2.1.6 Other:

(Insert provisions for bonus or other incentives, if any, that might result in a change to the Contract Sum.)

§ 2.2 Payments

§ 2.2.1 The Owner shall make payments to the Vendor in conformance with the following payment terms:

(Insert payment terms, such as payment due dates, deposit requirements, and prompt payment discounts, if any.)

§ 2.2.2 When payment is due pursuant to the payment terms of Section 2.2.1, the Vendor shall submit to the Owner an itemized invoice, supported by data substantiating the Vendor's right to payment.

§ 2.2.3 Except with the Owner's knowledge and consent, the Vendor shall not engage in any activity, or offer any employment, interest, or contribution to the Owner's employees or consultants, that would reasonably appear to compromise the Owner's employees' or consultants' judgment with respect to this Project.

ARTICLE 3 TIME

§ 3.1 Contract Time

§ 3.1.1 Unless otherwise provided, Contract Time is the period of time, including authorized adjustments, allotted in the Contract Documents for completion of the Work. The Contract Time shall be measured from the date of commencement. The term "day" as used in the Contract Documents shall mean calendar day unless otherwise specifically defined.

§ 3.1.2 Time limits stated in the Contract Documents are of the essence of the Contract. By executing this Agreement, the Vendor confirms that the Contract Time is a reasonable period for performing the Work.

§ 3.1.3 If the Vendor is delayed at any time in the commencement or progress of the Work by (1) changes ordered in the Work; (2) labor disputes, fire, unusual delay in deliveries, abnormal adverse weather conditions not reasonably anticipatable, unavoidable casualties, or any causes beyond the Vendor's control; or (3) other causes that the Vendor asserts, and the Architect determines, justify delay, then the Contract Time shall be extended for such reasonable time as the Architect may determine, subject to the provisions of Article 14.

§ 3.1.4 If the Vendor fails to achieve completion of the Work as provided in this Article 3, liquidated damages, if any, shall be assessed as set forth in Section 2.1.5.

§ 3.2 Date of Commencement

The date of commencement of the Work shall be:

(Check one of the following boxes.)

- The date of this Agreement.
- A date set forth in a notice to proceed issued by the Owner.
- Established as follows:
(Insert a date or a means to determine the date of commencement of the Work.)

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

§ 3.3 Completion

§ 3.3.1 Completion of the Work occurs upon acceptance of all FF&E in the Contract Documents in accordance with Article 8.

§ 3.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Vendor shall achieve completion of the entire Work:

(Check the appropriate box and complete the necessary information.)

Not later than () calendar days from the date of commencement of the Work.

By the following date:

§ 3.3.3 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to completion of the entire Work, the Vendor shall achieve completion of such portions by the following dates:

Portion of Work	Completion Date
-----------------	-----------------

ARTICLE 4 OWNER

§ 4.1 The Owner's Representative

The Owner shall identify a representative authorized to act on behalf of the Owner with respect to the Project. The Owner's representative shall not be changed without ten days' prior notice to the Vendor. The Owner identifies the following representative:

(Name, address, email address, and other information)

§ 4.2 Information and Services Required of the Owner

§ 4.2.1 The Owner shall retain an architect lawfully licensed to practice architecture, or an entity lawfully practicing architecture, in the jurisdiction where the Project is located. That person or entity is identified as the Architect in the Agreement and is referred to throughout the Contract Documents as if singular in number.

§ 4.2.2 Unless otherwise provided in the Contract Documents, the Owner shall provide

- .1 areas of the Project premises that the Vendor may use to perform the Work;
- .2 access to the Project premises for the Vendor at reasonable times;
- .3 information regarding any restrictions on the use of, or access to, the Project premises;
- .4 suitable space for receipt, inspection, acceptance, and staging of materials and FF&E;
- .5 utilities and facilities on the Project premises and vertical transportation necessary for progress and execution of the Work; and
- .6 a secured premises for storage of FF&E until acceptance.

§ 4.2.3 The Owner shall furnish information or services required of the Owner by the Contract Documents with reasonable promptness. The Owner shall furnish any other information or services under the Owner's control and relevant to the Vendor's performance of the Work with reasonable promptness after receiving the Vendor's written request for such information or services.

ARTICLE 5 VENDOR

§ 5.1 The Vendor's Representative

The Vendor shall identify a representative authorized to act on behalf of the Vendor with respect to the Project. The Vendor's representative shall not be changed without ten days' prior notice to the Owner and Architect. The Vendor identifies the following representative:

(Name, address, email address, and other information)

§ 5.2 The Vendor shall not be relieved of its obligations to perform the Work in accordance with the Contract Documents by activities or duties of the Architect in the Architect's administration of the Contract.

§ 5.3 The Vendor shall coordinate its Work with the work provided by the Owner and the Owner's other vendors, consultants, and contractors. The Vendor may communicate with the Owner's other vendors, consultants, and contractors, for the purposes of completing the Work. The Vendor shall keep the Owner reasonably informed of any such communications. The Vendor shall be entitled to rely on the accuracy and completeness of work and information furnished by the Owner and the Owner's other vendors, consultants, and contractors. The Vendor shall provide prompt written notice to the Owner if the Vendor becomes aware of any error, omission, or inconsistency in such work or information.

§ 5.4 Review of Contract Documents and Inspection of Project Premises by Vendor

§ 5.4.1 Execution of the Contract by the Vendor is a representation that the Vendor has visited the Project premises, if required in the Contract Documents, and correlated personal observations with requirements of the Contract Documents.

§ 5.4.2 Before starting each portion of the Work, including placing orders for FF&E, the Vendor shall (1) carefully study and compare the various Contract Documents relative to that portion of the Work, as well as the information furnished by the Owner pursuant to Section 4.2; (2) visit and inspect the Project premises in order to gain an understanding of the conditions under which the Work is to be performed; (3) determine availability of facilities for access, delivery, transportation, and staging; (4) determine any restrictions imposed by the Owner and the Owner's separate vendors and contractors; and (5) correlate observations with the requirements of the Contract Documents. The Vendor shall promptly report to the Owner and Architect conditions observed that would impede the Vendor's performance of the Work. The Vendor's obligations to review the Contract Documents are for the purpose of facilitating delivery and installation by the Vendor and are not for the purpose of discovering errors, omissions, or inconsistencies in the Contract Documents; however, the Vendor shall promptly report to the Architect any errors, inconsistencies, or omissions discovered by or made known to the Vendor as a request for information in such form as the Architect may require. It is recognized that the Vendor's review is made in the Vendor's capacity as a vendor and not as a licensed design professional, unless otherwise specifically provided for in the Contract Documents.

§ 5.4.3 The Vendor is not required to ascertain that the Contract Documents are in accordance with applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, but the Vendor shall promptly report to the Architect any nonconformity discovered by or made known to the Vendor as a request for information in such form as the Architect may require.

§ 5.4.4 If the Vendor believes that additional cost or time is involved because of clarifications or instructions the Architect issues in response to the Vendor's notices or requests for information pursuant to Sections 5.4.2 or 5.4.3, the Vendor shall submit Claims as provided in Article 14. If the Vendor fails to perform the obligations of Sections 5.4.2 or 5.4.3, the Vendor shall pay such costs and damages to the Owner, subject to Section 14.12, as would have been avoided if the Vendor had performed such obligations. If the Vendor performs those obligations, the Vendor shall not be liable to the Owner or Architect for damages resulting from errors, inconsistencies, or omissions in the Contract Documents, for differences between field measurements or conditions and the Contract Documents, or for nonconformities of the Contract Documents to applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities.

§ 5.5 Supervision

§ 5.5.1 The Vendor shall supervise and direct the Work using the Vendor's best skill and attention. The Vendor shall be solely responsible for and have control over the means, methods, techniques, sequences, and procedures of

fabrication, shipment, delivery, and installation, and for coordinating all portions of the Work under the Contract, unless the Contract Documents give other specific instructions concerning these matters.

§ 5.5.2 The Vendor shall be responsible to the Owner for acts and omissions of the Vendor's employees, sub-vendors, and their agents and employees, and other persons or entities performing portions of the Work for or on behalf of the Vendor or any of its sub-vendors.

§ 5.5.3 The Vendor shall be responsible for inspection of portions of the Work already performed to determine that such portions are in proper condition for subsequent Work.

§ 5.6 Labor and Materials

§ 5.6.1 Unless otherwise provided in the Contract Documents, the Vendor shall provide and pay for labor, materials, tools, installation equipment and machinery, delivery, and other facilities and services necessary for proper execution and completion of the Work whether temporary or permanent and whether or not incorporated or to be incorporated in the Work.

§ 5.6.2 The Vendor shall enforce strict discipline and good order among the Vendor's employees and other persons carrying out the Work. The Vendor shall not permit employment of unfit persons or persons not skilled in tasks assigned to them.

§ 5.6.3 The Vendor shall make no substitution or change in the Contract Documents unless done in accordance with a Modification, and after providing the Architect notice and a reasonable opportunity to evaluate the proposed substitution or change and consult with the Owner.

§ 5.7 Taxes

The Vendor shall pay sales, consumer, use, and other similar taxes that are legally enacted when quotes are received or negotiations concluded, whether or not yet effective or merely scheduled to go into effect.

§ 5.8 Permits, Fees, Notices, and Compliance with Laws

§ 5.8.1 Unless otherwise provided in the Contract Documents, the Vendor shall secure and pay for permits, fees, licenses, and inspections by government agencies necessary for proper execution and completion of the Work that are customarily secured after execution of the Contract and legally required at the time bids are received or negotiations concluded.

§ 5.8.2 The Vendor shall comply with and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities applicable to performance of the Work. If the Vendor performs Work knowing it to be contrary to applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, the Vendor shall assume appropriate responsibility for such Work and shall bear the costs attributable to correction.

§ 5.9 Allowances

The Vendor shall include in the Contract Sum all allowances stated in the Contract Documents. The Owner shall select items under allowances with reasonable promptness. Allowance amounts shall include the costs to the Vendor of items delivered at the Project premises and all required taxes, less applicable trade discounts. Vendor's costs for unloading and handling at the Project premises, labor, installation, overhead, profit, and other expenses contemplated for stated allowance amounts shall be included in the Contract Sum but not in the allowance. Whenever costs are more than or less than allowances, the Contract Sum shall be adjusted accordingly by Modification. The amount of the Modification shall reflect the difference between actual costs and the allowances under Section 2.1.4.

§ 5.10 Vendor's Schedules

§ 5.10.1 The Vendor, promptly after being awarded the Contract, shall submit for the Owner's and Architect's information a progress schedule for the Work. The schedule shall not exceed time limits current under the Contract Documents, shall be revised at appropriate intervals as required by the progress of the Work and Project, shall be related to the entire Project, and shall provide for expeditious and practicable execution of the Work.

§ 5.10.2 The Vendor shall perform the Work in general accordance with the most recent schedule submitted to the Owner and Architect.

§ 5.10.3 The Vendor's progress schedule shall indicate dates for commencement and completion of phases of the Work within the Contract Time, including dates for order placement, fabrication, shipping, delivery, and installation. The schedule shall indicate other critical dates, such as deadlines for approval of submittals of colors, finishes, and materials. The Vendor shall obtain and submit for the Owner's and the Architect's information written confirmation from sub-vendors of dates of fabrication and delivery.

§ 5.10.4 The Vendor shall cooperate with the Owner and Architect in coordinating the Vendor's progress schedule with those of contractors and separate vendors and with the requirements of the Owner and Architect. The Vendor shall cooperate in determining mutually acceptable dates and times for delivery, installation, and inspection of the Work, and use of services and facilities provided to the Vendor, all to be confirmed in writing within a reasonable time in advance of such dates and times.

§ 5.11 Submittals

§ 5.11.1 The Vendor shall review for compliance with the Contract Documents and submit to the Architect shop drawings, product data, samples, and similar submittals required by the Contract Documents in coordination with the Vendor's progress schedule and in such sequence as to allow the Architect reasonable time for review. By submitting shop drawings, product data, samples, and similar submittals, the Vendor represents to the Owner and Architect that the Vendor has (1) reviewed and approved them; (2) determined and verified materials, field measurements, and field installation criteria related thereto, or will do so; and (3) checked and coordinated the information contained within such submittals with the requirements of the Work and of the Contract Documents. The Work shall be in accordance with approved submittals. Shop drawings, product data, samples and similar submittals are not Contract Documents.

§ 5.11.2 The Vendor shall provide the Owner with available manufacturer's warranty documents, product data, and material safety data sheets.

§ 5.12 Cleaning Up

The Vendor shall keep the Project premises and surrounding area free from accumulation of waste materials and rubbish caused by operations under the Contract. At completion of the Work, the Vendor shall remove waste materials, rubbish, the Vendor's tools, construction equipment, machinery, and surplus material from and about the Project.

§ 5.13 Access to Work

The Vendor shall provide the Owner and Architect with reasonable access to the Work in preparation and progress wherever located.

§ 5.14 Indemnification

§ 5.14.1 To the fullest extent permitted by law, the Vendor shall indemnify and hold harmless the Owner, Architect, Architect's consultants, and agents and employees of any of them from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by the negligent acts or omissions of the Vendor, a sub-vendor, anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss, or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as to a party or person described in this Section 5.14.1.

§ 5.14.2 In claims against any person or entity indemnified under Section 5.14.1 by an employee of the Vendor, a sub-vendor, anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, the indemnification obligation under Section 5.14.1 shall not be limited by a limitation on amount or type of damages, compensation, or benefits payable by or for the Vendor or sub-vendor under workers' compensation acts, disability benefit acts, or other employee benefit acts.

§ 5.14.3 Provided the Owner has fulfilled its payment obligations under the Contract Documents, the Vendor shall defend and indemnify the Owner from all loss, liability, damage or expense, including reasonable attorney's fees and litigation expenses, arising out of any lien claim or other claim for payment by any sub-vendor or supplier of any tier. Upon receipt of notice of a lien claim or other claim for payment, the Owner shall notify the Vendor. If approved by the applicable court, when required, the Vendor may substitute a surety bond for the property against which the lien or other claim for payment has been asserted.

ARTICLE 6 TITLE AND RISK OF LOSS

§ 6.1 Title to all FF&E shall be transferred to the Owner upon acceptance in accordance with Article 8.

§ 6.2 The risk of loss with respect to all FF&E provided by the Vendor shall remain with the Vendor, and the Owner has no obligation to insure such FF&E, until acceptance in accordance with Article 8.

ARTICLE 7 DELIVERY AND INSTALLATION

§ 7.1 The Vendor shall deliver FF&E in accordance with the Vendor's progress schedule, or at a time agreed upon by the Owner and Architect, and in accordance with Article 5.

§ 7.2 Delivery and installation of all FF&E shall be made at the Project premises unless otherwise specified in the Contract Documents.

§ 7.3 The Vendor shall coordinate with the Owner regarding the logistics of the Vendor's delivery and installation obligations at the Project premises.

ARTICLE 8 ACCEPTANCE

§ 8.1 The Owner and Architect may conduct a preliminary inspection of FF&E within seven days after its delivery to the Project premises for the purpose of verifying the delivery and quantities. Preliminary inspections shall not constitute acceptance of, taking charge over, or taking control of, such FF&E. The Architect shall report to the Vendor any defects, damage, deficiencies, or nonconformity observed during the preliminary inspection.

§ 8.2 When the Vendor considers the Work, or a portion thereof which the Owner agrees to accept separately, to be complete, the Vendor shall notify the Owner and Architect. The Vendor shall allow the Owner and Architect a reasonable amount of time to inspect the FF&E to determine, based on conformance with the Contract Documents, if it is accepted or rejected in whole or in part. Based on the Architect's recommendation to the Owner and the Owner's own inspection, if any, the Owner shall accept or reject the FF&E, in whole or in part.

§ 8.3 If the Owner rejects any of the FF&E, the Owner, or the Architect acting on behalf of the Owner, shall notify the Vendor within seven days of the date of inspection, specifying the basis for such rejection. Upon rejection, the Vendor shall provide a remedy and evidence of arrangements to accomplish such remedy. The Owner shall allow the Vendor a reasonable amount of time to remedy the rejected FF&E. When the Vendor considers the remedied FF&E to be complete, the parties shall follow the procedures set forth in Section 8.2. If the Owner rejects any of the FF&E for a second time, the Owner shall promptly notify the Vendor and the Vendor shall promptly remove the rejected FF&E from the Project premises and refund payments made for such rejected goods to the Owner. If the Vendor disagrees with an Owner's rejection, the Vendor may make a claim.

§ 8.4 FF&E not inspected in accordance with Section 8.2 or rejected in accordance with Section 8.3 shall be deemed accepted.

§ 8.5 The Owner's acceptance under this Article 8 cannot be revoked; however, the provisions of this Article 8 do not preclude recovery of damages as provided by law. The Owner's acceptance, or failure to discover a Vendor's breach after acceptance, shall not bar the Owner from making claims in accordance with Article 14 or from remedies and damages due to the Vendor's breach of this Agreement, including the Vendor's breach of warranties in Article 9.

ARTICLE 9 WARRANTIES

§ 9.1 The Vendor warrants to the Owner that the FF&E furnished under the Contract will be of good quality and new unless the Contract Documents require or permit otherwise. The Vendor further warrants that the FF&E will conform to the requirements of the Contract Documents. FF&E not conforming to these requirements may be

considered defective. The Vendor's warranty excludes remedy for damage or defect caused by abuse, alterations to the FF&E not executed by the Vendor, improper or insufficient maintenance, improper operation, or normal wear and tear and normal usage.

§ 9.2 The Vendor assigns to the Owner all FF&E manufacturers' warranties and guarantees upon acceptance in accordance with Article 8.

§ 9.3 The Vendor hereby provides to the Owner all warranties relating to the FF&E implied by law, including the warranty of merchantability and warranty of fitness for a particular purpose.

§ 9.4 The Vendor acknowledges that no exclusion of, or limitation on, warranties contained in any proposal, product literature, or other submittal shall affect the warranties provided in this Article 9.

ARTICLE 10 ARCHITECT

§ 10.1 The Architect will provide administration of the Contract as described in the Contract Documents and will be an Owner's representative during the Vendor's performance, and until completion, of the Work. The Architect will have authority to act on behalf of the Owner only to the extent provided in the Contract Documents, unless otherwise modified in writing in accordance with other provisions of the Contract.

§ 10.2 Except as otherwise provided in the Contract Documents or when direct communications have been specially authorized, the Owner and Vendor shall endeavor to communicate with each other through the Architect about matters arising out of or relating to the Contract. Communications by and with the Architect's consultants shall be through the Architect. Communications by and with sub-vendors and suppliers shall be through the Vendor. Communications by and with separate vendors shall be through the Owner. The Contract Documents may specify other communication protocols.

§ 10.3 The Architect will assist the Owner in coordinating schedules for fabrication, delivery, and installation of the Work, but will not be responsible for failure of the Vendor or a sub-vendor to meet schedules for completion or to perform their respective duties and responsibilities in conformance with applicable schedules.

§ 10.4 The Architect will visit the Project premises at intervals appropriate to the stage of the Work, or as otherwise agreed with the Owner, to become generally familiar with, and to keep the Owner informed about, the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. The Architect will not have control over, charge of, or responsibility for, the means, methods, techniques, sequences, or procedures of fabrication, shipment, delivery, storage, or installation, or for the safety precautions and programs in connection with the Work, as these are solely the Vendor's rights and responsibilities under the Contract Documents.

§ 10.5 The Architect may order minor changes in the Work. The Architect's order for minor changes shall be in writing. If the Vendor believes that the proposed minor change in the Work will affect the Contract Sum or Contract Time, the Vendor shall notify the Architect and shall not proceed to implement the change in the Work. If the Vendor performs the Work set forth in the Architect's order for a minor change without prior notice to the Architect that such change will affect the Contract Sum or Contract Time, the Vendor waives any adjustment to the Contract Sum or extension of the Contract Time.

§ 10.6 The Architect will conduct inspections of FF&E and provide recommendations as set forth in Article 8. Pursuant to Article 8, the Architect is only responsible for identifying defects, deficiencies, or nonconformities that the Architect actually observes, or reasonably should observe, during its inspections. The Architect is not required to make exhaustive or continuous inspections to fulfill its responsibilities in Article 8 and has no responsibility to discover latent defects.

§ 10.7 The Architect will review and approve or take other appropriate action upon the Vendor's submittals such as shop drawings, product data, and samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents.

ARTICLE 11 RELATED ACTIVITIES OF OWNER OR OF SEPARATE VENDORS

§ 11.1 The Owner shall coordinate the activities of the Owner's own forces and of each separate vendor or contractor, if any, with the Work.

§ 11.2 If the Work depends for proper execution or results upon activities by the Owner or a separate vendor or contractor, the Vendor shall, prior to proceeding with that portion of the Work, promptly report to the Owner and Architect apparent discrepancies or defects in, or arising from, the activities of the Owner or separate vendors or contractors, that would impede the Vendor in achieving proper execution and results. If the Vendor fails to report reasonably discoverable discrepancies or defects, it shall be responsible for deficiencies or defects in its Work due to such deficiencies or defects.

§ 11.3 The Vendor shall reimburse the Owner for costs the Owner incurs that are payable to a separate vendor or contractor because of the Vendor's delays, improperly timed activities, or damage to the work of a separate vendor or contractor. The Owner shall be responsible to the Vendor for costs the Vendor incurs because of the delays, improperly timed activities, or damage to the Work caused by a separate vendor or contractor.

§ 11.4 If a dispute arises among the Vendor, separate vendors, or contractors, and the Owner as to the responsibility under their respective contracts for maintaining the Project premises and surrounding area free from waste materials and rubbish, the Owner may clean up and the Architect will allocate the cost among those responsible.

ARTICLE 12 PROTECTION OF PERSONS AND PROPERTY

§ 12.1 Safety Precautions and Programs

The Vendor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the performance of the Contract. The Vendor shall take reasonable precautions for safety of, and shall provide reasonable protection to prevent damage, injury, or loss to

- .1 employees on the Work and other persons who may be affected thereby;
- .2 the Work, and materials and FF&E to be incorporated therein, whether in storage on or off the Project premises, under care, custody, or control of the Vendor or sub-vendors; and
- .3 other property at the Project premises or adjacent thereto.

The Vendor shall comply with, and give notices required by, applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities bearing on safety of persons and property and their protection from damage, injury, or loss. The Vendor shall promptly remedy damage and loss to property caused in whole or in part by the Vendor, sub-vendors, or anyone directly or indirectly employed by any of them, or by anyone for whose acts they may be liable and for which the Vendor is responsible under Sections 12.1.2 and 12.1.3. The Vendor may make a claim for the cost to remedy the damage or loss to the extent such damage or loss is attributable to acts or omissions of the Owner or Architect, or of anyone for whose acts either of them may be liable, and not attributable to the fault or negligence of the Vendor. The foregoing obligations of the Vendor are in addition to the Vendor's obligations under Section 5.14.

§ 12.2 Hazardous Materials and Substances

§ 12.2.1 The Vendor is responsible for compliance with the requirements of the Contract Documents regarding hazardous materials or substances. If the Vendor encounters a hazardous material or substance not addressed in the Contract Documents, and if reasonable precautions will be inadequate to prevent foreseeable bodily injury or death to persons resulting from a material or substance, including but not limited to asbestos or polychlorinated biphenyl (PCB), encountered on the Project premises by the Vendor, the Vendor shall, upon recognizing the condition, immediately stop Work in the affected area and notify the Owner and Architect of the condition. When the material or substance has been rendered harmless, Work in the affected area shall resume upon written agreement of the Owner and Vendor. By written agreement between the Owner and Vendor, the Contract Time shall be extended appropriately, and the Contract Sum shall be increased in the amount of the Vendor's reasonable additional costs of shutdown, delay, and start-up.

§ 12.2.2 To the fullest extent permitted by law, the Owner shall indemnify and hold harmless the Vendor, sub-vendors, Architect, Architect's consultants, and agents and employees of any of them from and against claims, damages, losses, and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work in the affected area, if in fact, the material or substance presents the risk of bodily injury or death as described in Section 12.2.1 and has not been rendered harmless, provided that such claim, damage, loss, or

expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), except to the extent that such damage, loss, or expense is due to the fault or negligence of the party seeking indemnity.

§ 12.2.3 If, without negligence on the part of the Vendor, the Vendor is held liable by a government agency for the cost of remediation of a hazardous material or substance solely by reason of performing Work as required by the Contract Documents, the Owner shall indemnify the Vendor for all cost and expense thereby incurred.

ARTICLE 13 INSURANCE

§ 13.1 The Vendor shall purchase and maintain insurance of the types and limits of liability, containing the endorsements, and subject to the terms and conditions, as described in this Article 13 or elsewhere in the Contract Documents. The Vendor shall purchase and maintain the insurance required by this Agreement from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located. The Vendor shall maintain the required insurance from the date of commencement of the Work to the date of completion of the Work, unless a different duration is stated below.

§ 13.2 Commercial General Liability insurance for the Project written on an occurrence form with policy limits of not less than (\$) each occurrence, (\$) general aggregate, and (\$) aggregate for products-completed operations hazard, providing coverage for claims including

- .1 damages because of bodily injury, sickness or disease, including occupational sickness or disease, and death of any person;
- .2 personal and advertising injury;
- .3 damages because of physical damage to or destruction of tangible property, including the loss of use of such property;
- .4 bodily injury or property damage arising out of completed operations; and
- .5 the Vendor's indemnity obligations under Section 5.14.

§ 13.3 Automobile Liability covering vehicles owned by the Vendor and non-owned vehicles used by the Vendor, with policy limits of not less than (\$) per accident, for bodily injury, death of any person, and property damage arising out of the ownership, maintenance, and use of those motor vehicles along with any other statutorily required automobile coverage.

§ 13.4 The Vendor may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella insurance policies result in the same or greater coverage as those required under Sections 13.2 and 13.3, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ 13.5 Workers' Compensation at statutory limits.

§ 13.6 Employers' Liability with policy limits not less than (\$) each accident, (\$) each employee, and (\$) policy limit.

§ 13.7 If the Vendor is required to furnish professional services as part of the Work, the Vendor shall procure Professional Liability insurance covering performance of the professional services, with policy limits of not less than (\$) per claim and (\$) in the aggregate.

§ 13.8 The Vendor shall provide certificates of insurance acceptable to the Owner evidencing compliance with the requirements in this Article 13 at the following times: (1) prior to commencement of the Work; (2) upon renewal or replacement of each required policy of insurance; and (3) upon the Owner's written request. An additional certificate evidencing continuation of liability coverage, including coverage for completed operations, shall be submitted with the final invoice and thereafter upon renewal or replacement of such coverage until the expiration of the period required by Section 13.1. The certificates will show the Owner as an additional insured on the Vendor's Commercial General Liability and excess or umbrella liability policy.

§ 13.9 The Vendor shall disclose to the Owner any deductible or self- insured retentions applicable to any insurance required to be provided by the Vendor.

§ 13.10 To the fullest extent permitted by law, the Vendor shall cause the commercial liability coverage required by this Article 13 to include (1) the Owner, the Architect, and the Architect's Consultants as additional insureds for claims caused in whole or in part by the Vendor's negligent acts or omissions during the Vendor's operations; and (2) the Owner as an additional insured for claims caused in whole or in part by the Vendor's negligent acts or omissions for which loss occurs during completed operations. The additional insured coverage shall be primary and non-contributory to any of the Owner's general liability insurance policies and shall apply to both ongoing and completed operations. To the extent commercially available, the additional insured coverage shall be no less than that provided by Insurance Services Office, Inc. (ISO) forms CG 20 10 07 04, CG 20 37 07 04, and, with respect to the Architect and the Architect's Consultants, CG 20 32 07 04.

§ 13.11 Within three (3) business days of the date the Vendor becomes aware of an impending or actual cancellation or expiration of any insurance required by this Article 13, the Vendor shall provide notice to the Owner of such impending or actual cancellation or expiration. Upon receipt of notice from the Vendor, the Owner shall, unless the lapse in coverage arises from an act or omission of the Owner, have the right to stop the Work until the lapse in coverage has been cured by the procurement of replacement coverage by the Vendor. The furnishing of notice by the Vendor shall not relieve the Vendor of any contractual obligation to provide any required coverage.

§ 13.12 Other Insurance Provided by the Vendor

(List below any other insurance coverage to be provided by the Vendor and any applicable limits.)

Coverage

Limits

§ 13.13 Waiver of Subrogation

§ 13.13.1 The Owner and Vendor waive all rights against (1) each other and any of their sub-vendors, agents, and employees, each of the other; (2) the Architect and Architect's consultants; and (3) separate vendors or contractors, if any, and any of their sub-vendors, subcontractors, sub-subcontractors, agents, and employees, for damages caused by fire, or other causes of loss, to the extent those losses are covered by property insurance required by this Agreement or other property insurance applicable to the Project, except such rights as they have to proceeds of such insurance. The Owner or Vendor, as appropriate, shall require similar written waivers in favor of the individuals and entities identified above from the Architect, Architect's consultants, separate vendors and contractors, and sub-vendors, subcontractors, and sub-subcontractors. The policies of insurance purchased and maintained by each person or entity agreeing to waive claims pursuant to this Section 13.13.1 shall not prohibit this waiver of subrogation. This waiver of subrogation shall be effective as to a person or entity (1) even though that person or entity would otherwise have a duty of indemnification, contractual, or otherwise, (2) even though that person or entity did not pay the insurance premium directly or indirectly, or (3) whether or not the person or entity had an insurable interest in the damaged property.

§ 13.13.2 A loss insured under the Owner's property insurance shall be adjusted by the Owner as fiduciary and made payable to the Owner as fiduciary for the insureds, as their interests may appear, subject to requirements of any applicable mortgagee clause. The Owner shall pay the Architect and Vendor their just shares of insurance proceeds received by the Owner, and by appropriate agreements, written where legally required for validity, the Architect and Vendor shall make payments to their consultants and sub-vendors in similar manner.

ARTICLE 14 CLAIMS AND DISPUTES

§ 14.1 Binding Dispute Resolution

For any claim subject to, but not resolved by, mediation pursuant to Section 14.6, the method of binding dispute resolution shall be as follows:

(Check the appropriate box.)

Arbitration pursuant to Section 14.7 of this Agreement

Litigation in a court of competent jurisdiction

[] Other (*Specify*)

If the Owner and Vendor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, claims will be resolved in a court of competent jurisdiction.

§ 14.2 Claims, disputes, and other matters in question arising out of or relating to this Contract, including those alleging an error or omission by the Architect but excluding those arising under Section 12.2, shall be referred initially to the Architect for decision. Such matters, except those waived as provided for in Section 14.12, shall, after initial decision by the Architect or 30 days after submission of the matter to the Architect, be subject to mediation as a condition precedent to binding dispute resolution.

§ 14.3 Notice of Claims

Claims by either the Owner or Vendor shall be initiated by notice to the other party in accordance with Section 1.11.2.

§ 14.4 Time Limits on Claims

The Owner and Vendor shall commence all claims and causes of action against the other and arising out of or related to the Contract in accordance with the requirements of the final dispute resolution method selected in this Agreement, whether in contract, tort, breach of warranty, or otherwise, within the period specified by applicable law, but in any case not more than 10 years after the date of completion of the Work. The Owner and Vendor waive all claims and causes of action not commenced in accordance with this Section 14.4.

§ 14.5 If a claim, dispute, or other matter in question relates to or is the subject of a mechanic's lien, the party asserting such matter may proceed in accordance with applicable law to comply with the lien procedures, including notice or filing deadlines.

§ 14.6 The parties shall endeavor to resolve their disputes by mediation which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with their Construction Industry Mediation Procedures in effect on the date of this Agreement. A request for mediation shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the binding dispute resolution proceedings but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration is stayed pursuant to this Section, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 14.7 If the parties have selected arbitration as the method for binding dispute resolution in this Agreement, any claim, subject to, but not resolved by, mediation shall be subject to arbitration which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association, in accordance with the Construction Industry Arbitration Rules in effect on the date of this Agreement. Demand for arbitration shall be made in writing, delivered to the other party to the Contract, and filed with the person or entity administering the arbitration. The award rendered by the arbitrator or arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

§ 14.8 Subject to the rules of the American Arbitration Association or other applicable arbitration rules, either party, at its sole discretion, may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation; (2) the arbitrations to be consolidated substantially involve common questions of law or fact; and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).

§ 14.9 Subject to the rules of the American Arbitration Association or other applicable arbitration rules, any party to an arbitration may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration provided that the party sought to be

joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of a Claim not described in the written Consent.

§ 14.10 The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by parties to this Agreement shall be specifically enforceable under applicable law in any court having jurisdiction thereof.

§ 14.11 Continuing Contract Performance

Pending final resolution of a Claim, except as otherwise agreed in writing, the Vendor shall proceed diligently with performance of the Contract and the Owner shall continue to make payments in accordance with the Contract Documents.

§ 14.12 Waiver of Claims for Consequential Damages

The Vendor and Owner waive claims against each other for consequential damages arising out of or relating to this Contract. This mutual waiver includes

- .1 damages incurred by the Owner for rental expenses, for losses of use, income, profit, financing, business and reputation, and for loss of management or employee productivity or of the services of such persons; and
- .2 damages incurred by the Vendor for principal office expenses including the compensation of personnel stationed there, for losses of financing, business, and reputation, and for loss of profit except anticipated profit arising directly from the Work.

This mutual waiver is applicable, without limitation, to all consequential damages. Nothing contained in this Section 14.12 shall be deemed to preclude an assessment of liquidated damages, when applicable, in accordance with the requirements of the Contract Documents.

ARTICLE 15 ENUMERATION OF CONTRACT DOCUMENTS

§ 15.1 The Contract Documents are defined in Article 1 and, except for Modifications issued after execution of this Agreement, are enumerated in the sections below.

§ 15.2 The Agreement is this executed AIA Document A151™–2019, Standard Form of Agreement Between Owner and Vendor for Furniture, Furnishings, and Equipment.

§ 15.3 AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, dated as indicated below:

(Insert the date of the E203–2013 incorporated into this Agreement.)

§ 15.4 The Specifications:

(Either list the Specifications here or refer to an exhibit attached to this Agreement.)

Section	Title	Date	Pages
---------	-------	------	-------

§ 15.5 The Drawings:

(Either list the Drawings here or refer to an exhibit attached to this Agreement.)

Number	Title	Date
--------	-------	------

§ 15.6 The Addenda, if any:

Number

Date

Pages

Portions of Addenda relating to quotations or proposal requirements are not part of the Contract Documents unless the quotation or proposal requirements are enumerated in this Article 15.

§ 15.7 Additional documents, if any, forming part of the Contract Documents:

.1 Other Exhibits:

(Check all boxes that apply.)

The Sustainability Plan:

Title	Date	Pages
-------	------	-------

Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
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.2 Other documents, if any, listed below:

(List here any additional documents that are intended to form part of the Contract Documents.)

This Agreement entered into as of the day and year first written above.

OWNER *(Signature)*

VENDOR *(Signature)*

(Printed name and title)

(Printed name and title)

Additions and Deletions Report for **AIA® Document A151™ – 2019**

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 16:05:53 ET on 10/25/2022.

PAGE 1

City of Meriden, Other
142 East Main Street,
Meriden, CT 06450-8022

...

Meriden Public Library
105 Miller St.
Meriden, CT
Renovations - Additions

...

TSKP Studio, LLC, Limited Liability Partnership
One Hartford Sq. West, Building 1-203
146 Wyllys St.
Hartford, CT 06106
Telephone Number: 860 5478-1970

Certification of Document's Authenticity

AIA® Document D401™ – 2003

I, Ryszard Szczypek, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 16:05:53 ET on 10/25/2022 under Order No. 2114349443 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A151™ - 2019, Standard Form of Agreement between Owner and Vendor for Furniture, Furnishings, and Equipment (FF&E), as published by the AIA in its software, other than those additions and deletions shown in the associated Additions and Deletions Report.

(Signed)

(Title)

(Dated)

SECTION 011000 - SUMMARY OF WORK

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this Section.

1.2 WORK COVERED BY CONTRACT DOCUMENTS

- A. The Project consists of Furniture, Furnishings and Equipment.
 - 1. Project Location: 105 Miller Street, Meriden, CT.
 - 2. Owner: City of Meriden.
- B. Contract Documents dated 08/25/2022 were prepared for the Project by TSKP Studio, Hartford, Connecticut 06106.
- C. The Work consists of furnishing and installing FF&E for the Meriden Public Library Renovations.
- D. The Work will be organized into categories, each category constituting a separate prime contract. Those categories are:
 - 1. Category AG Lounge Furniture
 - 2. Category ALL Task Seating
 - 3. Category ANC Ancillary Furniture
 - 4. Category ERG Lounge Furniture
 - 5. Category INT Lounge Seating
 - 6. Category KI Reading/Miscellaneous Furniture
 - 7. Category NEV Reading & Occasional Tables
 - 8. Category OPAC Opac Stations
 - 9. Category PALM Library Furniture
 - 10. Category TEK Office Furniture
 - 11. Category TMC Library Furniture
 - 12. Category WD Book Browsers and Carts
 - 13. Category WF Window Film
 - 14. Category XEP Shelving End Panels, Tops & Signage

1.3 WORK UNDER OTHER CONTRACTS

- A. Separate Contract: The Owner has awarded a separate contract for performance of certain construction operations at the site. Those operations will be ongoing when work under this Contract begins. All work must be fully coordinated with the Owner/ Owner's Agent.
- B. Cooperate fully with separate contractors so that work under those contracts may be carried out smoothly, without interfering with or delaying work under this Contract.

1.4 CONTRACTOR USE OF PREMISES

- B. Use of the Site: Limit use of the premises to work in areas indicated. Confine operations to areas within contract limits indicated. Do not disturb portions of the site beyond the areas in which the Work is indicated. Coordinate all deliveries, installations and trash removal with Owner/ Owner's Agent.
2. Owner Occupancy: Allow for Owner occupancy and use by the public.
 3. Driveways and Entrances: Keep driveways and entrances serving the premises clear and available to the Owner, the Owner's employees, and emergency vehicles at all times. Do not use these areas for parking or storage of materials. Schedule deliveries to minimize space and time requirements for storage of materials and equipment on-site.

1.5 CODE COMPLIANCE REQUIREMENTS

In order to meet the needs of persons with disabilities, when applicable, all fixtures, furnishings and equipment items shall comply with

- the current Connecticut State Building Code including ICC/ANSI A117.1 - 2009;
- 2010 ADA Standards for Accessible Design;
- Americans with Disabilities Act Title II including the 2010 ADA Standards for Accessible Design and ADA Regulations.

Compliance with the current Connecticut State Fire Safety Code and current O.S.H.A. - Title 29/Labor is also required when applicable.

The items shall include, but are not limited to fixtures, furnishings, equipment, workstations (including built-ins), laboratory fume hoods, darkroom equipment, welding stations, shop equipment, etc.

1.6 SECURE ATTACHMENT OF FF&E AND TECHNOLOGY ITEMS

To ensure proper attachment of Fixtures, Furnishings & Equipment items, including any Technology items, where "items" are attached to wall, ceiling, overhead structure, and/or floor, Contractor shall provide information adequate for architect to verify items, attached to wall, ceiling, and/or floor are attached securely and per manufacturer's recommendations. Architect's review may be implemented during submittal process.

Contractor shall provide struts, hangers, fasteners, safety harnesses, channels, bolts, screws, rods, etc. to securely attach items to existing structure as required to meet field conditions and meet applicable codes.

1.7 MISCELLANEOUS PROVISIONS

- A. Contractor shall be responsible for all deliveries, uncrating delivery, installation and placement of furniture as shown on the contract documents. Contractor shall be responsible for proper disposal of all packing and crating materials off-site.

PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION (Not Applicable)

END OF SECTION 011000

SECTION 011001 – SPECIAL PROJECT REQUIREMENTS

1. SUMMARY

- A. Requirements set forth herein are in addition to and shall be considered as complementary to the Conditions of Contract and the entire Division 1.
- B. All Bidders are required to familiarize themselves with said provisions.

2. PROTECTION OF PROPERTY

- A. Scope: Take necessary precautions to protect public and private property on or adjacent to the jobsite against damage or injury.
- B. Building Damage: Should damage result to structures or property, the Selected Bidder shall correct or repair it without undue delay and to the complete satisfaction of the Owner. No “Waiver of Responsibility” for incomplete, inadequate or defective adjoining work will be accepted unless otherwise stated by the Owner.

3. EXTRA WORK

- A. No extra work will be allowed unless authorized by the Owner in advance.

4. CLEAN UP

- A. The Selected Bidder shall clean-up his work area on a daily basis, and remove debris from the site.

5. PRE-INSTALLATION CONFERENCE

- A. Schedule and conduct a pre-installation conference with the General Contractor’s Superintendent, the Owner’s Project Manager and the School’s IT Director before starting work.
 - 1. Conduct the conference to review responsibilities and personnel assignments.
 - 2. Agenda: Discuss items of significance that could affect progress, including the following:
 - a. Tentative installation schedule.
 - b. Designation of key personnel and their duties.
 - c. Lines of communications.
 - d. Procedures for processing Applications for Payment.
 - e. Use of the premises.

MERIDEN PUBLIC LIBRARY RENOVATIONS – FF&E
BID# B023-21

- f. Work restrictions.
- g. Working hours.
- h. Owner's occupancy requirements.
- i. Parking availability.
- j. Extent of work and storage areas.
- k. Equipment deliveries.
- l. Security.

END OF SECTION 011001

SECTION 016000 - PRODUCT REQUIREMENTS

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes administrative and procedural requirements for selection of products for use in Project; product delivery, storage, and handling; manufacturers' standard warranties on products; special warranties; and comparable products.
- B. Related Requirements:
 - 1. Section 012500 "Substitution Procedures" for requests for substitutions.

1.2 DEFINITIONS

- A. Products: Items obtained for incorporating into the Work, whether purchased for Project or taken from previously purchased stock. The term "product" includes the terms "material," "equipment," "system," and terms of similar intent.
 - 1. Named Products: Items identified by manufacturer's product name, including make or model number or other designation shown or listed in manufacturer's published product literature that is current as of date of the Contract Documents.
 - 2. New Products: Items that have not previously been incorporated into another project or facility. Salvaged items or items reused from other projects are not considered new products. Items that are manufactured or fabricated to include recycled content materials are considered new products, unless indicated otherwise.
 - 3. Comparable Product: Product by named manufacturer that is demonstrated and approved through the comparable product submittal process described in Part 2 "Comparable Products" Article, to have the indicated qualities related to type, function, dimension, in-service performance, physical properties, appearance, and other characteristics that equal or exceed those of specified product.
- B. Basis-of-Design Product Specification: A specification in which a single manufacturer's product is named and accompanied by the words "basis-of-design product," including make or model number or other designation. Published attributes and characteristics of basis-of-design product establish salient characteristics of products.
 - 1. Evaluation of Comparable Products: In addition to the basis-of-design product description, product attributes and characteristics may be listed to establish the significant qualities related to type, function, in-service performance and physical properties, weight, dimension, durability, visual characteristics, and other special features and requirements for purposes of evaluating comparable products of additional manufacturers named in the specification. Manufacturer's published attributes and characteristics of basis-of-design product also establish salient characteristics of products for purposes of evaluating comparable products.

- C. Subject to Compliance with Requirements: Where the phrase "Subject to compliance with requirements" introduces a product selection procedure in an individual Specification Section, provide products qualified under the specified product procedure. In the event that a named product or product by a named manufacturer does not meet the other requirements of the specifications, select another named product or product from another named manufacturer that does meet the requirements of the specifications; submit a comparable product request or substitution request, if applicable.
- D. Comparable Product Request Submittal: An action submittal requesting consideration of a comparable product, including the following information:
 - 1. Identification of basis-of-design product or fabrication or installation method to be replaced, including Specification Section number and title and Drawing numbers and titles.
 - 2. Data indicating compliance with the requirements specified in Part 2 "Comparable Products" Article.
- E. Substitution: Refer to Section 012500 "Substitution Procedures" for definition and limitations on substitutions.

1.3 QUALITY ASSURANCE

- A. Compatibility of Options: If Contractor is given option of selecting between two or more products for use on Project, select product compatible with products previously selected, even if previously selected products were also options.

1.4 PRODUCT DELIVERY, STORAGE, AND HANDLING

- A. Deliver, store, and handle products, using means and methods that will prevent damage, deterioration, and loss, including theft and vandalism. Comply with manufacturer's written instructions.

1.5 PRODUCT WARRANTIES

- A. Warranties specified in other Sections shall be in addition to, and run concurrent with, other warranties required by the Contract Documents. Manufacturer's disclaimers and limitations on product warranties do not relieve Contractor of obligations under requirements of the Contract Documents.
 - 1. Manufacturer's Warranty: Written standard warranty form furnished by individual manufacturer for a particular product and issued in the name of the Owner or endorsed by manufacturer to Owner.
 - 2. Special Warranty: Written warranty required by the Contract Documents to provide specific rights for Owner and issued in the name of the Owner or endorsed by manufacturer to Owner.
- B. Special Warranties: Prepare a written document that contains appropriate terms and identification, ready for execution.

1. Manufacturer's Standard Form: Modified to include Project-specific information and properly executed.
2. Specified Form: When specified forms are included in the Project Manual, prepare a written document, using indicated form properly executed.
3. See other Sections for specific content requirements and particular requirements for submitting special warranties.

PART 2 - PRODUCTS

2.1 PRODUCT SELECTION PROCEDURES

- A. General Product Requirements: Provide products that comply with the Contract Documents, are undamaged and, unless otherwise indicated, are new at time of installation.
1. Provide products complete with accessories, trim, finish, fasteners, and other items needed for a complete installation and indicated use and effect.
 2. Standard Products: If available, and unless custom products or nonstandard options are specified, provide standard products of types that have been produced and used successfully in similar situations on other projects.
 3. Owner reserves the right to limit selection to products with warranties meeting requirements of the Contract Documents.
 4. Where products are accompanied by the term "as selected," Architect will make selection.
- B. Product Selection Procedures:
1. Basis-of-Design Product: Where Specifications name a product, or refer to a product indicated on Drawings, and include a list of manufacturers, provide the specified or indicated product or a comparable product by a reputable manufacturer. Drawings and Specifications may additionally indicate sizes, profiles, dimensions, and other characteristics that are based on the product named. Comply with requirements in "Comparable Products" Article for consideration of an unnamed product by another manufacturer.
- C. Visual Matching Specification: Where Specifications require the phrase "match Architect's sample," provide a product that complies with requirements and matches Architect's sample. Architect's decision will be final on whether a proposed product matches.
1. If no product available within specified category matches and complies with other specified requirements, comply with requirements in Section 012500 "Substitution Procedures" for proposal of product.
- D. Visual Selection Specification: Where Specifications include the phrase "as selected by Architect from manufacturer's full range" or a similar phrase, select a product that complies with requirements. Architect will select color, gloss, pattern, density, or texture from manufacturer's product line that includes both standard and premium items.
- E. Sustainable Product Selection: Where Specifications require product to meet sustainable product characteristics, select products complying with indicated requirements. Comply with

requirements in Division 01 sustainability requirements Section and individual Specification Sections.

1. Select products for which sustainable design documentation submittals are available from manufacturer.

2.2 COMPARABLE PRODUCTS

A. Conditions for Consideration of Comparable Products: Architect will consider Vendor's request for comparable product when the following conditions are satisfied. If the following conditions are not satisfied, Architect may return requests without action, except to record noncompliance with the following requirements:

1. Evidence that proposed product does not require revisions to the Contract Documents, is consistent with the Contract Documents, will produce the indicated results, and is compatible with other portions of the Work.
2. Detailed comparison of significant qualities of proposed product with those of the named basis-of-design product. Significant product qualities include attributes, such as type, function, in-service performance and physical properties, weight, dimension, durability, visual characteristics (including color), and other specific features and requirements.
3. Evidence that proposed product provides a warranty equal to, or greater than the Basis of Design product.
4. Samples, if requested.

B. Architect's Action on Comparable Products Submittal: If necessary, Architect will request additional information or documentation for evaluation, as specified in Section 013300 "Submittal Procedures."

1. Form of Approval of Submittal: As specified in Section 013300 "Submittal Procedures."
2. Use product specified if Architect does not issue a decision on use of a comparable product request within time allocated.

C. Submittal Requirements, Two-Step Process: Approval by the Architect of Vendor's request for use of comparable product is not intended to satisfy other submittal requirements. Comply with specified submittal requirements.

PART 3 - EXECUTION

END OF SECTION 016000

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SECTION 012200 - UNIT PRICES

PART 1 - GENERAL

1.1 DEFINITIONS

- A. Unit price is a price per unit for materials, equipment, or services, added to or deducted from the quantities in the Purchase Order by appropriate modification, if the quantities required by the Contract Documents are increased or decreased.

1.2 PROCEDURES

- A. Unit prices include all necessary material, plus cost for delivery, installation, insurance, overhead, and profit.
- B. List of Unit Prices: A schedule of unit prices can be found in the “Unit Pricing Worksheet by Category”. FF&E Item Data Sheets contain requirements for materials described under each unit price.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (not Used)

END OF SECTION 012200

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SECTION 017300 - EXECUTION

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes general administrative and procedural requirements governing execution of the Work including, but not limited to, the following:
 - 1. Installation of the Work.
 - 2. Progress cleaning.
 - 3. Starting and adjusting.
 - 4. Protection of installed construction.
- B. Related Requirements:
 - 1. Section 011000 "Summary of Work " for limits on use of Project site.

1.2 QUALITY ASSURANCE

- A. Manufacturer's Installation Instructions: Obtain and maintain on-site manufacturer's written recommendations and instructions for installation of products and equipment.

PART 2 - PRODUCTS

2.1 MATERIALS

- A. General: Comply with requirements specified in other Sections.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examination and Acceptance of Conditions: Before proceeding with each component of the Work, examine substrates, areas, and conditions, with Installer present, for compliance with installation tolerances and other conditions affecting performance. Record observations.
 - 1. Examine roughing-in for mechanical and electrical systems to verify actual locations of connections before equipment and fixture installation.
 - 2. Examine walls, floors, and roofs for suitable conditions where products and systems are to be installed.
 - 3. Verify compatibility with and suitability of substrates, including compatibility with existing finishes or primers.

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- B. Proceed with installation only after unsatisfactory conditions have been corrected. Proceeding with the Work indicates acceptance of surfaces and conditions.

3.2 PREPARATION

- A. Review of Contract Documents and Field Conditions: Immediately on discovery of the need for clarification of the Contract Documents caused by differing field conditions outside the control of Bidder, submit a request for information to Owner's Representative.

3.3 INSTALLATION

- A. General: Locate the Work and components of the Work accurately, in correct alignment and elevation.
 - 1. Where space is limited, install components to maximize space available for maintenance and ease of removal for replacement.
 - 2. Conceal wiring in finished areas unless otherwise indicated.
 - 3. Do not install wiring or cables on finished surfaces unless authorized by the Owner.
- B. Comply with manufacturer's written instructions and recommendations for installing products in applications indicated.
- C. Install products at the time and under conditions that will ensure the best possible results.
- D. Sequence the Work and allow adequate clearances to accommodate movement of construction items on site and placement in permanent locations.
- E. Tools and Equipment: Where possible, select tools or equipment that minimize production of excessive noise levels.
- F. Attachment: Provide brackets and attachment plates and anchors and fasteners of adequate size and number to securely anchor each component in place, firmly anchored to blocking, accurately located and aligned with other portions of the Work. Where size and type of attachments are not indicated, verify size and type required for load conditions.
 - 1. Mounting Heights: Where mounting heights are not indicated, mount components at heights directed by Owner and/or Architect.
- G. Remove and replace damaged, defective, or non-conforming Work.

3.4 PROGRESS CLEANING

- A. General: Clean work areas daily, including common areas. Dispose of debris lawfully.
 - 1. Comply with requirements in NFPA 241 for removal of combustible waste materials and debris.
 - 2. Coordinate progress cleaning for joint-use areas where Bidder and other contractors are working concurrently.

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- B. Site: Maintain work area free of waste materials and debris.
- C. Work Areas: Clean areas where work is in progress to the level of cleanliness necessary for proper execution of the Work.
 - 1. Remove liquid spills promptly.
 - 2. Where dust would impair proper execution of the Work, broom-clean or vacuum the entire work area, as appropriate.
- D. Installed Work: Keep installed work clean. Clean installed surfaces according to written instructions of manufacturer or fabricator of product installed, using only cleaning materials specifically recommended. If specific cleaning materials are not recommended, use cleaning materials that are not hazardous to health or property and that will not damage exposed surfaces.
- E. Exposed Surfaces in Finished Areas: Clean exposed surfaces and protect as necessary to ensure freedom from damage and deterioration at time of Substantial Completion.
- F. Waste Disposal: Do not bury or burn waste materials on-site. Do not wash waste materials down sewers or into waterways.
- G. During handling and installation, clean and protect installation in progress and adjoining materials already in place. Apply protective covering where required to ensure protection from damage or deterioration at Substantial Completion.
- H. Clean and provide maintenance on completed installation as frequently as necessary through the remainder of the installation period. Adjust and lubricate operable components to ensure operability without damaging effects.
- I. Limiting Exposures: Supervise installation to ensure that no part of the installation, completed or in progress, is subject to harmful, dangerous, damaging, or otherwise deleterious exposure during the installation period.

3.5 STARTING AND ADJUSTING

- A. Start equipment and operating components to confirm proper operation. Remove malfunctioning units, replace with new units, and retest.
- B. Adjust equipment for proper operation.
- C. Test each piece of equipment to verify proper operation. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.

3.6 PROTECTION OF INSTALLED COMPONENTS

- A. Cover, ventilate, and protect installed goods from damage caused by weather, moisture, heat, staining, dirt, abrasions, or other conditions that may adversely affect appearance or use.
- B. Assure goods are installed at proper temperature and humidity as recommended by manufacturer

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- B. Protect against deterioration of finish, warpage, distortion, twisting, opening of joints and seams, delamination, or other injury.
- C. Ensure that exposure to the following conditions is limited:
 - 1. Excessive static or dynamic loading.
 - 2. Excessively high or low humidity.
 - 3. Punctures.
 - 4. Abrasions.
 - 5. Soiling, staining, and corrosion.
 - 6. Combustion.
 - 7. Theft.
 - 8. Vandalism.

END OF SECTION 017300

SECTION 017800 - CONTRACT CLOSEOUT (FF&E)

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. This Section includes administrative and procedural requirements for contract closeout including, but not limited to, the following:
 - 1. Inspection and re-inspection procedures at the Project's completion.
 - 2. Final acceptance of the Work allowances.
 - 3. Operation and maintenance manuals.
 - 4. Closeout procedures.
 - 5. Extra materials and spare parts.
 - 6. Warranties.
 - 7. Warranty inspections.
 - 8. Record documents.
 - 9. Final cleaning.

1.3 SUBSTANTIAL COMPLETION

- A. Preliminary Procedures: Before requesting inspection for certification of Substantial Completion, complete the following. List exceptions in the request.
 - 1. In the Application for Payment that coincides with, or first follows, the date Substantial Completion is claimed, show 100 percent completion for the portion of the Work claimed as substantially complete.
 - a. Include supporting documentation for completion as indicated in these Contract Documents and a statement showing an accounting of changes to the Contract Sum.
 - b. If 100 percent completion cannot be shown, include a list of incomplete items, the value of incomplete installation, and reasons the Work is not complete.
 - 2. Advise the Owner of pending insurance changeover requirements.
 - 3. Submit specific warranties, maintenance agreements, final certifications, and similar documents.
 - 4. Obtain and submit releases enabling the Owner unrestricted use of the Work and access to services and utilities.
 - 5. Submit Record Drawings, operation and maintenance manuals, final project photographs, damage or settlement surveys, and similar final record information.

6. Deliver tools, spare parts, extra stock, and similar items.
7. Make final changeover of permanent locks and transmit keys to the Owner. Advise the Owner's personnel of changeover in security provisions.
8. Complete final cleanup requirements.
9. Touch up and otherwise repair and restore marred, exposed finishes.

B. Inspection Procedures: On receipt of a request for inspection, the Architect will either inspect or advise the Contractor of unfilled requirements. The Architect will prepare the Certificate of Substantial Completion following inspection or advise the Contractor of items that must be completed or corrected before the certificate will be issued.

1. The Architect will make final inspection when the Work has been completed.

1.4 FINAL ACCEPTANCE

A. Final Inspection: Request final inspection on completion of the following:

1. Submit the final payment request with releases and supporting documentation not previously submitted and accepted. Include certificates of insurance for goods and completed operations where required.
2. Submit an updated final statement, accounting for final additional changes to the Contract Sum.
3. Submit a certified copy of the Architect's final inspection list of items to be completed or corrected, stating that each item has been completed or otherwise resolved for acceptance and list has been endorsed and dated by the Architect.
4. Submit consent of surety to final payment.

B. Re-inspection Procedure: The Architect will re-inspect the Work on receipt of notice that the Work, including inspection list items from earlier inspections, has been completed, except for items for which completion has been delayed because of circumstances acceptable to the Architect.

1. On completion of re-inspection, the Architect will prepare a certificate of final acceptance or advise the Contractor about the Work that is incomplete or about obligations that have not been fulfilled but are required for final acceptance.
2. If necessary, re-inspection will be repeated. Time will be assessed and charged by the Owner for more than one re-inspection.

1.5 RECORD DOCUMENT SUBMITTALS

A. Record Drawings: Maintain a clean, undamaged set of blue- or black-line white prints of Contract Drawings and Shop Drawings. Mark the set to show the actual installation where the installation varies substantially from the Work as originally shown. Mark which drawing is most capable of showing conditions fully and accurately. Where Shop Drawings are used, record a cross-reference at the corresponding location on the Contract Drawings. Give particular attention to concealed elements that would be difficult to measure and record at a later date.

1. Mark record sets with red erasable pencil. Use other colors to distinguish between variations in separate categories of the Work.

2. Note related Change Order numbers where applicable.
 3. Organize Record Drawing sheets into manageable sets. Bind sets with durable-paper cover sheets; print suitable titles, dates, and other identification on the cover of each set.
- B. Miscellaneous Record Submittals: Refer to other Specification Sections for requirements of miscellaneous record keeping and submittals in connection with actual performance of the Work. Immediately before the date or dates of Substantial Completion, complete miscellaneous records and place in good order. Identify miscellaneous records properly and bind or file to be ready for continued use and reference. Submit to the Architect for the Owner's records.
- C. Operation and Maintenance Manuals: Bind properly indexed data in individual, heavy-duty, 2-inch 3-ring, vinyl-covered binders, with pocket folders for folded sheet information. Identify contents on front and spine of each binder. Include the following:
1. Emergency instructions.
 2. Spare parts list.
 3. Copies of warranties.
 4. Wiring diagrams.
 5. Inspection procedures.
 6. Shop Drawings and Product Data.
 7. Fixture lamping schedule.

PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION

3.1 CLOSEOUT PROCEDURES

- A. Operation and Maintenance Instructions: Arrange for each installer of equipment that requires regular maintenance to meet with the Owner's personnel to provide instruction in proper operation and maintenance. If installers are not experienced in procedures, provide instruction by manufacturer's representatives. Include a detailed review of the following:
1. Operation and maintenance manuals.
 2. Record documents.
 3. Spare parts and materials, including touchup paint.
 4. Tools.
 5. Lubricants.
 6. Identification systems.
 7. Hazards.
 8. Cleaning.
 9. Warranties.
 10. Maintenance agreements and similar continuing commitments.
 11. Inventory data on magnetic media.

3.2 FINAL CLEANING

- A. Cleaning: Employ experienced workers or professional cleaners for final cleaning. Clean surfaces or units to the condition expected in a normal, commercial building cleaning and maintenance program. Comply with manufacturer's written instructions.
1. Complete the following cleaning operations before requesting inspection for certification of Substantial Completion:
 - a. Remove labels that are not permanent.
 - b. Clean mirrors and glass. Remove glazing compound. Replace clipped and broken glass.
 - c. Clean exposed hard-surfaced finishes to a dust-free condition, free of stains, films, and similar foreign substances.
 - d. Vacuum carpeted and upholstered surfaces.
 - e. Remove temporary protection.

END OF SECTION 017800

SECTION 125100 - OFFICE FURNITURE

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.
- B. SECTION 017300 – EXECUTION
- C. SECTION 016000 - PRODUCT REQUIREMENTS

1.2 SUMMARY

- A. This Section includes the following:
 - 1. Desks.
 - 2. File cabinets.
 - 3. Tables.
 - 4. Chairs.

1.3 PERFORMANCE REQUIREMENTS

- A. Desk Standard: Comply with ANSI/BIFMA X5.5.
- B. File Standard: Comply with ANSI/BIFMA X5.3.

1.4 SUBMITTALS

- A. General: Submit each item in this Article according to the Conditions of the Contract and Division 1 Specification Sections.
- B. Shop Drawings detailing fabrication and installation of furniture unit, size and location of power and data outlets, and conditions requiring accessories. Indicate dimensions taken from field measurements.
- C. Samples for initial selection in the form of manufacturer's color charts consisting of actual units or sections of units showing the full range of colors, textures, and patterns available for each type of unit indicated.
 - 1. Include Samples of hardware involving color or finish selection.
- D. Samples for verification in full-size units of each type of unit indicated; in sets for each color, texture, and pattern specified, showing the full range of variations expected in these characteristics.
 - 1. Tabletop or Work-Surface Finish: Manufacturer's standard-size unit, not less than 3 inches (76 mm) square.
 - 2. Exposed Finishes: Manufacturer's standard-size unit, not less than 3 inches (76 mm) square.

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3. Drawer Pulls: Manufacturer's full-size unit.

- E. Schedule of office furniture using same room designations indicated on Drawings.

- F. Maintenance data for office furniture to include in the operation and maintenance manual specified in Division 1. Include the following:
 1. Methods for maintaining office furniture and finishes.
 2. Precautions for cleaning materials and methods that could be detrimental to finishes and performance.

1.5 QUALITY ASSURANCE

- A. Single-Source Responsibilities: Obtain each type of office furniture from one source and by a single manufacturer.

- B. Electrical Component Standard: Provide components that comply with NFPA 70 and that are listed and labeled by UL.

1.6 PROJECT CONDITIONS

- A. Field Measurements: Verify location of office furniture dimensions by field measurements before fabrication and show recorded measurements on Shop Drawings. Coordinate installation schedule with work of other contracts to avoid delaying the Work.

- B. Space Enclosure and Environmental Limitations: Do not install office furniture until space is enclosed and weatherproof, wet-work in space is completed and nominally dry, work above ceilings is complete, and ambient temperature and humidity conditions are and will be continuously maintained at values near those indicated for final occupancy.

PART 2 - PRODUCTS

2.1 OFFICE FURNITURE

- A. Products: Subject to compliance with requirements, provide one of the products specified in each office furniture Product Data sheet at end of this Section.

- B. Special Product Warranty: Submit a written warranty, executed by Manufacturer, agreeing to repair or replace furniture which fails in materials or workmanship within the specified warranty period. This warranty shall be in addition to, and not a limitation of, other rights the Owner may have against the Contractor under the Contract Documents.

- C. Warranty period is at least 3 years after date of Substantial Completion.

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2.2 SOURCE QUALITY CONTROL

- A. Examination: At Architect's or Owner's option, furniture may be inspected and tested at manufacturer's expense to determine compliance with Contract Documents. Examination may be made at factory by Architect's or Owner's representative at any time during the process of manufacture, at any point of delivery, or after installation.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine areas and conditions, with Installer present, for compliance with requirements for maximum moisture content, installation tolerances, and other conditions affecting installation. Do not proceed with installation until unsatisfactory conditions have been corrected.

3.2 INSTALLATION

- A. Comply with manufacturer's printed instructions for installation.
- B. Install office furniture plumb and level. Align with adjacent casework.

3.3 ADJUSTING

- A. Adjust components and accessories for proper operation and alignment.

3.4 DEMONSTRATION

- A. Startup Services: Engage a factory-authorized service representative to provide startup service and to demonstrate and train Owner's maintenance personnel as specified below.
 - 1. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.
 - 2. Train Owner's maintenance personnel on procedures and schedules related to startup and shutdown, troubleshooting, servicing, and preventive maintenance.
 - 3. Review data in the operation and maintenance manuals. Refer to Division 1 Section "Contract Closeout."
 - 4. Schedule training with Owner, through Architect, with at least 7 days' advance notice.

3.5 PROTECTION

- A. Provide final protection and maintain conditions, in a manner acceptable to manufacturer and Installer that ensure office furniture is without damage or deterioration at the time of Substantial Completion.

END OF SECTION 125100

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SECTION 125223 - OFFICE SEATING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. This Section includes chairs for business applications.

1.3 PERFORMANCE REQUIREMENTS

- A. Office Seating Standard: Comply with ANSI/BIFMA X5.1.

1.4 SUBMITTALS

- A. General: Submit each item in this Article according to the Conditions of the Contract and Division 1 Specification Sections.
- B. Samples for initial selection in the form of manufacturer's color charts consisting of actual units or sections of units showing the full range of colors, textures, and patterns available for each type of unit indicated.
- C. Samples for verification in full-size units of each type of unit indicated; in sets for each color, texture, and pattern specified, showing the full range of variations expected in these characteristics.
 - 1. Exposed Finishes: Manufacturer's standard-size unit, not less than 3 inches (76 mm) square.
 - 2. Seating Unit: Full size, of same materials and finishes used for the Work.
 - 3. Upholstery Material: Not less than 12-inch- (300-mm-) square unit, from dye lot used for the Work, with specified treatments applied. Show complete pattern repeat. Mark top and face of material.
- D. Schedule of office seating using same room designations indicated on Drawings.
- E. Product certificates signed by upholstery material manufacturer certifying that their products have been treated for fire-test-response characteristics in compliance with local regulations.
- F. Product certificates signed by seating manufacturer certifying that their products comply with fire-test-response characteristics required by local regulations.
- G. Maintenance data for office seating to include in the operation and maintenance manual specified in Division 1. Include the following:

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1. Methods for maintaining office seating and finishes.
2. Precautions for cleaning materials and methods that could be detrimental to finishes and performance.

1.5 QUALITY ASSURANCE

- A. Fire Performance Characteristics: Provide furniture that is identical to that tested for the following fire performance requirements, according to test method indicated, by UL, BIFMA, ANSI, or other testing and inspecting agency acceptable to authorities having jurisdiction.
 1. Surface Burning Characteristics as follows:
 - a. Flame Spread: Not more than 25.
 - b. Smoke Developed: Not more than 50.

1.6 PROJECT CONDITIONS

- A. Field Measurements: Verify location of office seating dimensions by field measurements before fabrication and show recorded measurements on Shop Drawings. Coordinate installation schedule with work of other contracts to avoid delaying the Work.
- B. Space Enclosure and Environmental Limitations: Do not install office seating until space is enclosed and weatherproof, wet-work in space is completed and nominally dry, work above ceilings is complete, and ambient temperature and humidity conditions are and will be continuously maintained at values near those indicated for final occupancy.

1.7 EXTRA MATERIALS

- A. Furnish extra materials described below that match products installed, are packaged with protective covering for storage, and are identified with labels clearly describing contents.
 1. Upholstery Material: Before installation begins, furnish full-width quantity to reupholster units equal to 5 percent of seating units installed.
 2. Seat and Back Covers: Before installation begins, furnish full-size quantity to reupholster units equal to 5 percent of amount installed.
 3. Casters: Before installation begins, furnish 1 caster for every 5 seats installed.

PART 2 - PRODUCTS

2.1 OFFICE SEATING

- A. Products: Subject to compliance with requirements, provide one of the products specified in each office seating Product Data sheet at end of this Section.

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- B. Special Product Warranty: Submit a written warranty, executed by Manufacturer, agreeing to repair or replace furniture which fails in materials or workmanship within the specified warranty period. This warranty shall be in addition to, and not a limitation of, other rights the Owner may have against the Contractor under the Contract Documents.
- C Warranty period is at least 3 years after date of Substantial Completion.

2.2 SEATING FABRICATION

- A. Upholstery Fabric: Installed in the same direction with pattern on seat and back cushions matched and aligned.
- B. Welt-Cord Covering: Seams on sides or rear of seating units only.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Comply with manufacturer's printed instructions for installation.
- B. Install office seating plumb and level.

3.2 ADJUSTING

- A. Adjust components and accessories for proper operation and alignment.

3.3 DEMONSTRATION

- A. Startup Services: Engage a factory-authorized service representative to provide startup service and to demonstrate and train Owner's maintenance personnel as specified below.
 - 1. Train Owner's maintenance personnel on procedures and schedules related to seating operation, upholstery material removal, accessory attachment, and preventive maintenance.
 - 2. Review data in the operating and maintenance manuals. Refer to Division 1 Section "Contract Closeout."
 - 3. Schedule training with Owner, through Architect, with at least 7 days' advance notice.

3.4 PROTECTION

- A. Provide final protection and maintain conditions, in a manner acceptable to manufacturer and Installer, that ensure office seating is without damage deterioration at the time of Substantial Completion.

END OF SECTION 125223

Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

General Notes :

Reference Furniture Plans

F1.01A - First Floor Furniture Plan - Addition

F1.02 - Second Floor Furniture Plan

- 1) "FF&E Item Data Sheets" provide complete product information and room location. All images shown are for reference only and may not be exact representations; vendors must read complete specifications. See drawings for location and configuration.
- 2) Provide **(2) Master Keys** for locking files, pedestals and storage cabinets.
- 3) Provide and install all necessary hardware and fasteners for all storage units, library stacks, office deskings and other equipment for safe and secure installation per authorized code jurisdictions and proper function.(see Secure Attachment note below)
- 4) All file cabinets require counter balances except where installed below a shared top or otherwise attached.

ADA CODE COMPLIANCE NOTES

In order to meet the needs of persons with disabilities, when applicable, all fixtures, furnishings and equipment items shall comply with

- current Connecticut **State Building Code** including **2009 ICC/ANSI A117.1**;
- Section 504 of the Rehabilitation Act 1973 including **current ADA Standards for Accessible Design** and Section 504 Regulations; and
- Americans with Disabilities Act Title II including the **current ADA Standards for Accessible Design** and ADA Regulations.

Accessible knee and toe clearance shall comply with **current ADA Standards for Accessible Design**, Section 306.
Compliance with the current **Connecticut State Fire Safety Code** and current O.S.H.A. - Title 29/Labor is also required.

The items shall include, but are not limited to fixtures, furnishings, equipment, workstations (including built-ins), laboratory fume hoods, darkroom equipment, welding stations, shop equipment, etc.

SECURE ATTACHMENT OF FF&E AND TECHNOLOGY ITEMS

To ensure proper attachment of Fixtures, Furnishings & Equipment items, including any Technology items, where "items" are attached to wall, ceiling, overhead structure, and/or floor, Contractor shall provide information adequate for architect to verify items, attached to wall, ceiling, and/or floor are attached securely and per manufacturer's recommendations. Architect's review may be implemented during submittal process.

Contractor shall provide struts, hangers, fasteners, safety harnesses, channels, bolts, screws, rods, etc. to securely attach items to existing structure as required to meet field conditions and meet applicable codes.

Meriden Public Library Renovations

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FF&E Item Data Sheets

Item Code: L.06 **Category:** AG **Model:** Hampton Banquette

Total Quantity: 3

Item: Serpentine Booth **MFG:** Agati

Dimensions: 96"w x 48"d x 42"o.h.
Seat Height 19"

Description: Curved Booth Seating to create Serpentine Shape;
Two Curved Banquettes, 180 degree curve with cushioned seat and back, metal legs; Upholstered Screen.

Finish: Upholstery for Screen: Fabric D - COM, Momentum, Pattern: Mandala, Color: Buttercup, Add Incase Stain Resistant Finish; NOTE: LARGE MOTIF IN PATTERN SHALL BE CENTERED TO EACH PANEL AND ALIGNED TO ADJACENT PANEL(S) ON BOTH BACK AND FRONT SIDES TO CONTINUE AND MATCH PATTERN. PROVIDE SHOP DRAWINGS FOR APPROVAL.
Upholstery for Back: Frabric B - COM, Mayer Fabrics, Pattern: Editor, Color: Firebrick, WC920-011, Crypton;
Upholstery for Seat: Fabric A - COM, Momentum, Pattern: Covercloth, Color: Platinum, Crypton Green;
Legs: Anodized Aluminum.



Options:

Addenda Notes:

Room #	Room Name	Qty
A122	Reading Area	3

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: C.01 **Category:** ALL **Model:** Entail **Total Quantity:** 14

Item: Office Task Chair **MFG:** Allseating

Dimensions: Overall: 23.5"w x 23.5"d x 37"- 40.75"h
Seat: 18.5"w x 18.75"d x 16"- 21.5"h

Description: Task Chair, Midback w/Arms. Mesh back. Upholstered Seat.
Basic synchro-tilt mechanism, includes pneumatic height adjustment on 5 star base; **Adjustable Carpet Casters;**
Dual function arms that are height adjustable with arm caps that move front to back; Adjustable width Brackets (Knob);
Seat Slider; Lumbar Support.
Weight Limit 325lbs

Finish: Seat Fabric: Maharam, Medium 463490, 003 Alloy; W/ Standard Stain Repellent finish.
Back Mesh: M1-Maize;
Base - Nylon: Black.

Options:

Addenda Notes:



Room #	Room Name	Qty
102	Children's Section	2
106B	Office	1
A110	Service Desk	5

Room #	Room Name	Qty
106	Staff	4
108	Teen Area	1
A122	Reading Area	1

Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: C.01A **Category:** ALL **Model:** Entail **Total Quantity:** 4

Item: Office Task Chair **MFG:** Allseating

Dimensions: Overall: 23.5"w x 23.5"d x 37" - 40.75"h
 Seat: 18.5"w x 18.75"d x 16" - 21.5"h

Description: Task Chair, Midback w/Arms. Mesh back. Upholstered Seat.
 Basic synchro-tilt mechanism, includes pneumatic height adjustment on 5 star base; **Dual Surface Casters;**
 Dual function arms that are height adjustable with arm caps that move front to back; Adjustable width Brackets (Knob);
 Seat Slider; Lumbar Support.
 Weight Limit 325lbs

Finish: Seat Fabric: Maharam, Medium 463490, 003 Alloy; W/ Standard Stain Repellent finish.
 Back Mesh: M1-Maize;
 Base - Nylon: Black.

Options:

Addenda Notes:



Room #	Room Name	Qty
103	Workroom	4

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: C.01H **Category:** ALL **Model:** Entail **Total Quantity:** 1

Item: Office Task Chair **MFG:** Allseating

Dimensions: Overall: 37" - 40.75"H x 23.5"W x 23.5"D
Seat: 16" - 21.5" x 18.5"W x 18.75"D

Description: Task Chair, Midback w/Arms. Mesh back. Upholstered Seat.
Basic synchro-tilt mechanism, includes pneumatic height adjustment on 5 star base; **Casters for hard floor;**
Dual function arms that are height adjustable with arm caps that move front to back; Adjustable width Brackets (Knob);
Seat Slider; **High Seat Cylinder;**
Lumbar Support.
Weight Limit 325lbs

Finish: Seat Fabric: Maharam, Medium 463490, 003 Alloy; W/ Standard Stain Repellent finish.
Back Mesh: M1-Maize;
Base - Nylon: Black.

Options:



Addenda Notes:

Room #	Room Name	Qty
101A	Welcome/Security	1

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: CC.01 **Category:** ANC **Model:** Lotus Jr -Lily Cart w/ pads

Total Quantity: 1

Item: Cushion Caddy w/10 cushions - Yellow **MFG:** Fomcore

Dimensions: 20"dia x 37"h
Cushions: 18" dia x 3"h

Description: Cart: Holds (10) 3" cushions;
Powdercoated steel frame; Metal Inserts w/casters;
Cushions: Reinforced seams and stitching

- Lifetime warranty
- All foam construction
- Fully zippered

Finish: Cushion Colors: Designtex, Pattern: Beguiled by the Wild 3043-201, Color: Gold Finch.

Options:

Addenda Notes:



Room #	Room Name	Qty
102A	Story Area	1

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: CC.02 **Category:** ANC **Model:** Lotus Jr -Lily Cart w/ pads
Item: Cushion Caddy w/10 cushions - Blue **MFG:** Fomcore
Dimensions: 20"dia x 37"h
Cushions: 18" dia x 3"h
Description: Cart: Holds (10) 3" cushions;
Powdercoated steel frame; Metal Inserts w/casters;
Cushions: Reinforced seams and stitching
• Lifetime warranty
• All foam construction
• Fully zippered
Finish: Cushion Color: Designtex, Pattern: Beguiled by the Wild 3043-405, Color: Parakeet.
Options:
Addenda Notes:

Total Quantity: 1



Room #	Room Name	Qty
102A	Story Area	1

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: CC.03 **Category:** ANC **Model:** Lotus Jr -Lily Cart w/ pads

Total Quantity: 1

Item: Cushion Caddy w/10 cushions - Orange **MFG:** Fomcore

Dimensions: 20"dia x 37"h
Cushions: 18" dia x 3"h

Description: Cart: Holds (10) 3" cushions;
Powdercoated steel frame; Metal Inserts w/casters;
Cushions: Reinforced seams and stitching
• Lifetime warranty
• All foam construction
• Fully zippered



Finish: Cushion Color: Mayer Fabrics, Pattern: Faux Leather, Florentino, Color: Mango, FT-029.

Options:

Addenda Notes:

Room #	Room Name	Qty
102A	Story Area	1

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: D.01 **Category:** ANC **Model:** Nomad Desks **Total Quantity:** 2

Item: Service Desk **MFG:** Media Technologies

Dimensions: 75"w x 24"d x 29"h worksurface x 35"h Transaction top

Description: Curved Desk w/ Left Transaction Top; With (2) Grommets on worksurface; Tops are 1¼" thick, three ply 45# particle board construction with .050" high pressure laminate top surface and a .030" phenolic backer. Edge is 3mm PVC with a 1/8" radius top and bottom. Tops are attached to the frames and mounted via 1/4"-20 inserts and bolts; Case: Floating curved front panels are self-edged high pressure laminate. Face panels have embedded threaded metal inserts to accept machine threaded connecting hardware for metal-to-metal fastener contact to steel chassis frames. End panel inserts are selfedged high pressure laminate panels. Steel Chassis Frame: Frame shall be a welded assembly of 1-1/4" square 14 gauge steel tube, drilled and tapped to receive casters and bored for connecting hardware. Casters: 100mm Heavy Duty swivel casters with brake, 5 total casters.



Finish: HPL for Worksurface: Standard, Formica Amber Maple 7012-58;
 HPL for End Panel Inserts: Standard, Formica Amber Maple 7012-58;
 HPL for curved Front Panel at Worksurface: Standard, Formica Citadel Wrap 5882-58;
 HPL for curved Front Panel at Transacation Surface: Standard, Formica Amber Maple 7012-58;
 PVC Edge: Fusion Maple Rehau CP20564;
 Powder Coat: Silver 809.

Options:

Addenda Notes:

Room #	Room Name	Qty
107	Ref Area	1

Room #	Room Name	Qty
108	Teen Area	1

Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: MB.03 **Category:** ANC **Model:** 5369JC
Item: Book Browser-single sided, mobile **MFG:** Jonti-craft
Dimensions: 48"w x 16"d x 29.5"h

Total Quantity: 2

Description: Single Sided Book Browser, Divided bins with front-facing label holders; KYDZSafe edges, Birch plywood. MAXBracket heavy duty hidden casters

Finish: Birch plywood, clear "KYDZ Tuff" UV finish

Options:

Addenda Notes:



Room #	Room Name	Qty
102	Children's Section	2

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: O.01 **Category:** ANC **Model:** F005
Item: Round Ottoman, 18"dia - Blue **MFG:** Fomcore
Dimensions: 18" dia x 14"h
Description: Ottoman Series - Round;
Reinforced seams and stitching; Lifetime warranty;
All foam construction; 1/2" MDF base board with metal inserts and ajustable glides.
Finish: Upholstery: Designtex, Pattern: Beguiled by the Wild, Color: Parakeet 3043-405.
Options:
Addenda Notes:

Total Quantity: 5



Room #	Room Name	Qty
102	Children's Section	3

Room #	Room Name	Qty
102E	Children's Stacks	2

Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: O.02 **Category:** ANC **Model:** F005
Item: Round Ottoman, 18"dia - Yellow **MFG:** Fomcore
Dimensions: 18" dia x 14"h
Description: Ottoman Series - Round;
Reinforced seams and stitching; Lifetime warranty;
All foam construction; 1/2" MDF base board with metal inserts and ajustable glides.
Finish: Upholstery: Designtex, Pattern: Beguiled by the Wild, Color: Gold Finch 3043-201.
Options:
Addenda Notes:

Total Quantity: 4



Room #	Room Name	Qty
102	Children's Section	3

Room #	Room Name	Qty
102E	Children's Stacks	1

Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: O.03 **Category:** ANC **Model:** F005 **Total Quantity:** 4
Item: Round Ottoman, 18"dia - Orange **MFG:** Fomcore
Dimensions: 18" dia x 14"h
Description: Ottoman Series - Round;
Reinforced seams and stitching; Lifetime warranty;
All foam construction; 1/2" MDF base board with metal inserts and ajustable glides.
Finish: Upholstery: Mayer Fabrics, Pattern: Faux Leather, Florentino, Color: Mango FT-029.
Options:
Addenda Notes:



Room #	Room Name	Qty
102	Children's Section	3

Room #	Room Name	Qty
102E	Children's Stacks	1

Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: L.03 **Category:** ERG **Model:** Malibu **Total Quantity:** 2

Item: 2-Seat Bench with table **MFG:** ERG International

Dimensions: 66"l x 27"d x 18"h

Description: 66"l Backless unit with center online bench, Laminate (6 Legs);
Frame assembly is constructed of multi-ply hardwood, with tongue and groove construction. No sag-springs along with interlocking helicoil springs to prevent sagging;
Seat foam bonded to all sides of hardwood frame. Seat cushions are 4" graded, high resiliency (H.R.) block foam covered entirely with special bonded polyester fiber to protect upholstery.
Tapered Metal Legs w/ adjustable glides.



Finish: Upholstery: Designtex, Pattern: Ulster Upholstery, Color: Pewter 3957-803;
Metal Legs: Silver (Brushed Aluminum)

Options:

Addenda Notes:

Room #	Room Name	Qty
A110	Service Desk	2

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: L.05 **Category:** ERG **Model:** Raven, Modular - 8318, 8334 **Total Quantity:** 2

Item: Curved Modular Seating **MFG:** ERG International

Dimensions: 60 Deg - 67"w x 32.5"d x 33"o.h;
30 Deg Backless - 35"w x 29"d x 18"h;
Seat Height 18".

Description: Qty (2) Inside 60 Degree Modular Curve Unit w/ Back (5 Legs) + Qty (1) 30 Degree Modular Curve Online Backless Unit;
Upholstery / Foam - All foam fully bonded to frame. Seat cushions are 4" graded high resiliency (H.R.) block foam with back 3" (H.R.) foam, covered entirely with special bonded polyester fiber to protect final upholstery.
Frame Construction- Frame assembly is constructed of multi-ply hardwood, with tongue and groove construction. No sag-springs are installed in seat & back along with interlocking helicoil springs to prevent sagging and provide additional lower back and seat support.
Base/ Leg: 2"RD X 3"H round tubular steel legs standard.
W/ Ratchet Ganging Device to gang all 3 units.

Finish: Upholstery for Back: COM, Knoll, Pattern: Abacus, Color: Jellybean K715/8; Add Stain Resistant Finish; NOTE: THIS FABRIC IS ON RESERVE FOR THE PROJECT, CONTACT KNOLL REP RYANNE SANDERS FOR RESERVE # AND DETAILS, rsanders@knoll.com;
Upholstery for seat: COM, Maharam, Pattern: Mode 466337, Color: 023 Alder.
Legs: Powdercoat, Silver (Brushed Aluminum).

Options: On front side of backless unit, Include qty (1) Dean Z Power Unit w/ USB A&C; (2) Electrical outlets; (1) USB-A and (1) USB-C; Cut-out 1 15/16" x 4 13/16"; (1) Cord 108"l Right Angle Soft Plug; Finish: Fog; Location A.

Addenda Notes:



Room #	Room Name	Qty
A123	Computers	2

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: L.01L **Category:** INT **Model:** Rendezvous Lounge RU-1

Total Quantity: 2

Item: Tablet Arm Lounge Chair-Left - Red **MFG:** Integra Seating

Dimensions: 33"w x 32"d x 35"o.h.;
21"sw x 20"sd x 18"sh.

Description: Arm Lounge Chair w/Tablet Arm, **(Left)**.
Superior Strength: Chairs pass 1200 lbs Drop Test / 2000 lbs Static Capacity;
Certified Clean Air Gold; Replaceable and Recoverable Components; Steel Inner Construction; Dymetrol Suspension;
Higher Back.



Finish: Upholstery for Back and Sides: Mayer Fabrics, Patten: Meander, Color: Pomegranate 419-001; Include Alta Stain Resistant Finish;
Upholstery for Seat Only: Mayer Fabrics, Pattern - Cosmopolitan, Color - Granite WC968-010;
Wood: Maple, Vanilla.
Laminate Table: Wilsonart Fusion Maple.

Options: Arms - W/ Wood Armcaps;
Legs: W/ Hide and Go Mobility on front two legs;
Tablet Arm: 300lb capacity, Laminate w/ Plywood Core.
Recessed Pull Handle;
Combination Fabrics.

Addenda Notes:

Room #	Room Name	Qty
A122	Reading Area	1

Room #	Room Name	Qty
A123	Computers	1

Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: L.01R **Category:** INT **Model:** Rendezvous Lounge RU-1

Total Quantity: 10

Item: Tablet Arm Lounge Chair-Right - Red **MFG:** Integra Seating

Dimensions: 33"w x 32"d xx 35"o.h.;
21"sw x 20"sd x 18"sh.

Description: Arm Lounge Chair w/Tablet Arm, **(Right)**.
Superior Strength: Chairs pass 1200 lbs Drop Test / 2000 lbs Static Capacity;
Certified Clean Air Gold; Replaceable and Recoverable Components; Steel Inner Construction; Dymetrol Suspension;
Higher Back.



Finish: Upholstery for Back and Sides: Mayer Fabrics, Patten: Meander, Color: Pomegranate 419-001; Include Alta Stain Resistant Finish;
Upholstery for Seat Only: Mayer Fabrics, Pattern - Cosmopolitan, Color - Granite WC968-010;
Wood: Maple, Vanilla.
Laminate Table: Wilsonart Fusion Maple.

Options: Arms - W/ Wood Armcaps;
Legs: W/ Hide and Go Mobility on front two legs;
Tablet Arm: 300lb capacity, Laminate w/ Plywood Core.
Recessed Pull Handle;
Combination Fabrics.

Addenda Notes:

Room #	Room Name	Qty
111	Periodicals	2
A123	Computers	7

Room #	Room Name	Qty
A122	Reading Area	1

Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: L.01XL **Category:** INT **Model:** Rendezvous Lounge RUO-1

Total Quantity: 1

Item: Oversize Lounge Chair **MFG:** Integra Seating

Dimensions: 38"w x 32"d xx 35"o.h.;
21"sw x 20"sd x 18"sh.

Description: Arm Lounge Chair
Superior Strength: Chairs pass 1200 lbs Drop Test / 2000 lbs Static Capacity;
Certified Clean Air Gold; Replaceable and Recoverable Components; Steel Inner Construction; Dymetrol Suspension.



Finish: Upholstery: Mayer Fabrics, Pattern: Fanfare, Color: Fiesta WC965-009, Crypton.
Wood: Standard Maple Wood, Vanilla.

Options: Legs: W/ Hide and Go Mobility on front two legs;
Recessed Pull Handle.

Addenda Notes:

Room #	Room Name	Qty
102	Children's Section	1

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: L.01Y **Category:** INT **Model:** Rendezvous Lounge RU-1

Total Quantity: 8

Item: Tablet Arm Lounge Chair-Right - Yellow **MFG:** Integra Seating

Dimensions: 33"w x 32"d x 35"o.h.;
21"sw x 20"sd x 18"sh.

Description: Arm Lounge Chair w/Tablet Arm, **(Right)**.
Superior Strength: Chairs pass 1200 lbs Drop Test / 2000 lbs Static Capacity;
Certified Clean Air Gold; Replaceable and Recoverable Components; Steel Inner Construction; Dymetrol Suspension;
Higher Back.



Finish: Upholstery for Back and Sides: Designtex, Pattern: Hint, Color: Canary; Include Alta Stain Resistant Finish;
Upholstery for Seat Only: Mayer Fabrics, Pattern - Cosmopolitan, Color - Granite WC968-010;
Wood: Maple, Vanilla.
Laminate Table: Wilsonart Fusion Maple.

Options: Arms - W/ Wood Armcaps;
Legs: W/ Hide and Go Mobility on front two legs;
Tablet Arm: 300lb capacity, Laminate w/ Plywood Core.
Recessed Pull Handle;
Combination Fabrics.

Addenda Notes:

Room #	Room Name	Qty
111	Periodicals	2
A123	Computers	4

Room #	Room Name	Qty
A122	Reading Area	2

Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: L.02 **Category:** INT **Model:** Summit with Casters (Alpine Collection)

Total Quantity: 4

Item: Round Back Lounge Chair - Mobile **MFG:** Integra

Dimensions: 28"W X 28"D X 17.5"s.h x 30.5"H

Description: Round Back Lounge Chair with 4 non-locking casters; Lifetime Warranty; Superior Strength - Chairs pass 1000 lbs Drop Test / 2000 lbs capacity; Healthier Hospitals Compliant; Certified Clean Air Gold; Clean-Out Between Seat and Back; Replaceable and Recoverable Components; Dymetrol Suspension.



Finish: Upholstery: Sina Pearson, Pattern - Fling 497, Color - 27 Tawny, Crypton Green; Wood Arm Cap: Standard Hard Maple - Vanilla.

Options: Include Solid Wood Arm Caps, Contoured.

Addenda Notes:

Room #	Room Name	Qty
A122	Reading Area	2

Room #	Room Name	Qty
A123	Computers	2

Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: L.02A **Category:** INT **Model:** Summit with Casters (Alpine Collection)

Total Quantity: 1

Item: Round Back Lounge Chair - Mobile **MFG:** Integra

Dimensions: 28"W X 28"D X 17.5"s.h x 30.5"H

Description: Round Back Lounge Chair with 4 non-locking casters; Lifetime Warranty; Superior Strength - Chairs pass 1000 lbs Drop Test / 2000 lbs capacity; Healthier Hospitals Compliant; Certified Clean Air Gold; Clean-Out Between Seat and Back; Replaceable and Recoverable Components; Dymetrol Suspension.



Finish: Upholstery: Mayer Fabrics, Pattern: Collage, Color: Tiger Lily 417-009; Wood Arm Cap: Standard Hard Maple - Vanilla.

Options: Include Solid Wood Arm Caps, Contoured.

Addenda Notes:

Room #	Room Name	Qty
102E	Children's Stacks	1

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: L.08L **Category:** INT **Model:** Coastal Collection, Bay Wood

Total Quantity: 1

Item: Teen Lounge Chair, Left Tablet **MFG:** Integra

Dimensions: Chair 22"w x 29.5" d x 37"h
Seat Height 19"

Description: Chair w/ **Left** Tablet-arm; Tapered Back Style;
Lifetime Warranty; Chairs have 2000 lbs Static Capacity / 1000 lbs Dynamic Capacity; Healthier Hospitals Compliant;
Certified Clean Air Gold;
Unique 1-piece Seat/Back with Cove Wipe-Out Design;
Replaceable and Recoverable Components; Hard Maple;
Dymetrol Suspension.



Finish: Upholstery: COM, HBF Textiles, Pattern: Roundabout 1005, Color: 43 Swindon, Include Alta Stain Resistant finish.
Tablet Arm: Pionite, Hardrock Maple;
Powdercoat: Brushed Chrome;
Recessed Pull: Gray.

Options: 5" Heavy Duty Casters;
Laminate/Plywood Edge Tablet installed on Left side;
Recessed Pull Handle.

Addenda Notes:

Room #	Room Name	Qty
108	Teen Area	1

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: L.08R **Category:** INT **Model:** Coastal Collection, Bay Wood

Total Quantity: 3

Item: Teen Lounge Chair, Right Tablet **MFG:** Integra

Dimensions: Chair 22"w x 29.5" d x 37"h
Seat Height 19"

Description: Chair w/ **Right** Tablet-arm; Tapered Back Style;
Lifetime Warranty; Chairs have 2000 lbs Static Capacity / 1000 lbs Dynamic Capacity; Healthier Hospitals Compliant;
Certified Clean Air Gold;
Unique 1-piece Seat/Back with Cove Wipe-Out Design;
Replaceable and Recoverable Components; Hard Maple;
Dymetrol Suspension.



Finish: Upholstery: COM, HBF Textiles, Pattern: Roundabout 1005, Color: 43 Swindon, Include Alta Stain Resistant finish.
Tablet Arm: Pionite, Hardrock Maple;
Powdercoat: Brushed Chrome;
Recessed Pull: Gray.

Options: 5" Heavy Duty Casters;
Laminate/Plywood Edge Tablet installed on Right side;
Recessed Pull Handle.

Addenda Notes:

Room #	Room Name	Qty
108	Teen Area	3

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: C.02 **Category:** KI **Model:** Strive

Total Quantity: 144

Item: Sled Base Side Chair w/ Uph. Seat - Yellow **MFG:** KI

Dimensions: 19 1/2"w x 22 1/4"d x 18"s.h. x 32 1/2"o.h.

Description: High Density Stacker; Armless;
 Chair Frame: Sled Base, 7/16" solid steel rod, all joints welded; finished in bright nickel-chrome;
 W/ Flex Back; Injection-molded Polypropylene Shell;
 Poly Back and Upholstered Seat.
 No Glides, for carpeted floors.



Finish: Poly: Blue Grey PGR;
 Upholstery: COM, Mayer Fabrics, Pattern: Form, Color: Canary; Crypton.
 Frame: Chrome CH.

Options:

Addenda Notes:

Room #	Room Name	Qty
102	Children's Section	16
108	Teen Area	16
A123	Computers	12
A127	Seminar	12
A129	Meeting Room	6

Room #	Room Name	Qty
102A	Story Area	12
A122	Reading Area	44
A126	Meeting Room	20
A128	Meeting Room	6

Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: C.03 **Category:** KI **Model:** Strive

Total Quantity: 40

Item: Sled Base Side Chair w/ Uph. Seat - Grey **MFG:** KI

Dimensions: 19 1/2"w x 22 1/4"d x 18"s.h. x 32 1/2"o.h.

Description: High Density Stacker; Armless;
 Chair Frame: Sled Base, 7/16" solid steel rod, all joints welded; finished in bright nickel-chrome;
 W/ Flex Back; Injection-molded Polypropylene Shell;
 Poly Back and Upholstered Seat.
 PVC/Rubber Non-Skid Glides for Vinyl floor.



Finish: Poly: Blue Grey PGR;
 Upholstery: COM, HBF Textiles, Pattern: Folded Lines, Color: 87 Charcoal & Gold; Include Alta Stain Resistant Finish.
 Frame: Chrome CH.

Options:

Addenda Notes:

Room #	Room Name	Qty
105	Multi Purpose Program Rm	40

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: C.04 **Category:** KI **Model:** Strive, Task

Total Quantity: 49

Item: Computer Chair **MFG:** KI

Dimensions: 27 1/2"w x 27 1/2"d x 18 1/4"-23 1/4"s.h. X 32 3/4"-37 3/4"o.h.

Description: Task Armless Chair w/ Flex Back;
Pneumatic height adjustable; Injection-molded Polypropylene Shell; Poly Back w/ upholstered seat;
Armless;
Casters for Carpet.

Finish: Poly Shell: Blue Grey PGR;
Base & Casters: Warm Grey WG;
Upholstery: COM, Mayer Fabrics, Pattern: Form, Color: Canary; Crypton.

Options:

Addenda Notes:



Room #	Room Name	Qty
102	Children's Section	1
108	Teen Area	9

Room #	Room Name	Qty
107	Ref Area	1
A123	Computers	38

Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: C.05 **Category:** KI **Model:** Strive

Total Quantity: 14

Item: Stool @ Café Tables **MFG:** KI

Dimensions: 19 1/2"w x 24 1/2"d x 30"s.h. x 44 1/2"o.h.

Description: High Density Stack Stool; 30" seat height; Armless;
 Stool Frame: Sled Base, 7/16" solid steel rod, all joints welded; finished in bright nickel-chrome;
 W/ Flex Back; Injection-molded Polypropylene Shell;
 Poly Back and Upholstered Seat.
 No Glides, for carpeted floors.

Finish: Poly: Blue Grey PGR;
 Upholstery: COM, Mayer Fabrics, Pattern: Form, Color: Canary; Crypton.
 Frame: Chrome CH.

Options:

Addenda Notes:



Room #	Room Name	Qty
108	Teen Area	8

Room #	Room Name	Qty
A122	Reading Area	6

Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: C.06 **Category:** KI **Model:** Strive

Total Quantity: 201

Item: Sled Base Stacking Chair **MFG:** KI

Dimensions: 19 1/2"w x 22 1/4"d x 18"s.h. x 32 1/2"o.h.

Description: High Density Stacker;
Armless;
Chair Frame: Sled Base, 7/16" solid steel rod, all joints welded; finished in bright nickel-chrome;
W/ Flex Back; Injection-molded Polypropylene Shell;
Poly Seat and Back Sled Base;
Ganging plastic glides for Vinyl floor.



Finish: Poly: Cayenne PCY;
Base: Chrome CH.

Options:

Addenda Notes:

Room #	Room Name	Qty
A104	Control Rm	1
A131	Multipurpose Room	95
A133	Multipurpose Room	48

Room #	Room Name	Qty
A105	Service	1
A132	Multipurpose Room	56

Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: C.10 **Category:** KI **Model:** Intellect Wave

Total Quantity: 13

Item: Child Chair, 4-leg **MFG:** KI

Dimensions: 14.8"w x 15"d x 13" s.h. x 23"o.h.

Description: 4-Leg Base, 13"s.h. Children's Chair;
 Seat and back of one continuous polypropylene shell;
 Frame of elliptical steel tubing;
 W/ Nylon/Plastic glides for Carpeted and Vinyl floors.

Finish: Shell Color: Nemo PNE;
 Frame: Chrome.

Options:

Addenda Notes:



Room #	Room Name	Qty
102	Children's Section	5

Room #	Room Name	Qty
104	Project Room	8

Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: C.11 **Category:** KI

Model: Intellect Wave Task

Total Quantity: 8

Item: Computer Chair - Child

MFG: KI

Dimensions: 24.5"w x 24.5"d x 25.5 - 28.25"h
Seat: 14.25"w x 14"d x **14-16.75"h**

Description: Task Chair - Medium;
One-piece contoured shell made of static-free, high-impact, textured polypropylene; 12-gauge 5-star base plate powder coated black with a lever-activated pneumatic cylinder for seat height adjustment. **Carpet casters.**

Finish: Poly shell: Nemo PNE;
Base: Warm Gray.

Options:

Addenda Notes:



Room #	Room Name	Qty
102	Children's Section	8

Room #	Room Name	Qty
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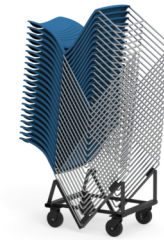
Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: CT.01 **Category:** KI **Model:** HRDPT
Item: Chair Cart **MFG:** KI
Dimensions: 22 3/8"w x 25 5/8"d
Description: Transport Dolly for Stack Chair C.06;
Tubular and plate steel welded together. 5" casters: two fixed, two swivel. Powder-coated finish.
Stacks upto 30 chairs.
Finish: Black Powder coat finish.
Options:
Addenda Notes:

Total Quantity: 6



Room #	Room Name	Qty
A107	Storage	6

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: L.10 **Category:** KI **Model:** My Place Lounge

Item: Teen Gaming Bench Seating **MFG:** KI

Dimensions: 76 1/2"w x 26"d x 32"o.h.
Seat Height 18".

Description: Inside Back, 90 Degree Curve, 32" Low Back, Contrast Fabrics;
Poly Feet;
All seat and back frames are constructed of 3/4" laminated hardwood plywood, CNC cut. All main frame joints are nailed and glued in addition to interlocking joinery across all stress points;
Double-needle stitched at all primary seams;
Include Ganging.

Finish: Upholstery for Base and Seat - 1&2 = Pallas, Pattern: Frieze, Color: Highline; W. Stain Resistant Finish and Acrylic Backing;
Upholstery for Back - 3 = Pallas, Pattern: Frieze, Color: Lewis; W/ Stain Resistant finish and Acrylic Backing.

Options:

Addenda Notes:

Total Quantity: 2



Room #	Room Name	Qty
108	Teen Area	2

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: O.04 **Category:** KI **Model:** My Place Ottomans, Hexagon

Item: Hexagon Ottoman **MFG:** KI

Dimensions: 20 3/4"w x 18"d x 18"s.h.

Description: Standard Size Hexagon shaped ottoman;
Frame constructed of 3/4" laminated plywood, CNC cut; High-Density foam; Double-needle stitched at all primary seams;
Base w/ Concealed glides.

Finish: Upholstery: Pallas Textiles, Pattern: Frieze
Color: Bank 27.270.189 - Qty (2)
Color - Lewis 27.270.179 - Qty (1)
Color - Westbeth 27.270.123 - Qty (2)

Options:

Addenda Notes:

Total Quantity: 5



Room #	Room Name	Qty
108	Teen Area	5

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: T.08 **Category:** KI **Model:** Pillar- My Place, Inside Curve

Item: Curved Table @ Teens **MFG:** KI

Dimensions: 110"l x 24"d x 42"h

Description: Post Leg table, Café Height, 42"h; W/ Glides
P.Lam Top w/ 74P Edge; Perforated Steel Modesty Panel;
Ganger kit w/ 2 ganging hooks.

Finish: Edge: Kensington Maple EKM;
P.lam: Kensington Maple, 10776-60 LKM;
Paint: Starlight Silver Metallic SX.

Options: W/ (2) Villa modules w/ USB and vertical and horizontal wire management;
9' Cord.

Addenda Notes:

Total Quantity: 2



Room #	Room Name	Qty
108	Teen Area	2

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: T.09L **Category:** KI **Model:** Pillar, Reduction
Item: Computer Table, Left **MFG:** KI
Dimensions: 60"w x 30"w x 24"d x 29"h
Description: Post Leg table 29"h;
W/ Casters, 2 locking and 2 non-locking, black wheel and silver hub.
6" Difference between short and long end.
P.Lam Top w/ 74P Edge.
Finish: Edge: Kensington Maple EKM;
P.lam: Kensington Maple, 10776-60 LKM;
Paint: Starlight Silver Metallic SX.
Grommet: Warm Grey.
Options: One plastic grommet w/ wire management.

Total Quantity: 2



Addenda Notes:

Room #	Room Name	Qty
108	Teen Area	2

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: T.09R **Category:** KI **Model:** Pillar, Reduction
Item: Computer Table, Right **MFG:** KI
Dimensions: 60"w x 30"w x 24"d x 29"h
Description: Post Leg table 29"h;
W/ Casters, 2 locking and 2 non-locking, black wheel and silver hub.
6" Difference between short and long end.
P.Lam Top w/ 74P Edge.
Finish: Edge: Kensington Maple EKM;
P.lam: Kensington Maple, 10776-60 LKM;
Paint: Starlight Silver Metallic SX.
Grommet: Warm Grey.
Options: One plastic grommet w/ wire management.
Addenda Notes:

Total Quantity: 2



Room #	Room Name	Qty
108	Teen Area	2

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: T.17 **Category:** KI **Model:** Pillar 120

Total Quantity: 4

Item: Wavy Café Table @ Adults **MFG:** KI

Dimensions: 24"d x 42"h x 120 degree

Description: Post Leg table, Café Height, 42"h; W/ Glides
P.Lam Top w/ 74P Edge; Perforated Steel Modesty Panel;
Ganger kit w/ 2 ganging hooks.

Finish: Edge: Kensington Maple EKM;
P.lam: Kensington Maple, 10776-60 LKM;
Paint: Starlight Silver Metallic SX.

Options: W/ (2) Villa modules w/ USB , (1) per table installed in center of table for access from both sides.
Wire Management: Include Wire Trough for cord management. Constructed of 18-gauge steel with a powder-coated finish to match legs. Screws provided for attachment to the underside of the tabletop, and tops pre-drilled for wire trough locations.
Vertical Leg Wire Management: A color matched extrusion made of aluminum "snaps" to the Pillar leg, managing cables and wires exiting power modules installed on the tabletop. The extrusion is 12" long - to run full length of leg.



Addenda Notes:

Room #	Room Name	Qty
A122	Reading Area	4

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: T.18 **Category:** KI **Model:** Trek
Item: Nesting Table **MFG:** KI
Dimensions: 48"w x 30"d x 23"-32"h
Description: Rectangle Table, Pin-Height Adjustable;
 Adjustment in 1" increments; T-Base;
 P.Lam Top w/ 74P Edge;
 Inlude 4 black casters w/ white hub caps, 2 locking.
Finish: Edge: Kensington Maple EKM;
 P.lam: Kensington Maple, 10776-60 LKM;
 Paint: Starlight Silver Metallic SX.

Total Quantity: 6



Options:
Addenda Notes:

Room #	Room Name	Qty
104	Project Room	6

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: D.02 **Category:** NEV **Model:** Skipper

Total Quantity: 1

Item: Table/Desk w/ Modesty Panel **MFG:** Nevins

Dimensions: 48"w x 24"d x 29"h

Description: Rectangular table top, fixed w/ **12"h modesty panel**; plastic laminate with 3mm PVC edge LP01, Metal "T" leg base, w/ Locking casters; Include (1) center grommet.



Finish: Top: Plastic Laminate: 7909-60 Wilsonart Fusion Maple;
Edge: Fusion Maple;
Base: Powdercoated - BC03 Satin Chrome.

Options: Include Multi Wire Channel horizontal wire manager under table;
Include Wire Management Clips, translucent - 2 sets.

Addenda Notes:

Room #	Room Name	Qty
A122	Reading Area	1

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: LT.01 **Category:** NEV **Model:** Adler Drum Table
Item: Occasional Table 36" dia. **MFG:** Nevins
Dimensions: 36"dia x 20"h
Description: Round Laminate drum table;
No Power.
Finish: Laminate: Wilsonart, Fusion Maple 7909-60.
Options:
Addenda Notes:

Total Quantity: 1



Room #	Room Name	Qty
A123	Computers	1

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: LT.02 **Category:** NEV **Model:** Adler Drum Table
Item: Occasional Table 36" dia. **MFG:** Nevins
Dimensions: 36"dia x 20"h
Description: Round Laminate drum table;
W/ Power + USB Top Mounted; Include Mousehole and 9.5" cutout in bottom for power connection to floor under Drum.
Finish: Laminate: Wilsonart, Fusion Maple 7909-60.
Options: Include (1) Top-Mounted Cove Round Power/USB COVR2U: Silver.
Addenda Notes:

Total Quantity: 4



Room #	Room Name	Qty
108	Teen Area	1

Room #	Room Name	Qty
A123	Computers	3

Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: LT.03 **Category:** NEV **Model:** Adler Drum Table

Total Quantity: 4

Item: Occasional Table 18" dia **MFG:** Nevins

Dimensions: 18 dia x 24"h

Description: Round Laminate drum table;
W/ Power + USB Top Mounted. Include Mousehole and 9.5" cutout in bottom for power connection to floor under Drum.

Finish: Laminate: Wilsonart, Fusion Maple 7909-60.

Options: Include (1) Top-Mounted Cove Round Power/USB COVR2U: Silver.

Addenda Notes:



Room #	Room Name	Qty
102	Children's Section	1
A122	Reading Area	1

Room #	Room Name	Qty
102E	Children's Stacks	1
A123	Computers	1

Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: T.01 **Category:** NEV **Model:** Skipper

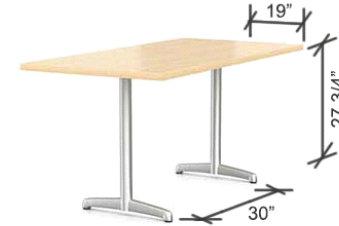
Total Quantity: 16

Item: Fixed-height base, Rect Table 36 x 60 **MFG:** Nevins

Dimensions: 36"D x 60"W x 29"H

Description: Rectangular table top, plastic laminate with 3mm PVC edge LP01, Metal "T" leg base, w/ Locking casters.

Finish: Top: Plastic Laminate: 7909-60 Wilsonart Fusion Maple;
Edge: Fusion Maple;
Base: Powdercoated - BC03 Satin Chrome.



Options:

Addenda Notes:

Room #	Room Name	Qty
102	Children's Section	4
A122	Reading Area	10

Room #	Room Name	Qty
111	Periodicals	2

Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: T.02 **Category:** NEV **Model:** Skipper

Total Quantity: 2

Item: Round Table, 54 dia **MFG:** Nevins

Dimensions: 54" dia x 29"h

Description: Round table top, plastic laminate with 3mm PVC edge LP01,
Metal "X" leg base, w/ Locking casters.



Finish: Top: Plastic Laminate: 7909-60 Wilsonart Fusion Maple;
Edge: Fusion Maple;
Base: Powdercoated - BC03 Satin Chrome.

Options:

Addenda Notes:

Room #	Room Name	Qty
A123	Computers	2

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: T.03 **Category:** NEV **Model:** Skipper

Total Quantity: 2

Item: Teen's Reading Table **MFG:** Nevins

Dimensions: 42"sq x 29"h

Description: Rectangular table top, plastic laminate with 3mm PVC edge LP01,
Metal "X" leg base, w/ Locking casters.

Finish: Top: Plastic Laminate: 7909-60 Wilsonart Fusion Maple;
Edge: Fusion Maple;
Base: Powdercoated - BC03 Satin Chrome.



Options:

Addenda Notes:

Room #	Room Name	Qty
108	Teen Area	2

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: T.04 **Category:** NEV **Model:** Skipper
Item: Flip-Top Table, 60 x 30 **MFG:** Nevins
Dimensions: 60"w x 30"d x 29"h
Description: Rectangle Table; Flipping & Nesting T-base w/ locking casters.
Plastic laminate with 3mm PVC edge LP01.

Finish: Laminate: 7909-60 Wilsonart Fusion Maple;
Edge: Fusion Maple;
Base:BC.03 Satin Chrome.

Total Quantity: 2



Options:
Addenda Notes:

Room #	Room Name	Qty
108	Teen Area	2

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: T.05 **Category:** NEV **Model:** Skipper

Total Quantity: 4

Item: Flip-top Table 72 x 30 **MFG:** Nevins

Dimensions: 72"w x 30"d x 29"h

Description: Rectangle Table; Flipping & Nesting T-base w/ locking casters.
Plastic laminate with 3mm PVC edge LP01.



Finish: Laminate: 7909-60 Wilsonart Fusion Maple;
Edge: Fusion Maple;
Base:BC.03 Satin Chrome.

Options:

Addenda Notes:

Room #	Room Name	Qty
A127	Seminar	4

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: T.06 **Category:** NEV **Model:** Skipper
Item: Rectangle Table 72 x 36 **MFG:** Nevins
Dimensions: 72"w x 36"d x 29"h
Description: Rectangle Table; T-base w/ locking casters.
Plastic laminate with 3mm PVC edge LP01.

Finish: Laminate: 7909-60 Wilsonart Fusion Maple;
Edge: Fusion Maple;
Base:BC.03 Satin Chrome.

Total Quantity: 2



Options:
Addenda Notes:

Room #	Room Name	Qty
A128	Meeting Room	1

Room #	Room Name	Qty
A129	Meeting Room	1

Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: T.07 **Category:** NEV **Model:** Skipper

Total Quantity: 1

Item: Round Table, 48 dia **MFG:** Nevins

Dimensions: 48" dia x 29"h

Description: Round table top, plastic laminate with 3mm PVC edge LP01,
Metal "X" leg base.



Finish: Top: Plastic Laminate: 7909-60 Wilsonart Fusion Maple;
Edge: Fusion Maple;
Base: Powdercoated - BC03 Satin Chrome.

Options:

Addenda Notes:

Room #	Room Name	Qty
113	Meeting Room	1

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: T.10 **Category:** NEV **Model:** Margo, Round Legs

Total Quantity: 18

Item: 2-Person Computer Table **MFG:** Nevins

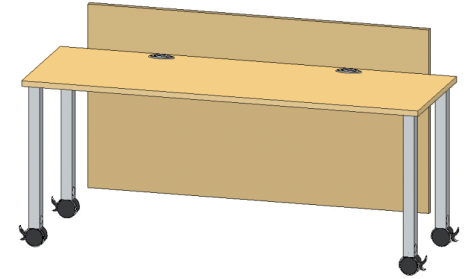
Dimensions: 72"w x 24"d x 29"h;
Modesty panel/ screen: 66"w x 28"h.

Description: Rectangle Table w/ modesty panel;
Install modesty panel/ screen so that 8" is above worksurface;
Round Post Legs w/ 2"dia Locking casters;
Plastic laminate with 3mm PVC edge LP01;
Include (2) Grommets per table.

Finish: Laminate: 7909-60 Wilsonart Fusion Maple;
Edge: Fusion Maple;
Base:BC.03 Satin Chrome;
Grommet: Satin Aluminum;

Options: Include Multi Wire Channel horizontal wire manager under table - install in field per direction from City IT Director;
Include Wire Management Clips, translucent - 2 sets per table.

Addenda Notes:



Room #	Room Name	Qty
A123	Computers	18

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: T.13 **Category:** NEV **Model:** Skipper

Total Quantity: 3

Item: Round Table **MFG:** Nevins

Dimensions: 36"dia x 29"h

Description: Rectangular table top, plastic laminate with 3mm PVC edge LP01,
Metal "X" leg base, w/ Locking casters.



Finish: Top: Plastic Laminate: 7909-60 Wilsonart Fusion Maple;
Edge: Fusion Maple;
Base: Powdercoated - BC03 Satin Chrome.

Options:

Addenda Notes:

Room #	Room Name	Qty
A122	Reading Area	3

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: T.14 **Category:** NEV **Model:** Skipper

Total Quantity: 13

Item: Multi-purpose Nesting Table **MFG:** Nevins

Dimensions: 60"w x 20"d x 29"h

Description: Rectangle Table; Flipping & Nesting T-base w/ locking casters.
Plastic laminate with 3mm PVC edge LP01.



Finish: Laminate: 7909-60 Wilsonart Fusion Maple;
Edge: Fusion Maple;
Base:BC.03 Satin Chrome.

Options:

Addenda Notes:

Room #	Room Name	Qty
A104	Control Rm	1

Room #	Room Name	Qty
A107	Storage	12

Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: T.19 **Category:** NEV **Model:** Margo, Round Legs

Total Quantity: 1

Item: Scanner Table **MFG:** Nevins

Dimensions: 36"w x 24"d x 29"h

Description: Rectangle Table;
Round Post Legs;
Plastic laminate with 3mm PVC edge LP01;
Include (1) center Grommet.

Finish: Laminate: 7909-60 Wilsonart Fusion Maple;
Edge: Fusion Maple;
Base:BC.03 Satin Chrome;
Grommet: Satin Aluminum;.

Options:

Addenda Notes:



Room #	Room Name	Qty
A123	Computers	1

Room #	Room Name	Qty
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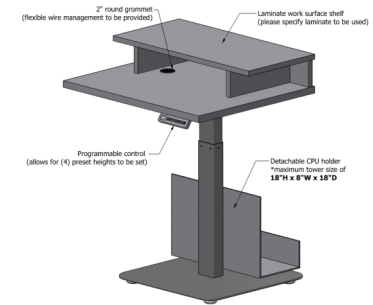
Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: OP.01 **Category:** OPAC **Model:** Custom
Item: OPAC Staion **MFG:** Hale
Dimensions: 27 1/2" w x 24" d x 26" - 46" Ht Adj
Description: Custom Search Station-Stand, Ht Adjustable Metal leg w/ Programmable control that allows for (4) preset heights to be set;
 Laminate Work Surface w/ upper shelf ; PVC edges;
 Flat square metal base; Detachable CPU holder;
 Mfr's Reference Quote #22104120.
Finish: P.Lam: Wilsonart Fusion Maple, 7909-60;
 PVC Edge: To match p.lam;
 Base: Silver.
Options: 2" round grommet toward left of work surface with flexible wire management.
Addenda Notes:

Total Quantity: 2



Room #	Room Name	Qty
A123	Computers	2

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: OP.02 **Category:** OPAC **Model:** Custom

Item: OPAC Station - ADA **MFG:** Hale

Dimensions: 27 1/2" w x 24" d x 31 1/2"-51 1/2" Ht Adj

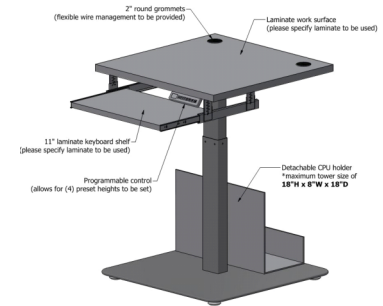
Description: Custom Search Station-Stand, Ht Adjustable Metal leg w/ Programmable control that allows for (4) preset heights to be set;
 Laminate Work Surface w/ 11"d pull-out laminate keyboard shelf under worksurface; PVC edges;
 Flat square metal base; Detachable CPU holder;
 NOTE: According to current ADA Standards for Accessible Design, product shall comply to min.knee clearance of 30"w x 19"d x 27"h with max. worksurface height of 34".
 Mfr's Reference Quote #22104120.

Finish: P.Lam: Wilsonart Fusion Maple, 7909-60;
 PVC Edge: To match p.lam;
 Base: Silver.

Options: 2" round grommet toward left and right corners of work surface with flexible wire management.

Addenda Notes:

Total Quantity: 2



Room #	Room Name	Qty
102	Children's Section	1

Room #	Room Name	Qty
A123	Computers	1

Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: DI.01 **Category:** PALM **Model:** Euroform, Livelli Display
Item: Display Tower - Adult **MFG:** Palmieri
Dimensions: 4"dia x modified height (Delete top tier)
Description: Laminate Display;
Mobile 3-tier diameter display with 42", 32" and 22" dia platforms;
W/ Concealed locking casters.
Finish: P.Lam: Fusion Maple 7909-60.
Options:
Addenda Notes:

Total Quantity: 1



Room #	Room Name	Qty
A123	Computers	1

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: DI.02 **Category:** PALM **Model:** NuMedia, Baxter
Item: Display Tower - Children's **MFG:** Palmieri
Dimensions: 24"w x 24"d x 44"h
Description: Display Mobile Shelving 3-Tier Compartments;
 4-Sided, 3-tier with 12 open compartments and locking casters. Each open compartment is 14 3/4"w x 7 3/16"d x 12"h.
 Laminate.
Finish: Exterior P.Lam: Wilsonart Fusion Maple 7909-60;
 Interior P.Lam: Abet Laminati 482 SEI.
Options:
Addenda Notes:

Total Quantity: 2



Room #	Room Name	Qty
102	Children's Section	2

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: DI.03 **Category:** PALM **Model:** NuMedia, Baxter
Item: Display Tower - Teen's **MFG:** Palmieri
Dimensions: 24"w x 24"d x 44"h
Description: Display Mobile Shelving 3-Tier Compartments;
4-Sided, 3-tier with 12 open compartments and locking casters. Each open compartment is 14 3/4"w x 7 3/16"d x 12"h.
Laminate.
Finish: Exterior and Interior P.Lam: Wilsonart Fusion Maple 7909-60;
Options:
Addenda Notes:

Total Quantity: 2



Room #	Room Name	Qty
108	Teen Area	2

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: MB.01 **Category:** PALM **Model:** Sola
Item: Curved Mobile shelving **MFG:** Palmieri
Dimensions: 64 1/4"w x 21"d x 37"h
Description: 60 Degree Curved double-faced mobile unit with Wood Veneer , 3/4"th. construction, Acrylic edges; 8 adjustable shelves. Back panel powdercoated perforated metal; 6 swivel brake casters.
Finish: Wood Veneer: Natural Maple;
Metal: Zinc Yellow RAL 1018.
Options:
Addenda Notes:

Total Quantity: 5



Room #	Room Name	Qty
102	Children's Section	5

Room #	Room Name	Qty
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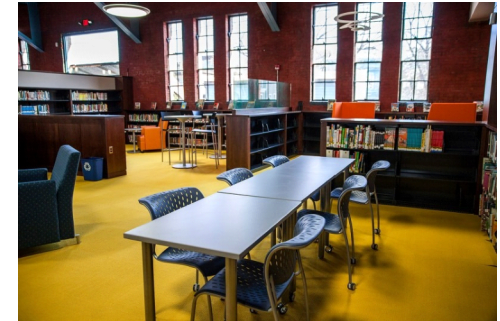
Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: T.11 **Category:** PALM **Model:** Kreations, Rectangle
Item: Computer Table @ Children's **MFG:** Palmieri
Dimensions: 24"d x 60"w x 25"h (Modified Height)
Description: Rectangle Top w/ Acrylic/PVC Edge band;
 Top constructed of 1"thick top w/ a plastic laminate top surface
 2" Metal Diameter M-D legs, electrostatically coated with epoxy powder coat paint.
Finish: P.Lam Top: Fusion Maple 7909-60;
 Acrylic/PVC Edge: Hardrock Maple AC-WM791;
 Metal Legs: Grey A16.
Options: One plastic grommet w/ horizontal wire management chanel.

Total Quantity: 4



Addenda Notes:

Room #	Room Name	Qty
102	Children's Section	4

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: T.12 **Category:** PALM **Model:** Kreations, Trio Link

Item: AWE Table @ Children's **MFG:** Palmieri

Dimensions: 48"w x 48"d x 21"h (Modified Height)

Description: Rectangle Top w/ Acrylic/PVC Edge band;
Top constructed of 1"thick top w/ a plastic laminate top surface
2" Metal Diameter M-D legs, electrostatically coated with epoxy powder coat paint.

Finish: P.Lam Top: Fusion Maple 7909-60;
Acrylic/PVC Edge: Hardrock Maple AC-WM791;
Metal Legs: Grey A16.

Options: One center 3" plastic grommet;
Include Vertical Flex Wire Leg.

Addenda Notes:

Total Quantity: 2



Room #	Room Name	Qty
102	Children's Section	2

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: BC.02 **Category:** TEK **Model:** Expansion Bookcase BSOB
Item: Bookcase, 72"h, P.Lam **MFG:** Teknion
Dimensions: 36"w x 12"d x 72"h

Description: Bookcase w/ base + 4 adjustable 1" thick shelves + levelers;
Holes at 1 1/4" intervals on the inside of side panels allow for shelf adjustment;
The 12" deep Bookcase must be placed against and secured to a wall for stability.

Finish: Case Finish: Source Laminate Maple YM/XM.

Options:

Addenda Notes:

Total Quantity: 4



Room #	Room Name	Qty
102A	Story Area	4

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: C.08 **Category:** TEK **Model:** Routes Soft Seating CQSRC

Total Quantity: 1

Item: Rocking Chair, With Arms **MFG:** Teknion

Dimensions: 33"w x 37 1/4"d x 16 1/2"s.h. x 24"a.h. x 46"o.h.

Description: Soft Seating - Rocker;
Tubular steel frame, Wood Arms and Rocker base.

Finish: Seat Upholstery: COM, Mayer Fabrics, Pattern: Optic, Color: Sunrise;
Metal Frame Finish: Clay (85);
Wood Arm Finish: Sisal VM.

Options:

Addenda Notes:



Room #	Room Name	Qty
102A	Story Area	1

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: F.01 **Category:** TEK **Model:** Ledger

Total Quantity: 16

Item: Mobile Pedestal B/B/F for Offices **MFG:** Teknion

Dimensions: 15"w x 22"d x 28"h

Description: (3) locking drawers: (2) Box (1) file. Steel frame welded construction.
4 casters; Counterweight included for stability. Include 4 compartment pencil tray;
Full extension drawers to accommodate both letter and legal size paper;
Include hanging file bars to be installed along width;
Metal front;
Key alike per room at private offices. Key alike per user in shared spaces. .



Finish: Metal Color: Mica Paint 62/M Graphite.

Options:

Addenda Notes:

Room #	Room Name	Qty
102	Children's Section	1
106	Staff	4
A110	Service Desk	5

Room #	Room Name	Qty
103	Workroom	4
106B	Office	2

Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

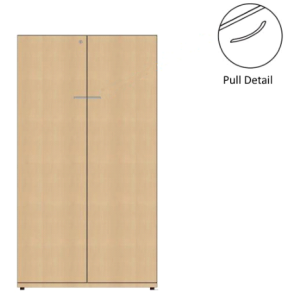
Item Code: ST.01 **Category:** TEK **Model:** Expansion

Total Quantity: 5

Item: Mobile Storage Cabinet, 36"w 6h **MFG:** Teknion

Dimensions: 36"w x 24"d x 72"h

Description: Mobile Storage Cabinet with full solid door including: (1) cabinet, (2) rectangular doors, (4) Adjustable shelves and (4) locking casters;
 Locking doors, keyed alike;
 P.Laminate Case;
 Pulls: Standard.
 Special Item Ref Dwg BSCD243672.



Finish: P.Lam: Maple YM/XM;
 Edge: Choice Maple.

Options:

Addenda Notes:

Room #	Room Name	Qty
102A	Story Area	5

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: T.16 **Category:** TEK **Model:** Thesis Hub Table

Total Quantity: 1

Item: Copier Table **MFG:** Teknion

Dimensions: 60"w x 24"d x 34"h

Description: Rectangular Table/Desk with 1-9/16" Top, High Pressure Foundation Laminate, Base finished in Source Laminate, thermally fused melamine panels. 3mm PVC Straight edges. Full height end panels; back panel with Wall Access. 2 grommets (Left & Right) on Worksurface 2.5" round. Leveling Glides

Finish: Plastic Laminate: Maple YM/XM;
Edge Trim: Choice Maple;
Grommets: Platinum satin.

Options:

Addenda Notes:



Room #	Room Name	Qty
102	Children's Section	1

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: C.07 **Category:** TMC **Model:** Plover Stool
Item: Child size Stool, 12"s.h. **MFG:** TMC
Dimensions: 16" overall dia; 14" dia seat x 12"h
Description: Stackable Stool; Stacks 5 High
Wood Seat: 1" Baltic Birch surfaced with Maple veneer w/ Exposed plywood edge;
Base: Molded 1" thick maple plywood legs w/ Nylon glides.
Finish: Wood: Natural Maple
Options:
Addenda Notes:

Total Quantity: 8



Room #	Room Name	Qty
102A	Story Area	8

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: FW.01 **Category:** TMC **Model:** Family Workstation

Total Quantity: 2

Item: Family Workstation **MFG:** TMC

Dimensions: 72"w x 45.5"d x 47.75"h
Work Surface 23.5"d x 29"h

Description: Single-Faced Unit;
3" Upholstered mat with PVC-free healthcare grade EPU - bleach cleanable and Greenguard certified;
Acrylic mirror and (1) Flat Style Learning Panel on each unit:
One Unit with "The Garden APC1616-GD01"
One Unit with "Neighborhood APC1616-NB0"
Grommet 3"dia in Black, wire chase and mouse hole for managing electrical;
Panel Material: .75" Baltic Birch with rotary cut maple veneer.
Worksurface: Laminate with Maple edge band.
Include latched gate.



Finish: Side Panel Finish: Clear 01;
Mid/Back Divider Finish: Clear 01;
Top Laminate Selection: Wilsonart Fusion Maple 7909;
Edge Color: Clear 01;
Fabric Selection Momentum Everywhere EPU, Sina Pearson, Alert 27.

Options:

Addenda Notes:

Room #	Room Name	Qty
A123	Computers	2

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: L.04 **Category:** TMC **Model:** Lake Lounge - Large **Total Quantity:** 1

Item: Teen Lounge w/Back **MFG:** TMC Furniture, Inc

Dimensions: 78½"w x 35½"d x 27"h, 17"s,h,
(backrest dimensions W 27¾" D 16" H 10")

Description: Lounge Seating;
Frame: Plywood frame with highly resilient compound foam construction covered with upholstery.
Base: Black powder coated 1" MDF and bolted to seat.
Split Fabrics.

Finish: Upholstery for Seat: CF Stinson, Pattern: Kennebunk, Color: Summer 64318, Include Alta stain resistant finish;
Upholstery for Backrest: Pallas Textiles, Pattern: Freize, Color: Westbeth 27.270.123, HP Ease finish and Acrylic Backing.

Options:

Addenda Notes:



Room #	Room Name	Qty
108	Teen Area	1

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: T.15 **Category:** TMC **Model:** Plover Table
Item: Child Height Table **MFG:** TMC
Dimensions: 36" dia x 20"h
Description: Laminate top Stackable Table;
Edge Style: #20 Maple Edgeband 0.125";
Wood Legs w/ glides, include bumpers for stacking.
Finish: Top: Maple;
Edge: Maple
Options:
Addenda Notes:

Total Quantity: 2



Room #	Room Name	Qty
102A	Story Area	2

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

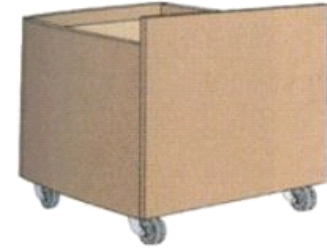
Item Code: BT.02 **Category:** WD **Model:** Modified Descending Book Truck

Total Quantity: 2

Item: Depressible Book Truck **MFG:** Worden

Dimensions: 27"w (custom) x 25"d x 32"h

Description: All Maple wood book truck with steel reinforced rubber bumpers on all four vertical corners; Modified to specified size; Include handle on taller panel to allow for ease of movement; Ends, bottom, front and back of the book truck are constructed of 3-ply panels, 3/4"th; Platform will descend as books are added and raise as books are taken out; Include Cushioned platform from above depressible spring; W/ four swivel twin wheel, heavy-duty casters, 4" diameter.



Finish: Finish: Natural Maple.

Options:

Addenda Notes:

Room #	Room Name	Qty
A110	Service Desk	2

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: MB.02 **Category:** WD **Model:** Custom
Item: Book Browser Bins - Custom **MFG:** Worden
Dimensions: 74 1/2"l x 34 1/2"d x 25"h
Description: Custom size picture book cart;
Double-Sided with 10 total top-accessible cubbies, divided evenly in (2) rows of (5) openings;
Bottom of browser to have 13"h cubby for book storage (spine view)
Solid Maple Edges and maple veneers;
W/ locking, heavy-duty casters.
Finish: Natrual Maple.
Options:
Addenda Notes:

Total Quantity: 12



Room #	Room Name	Qty
102	Children's Section	12

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: WC.01 **Category:** WF **Model:** GF07 Clear PET Glass Film

Item: Window Film **MFG:** Designtex

Dimensions: V.I.F. - Daylight Opening Size 1: 40 5/16"w x 50"h - Qty (8)
 - Daylight Opening Size 2: 36"w x 50"h - Qty (3)

Description: Film to be installed on outer side of Story Room Storefront Glass, middle row only. Glass Type is 1/4" Clear, tempered.
Vendor must verify dimensions in field and coordinate with GC.
 Film Description: Optically clear, self-adhesive polyester film for application to glass. Contents: 100% PET with Acrylic-based adhesive;
 Cleaning: Water-based (W)Wipe with a clean, damp, soft cloth and mild detergent;
 Weight: 8 oz/linear yard, 3 mil thickness; Width 61 inches (59" max printable); Flammability: ASTM E84 Class A;
 Installation: Wet Application: Refer to Designtex guide Digital Windows - Clear Film Installation Instructions;
 First Surface installation.
Designtex Ref #050179; Contact: Grace Scale gscale@designtex.com, Ellen Harriman eharrima@designtex.com.

Finish: Pattern: Beguiled by the Wild;
 Color: White Ink on Clear Film.

Options:

Addenda Notes:

Total Quantity: 1



Room #	Room Name	Qty
102A	Story Area	1

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: CP.01 **Category:** XEP **Model:** Canopy Tops **Total Quantity:** 16

Item: Canopy Top for (4) 36"w units **MFG:** Hale

Dimensions: Approx. 12'-3"l x 1'-9 1/4"d x 1"th.

Description: P.Lam w/ 3/4" x 1" wood edges on two long sides only.
Installed within end panels.
See SKF.01, SKF.02 and SKF.03 for details on end panels and signage;
Include all necessary hardware for proper installation.
Canopy Tops and End Panels are to be installed on existing shelving; furniture vendor must field verify dimensions and other existing conditions prior to finalizing and ordering.

Finish: Wood: Natural Maple;
P.Lam: Wilsonart Fusion Maple, 7909-60.

Options:

Addenda Notes:

Room #	Room Name	Qty
102	Children's Section	1
107	Ref Area	4

Room #	Room Name	Qty
102E	Children's Stacks	11

Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: CP.02 **Category:** XEP **Model:** Canopy Tops **Total Quantity:** 5

Item: Canopy Top for (3) 36"w units **MFG:** Hale

Dimensions: Approx. 9'-3"l x 1'-9 1/4"d x 1"th.

Description: P.Lam w/ 3/4" x 1" wood edges on two long sides only.
Installed within end panels.
See SKF.01, SKF.02 and SKF.03 for details on end panels and signage;
Include all necessary hardware for proper installation.
Canopy Tops and End Panels are to be installed on existing shelving; furniture vendor must field verify dimensions and other existing conditions prior to finalizing and ordering.

Finish: Wood: Natural Maple;
P.Lam: Wilsonart Fusion Maple, 7909-60.

Options:

Addenda Notes:

Room #	Room Name	Qty
107A	Reference Stacks	5

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: CP.03 **Category:** XEP **Model:** Canopy Tops **Total Quantity:** 13

Item: Canopy Top for (5) 36"w units **MFG:** Hale

Dimensions: Approx. 15'-3"l x 1'-9 1/4"d x 1"th.

Description: P.Lam w/ 3/4" x 1" wood edges on two long sides only.
Installed within end panels.
See SKF.01, SKF.02 and SKF.03 for details on end panels and signage;
Include all necessary hardware for proper installation.
Canopy Tops and End Panels are to be installed on existing shelving; furniture vendor must field verify dimensions and other existing conditions prior to finalizing and ordering.

Finish: Wood: Natural Maple;
P.Lam: Wilsonart Fusion Maple, 7909-60.

Options:

Addenda Notes:

Room #	Room Name	Qty
121	Stacks	13

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: CP.04 **Category:** XEP **Model:** Canopy Tops **Total Quantity:** 2

Item: Canopy Top for (7) 36"w units **MFG:** Hale

Dimensions: Approx. 21'-3"l x 1'-9 1/4"d x 1"th.

Description: P.Lam w/ 3/4" x 1" wood edges on two long sides only.
Installed within end panels.
See SKF.01, SKF.02 and SKF.03 for details on end panels and signage;
Include all necessary hardware for proper installation.
Canopy Tops and End Panels are to be installed on existing shelving; furniture vendor must field verify dimensions and other condiiotns prior to finalizing and ordering.

Finish: Wood: Natural Maple;
P.Lam: Wilsonart Fusion Maple, 7909-60.

Options:

Addenda Notes:

Room #	Room Name	Qty
121	Stacks	2

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: CP.06 **Category:** XEP **Model:** Canopy Tops **Total Quantity:** 2

Item: Canopy Top for (3) 36"w and (1) 24" {or (4) 32"w} **MFG:** Hale

Dimensions: Approx. 11'-0"l x 1'-0"d x 1"th.

Description: P.Lam w/ 3/4" x 1" wood edge on two long sides only.
Installed within end panels.
See SKF.01, SKF.02 and SKF.03 for more details.
Include all necessary hardware for proper installation.
End Panels are to be installed on existing shelving; furniture vendor must field verify dimensions and other existing conditions prior to finalizing and ordering.

Finish: Wood: Natural Maple;
P.Lam: Wilsonart Fusion Maple, 7909-60.

Options:

Addenda Notes:

Room #	Room Name	Qty
102	Children's Section	1

Room #	Room Name	Qty
102E	Children's Stacks	1

Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: CP.07 **Category:** XEP **Model:** Canopy Tops **Total Quantity:** 1

Item: Canopy Top for (3) 36"w units **MFG:** Hale

Dimensions: Approx. 9'-0"l x 1'-0"d x 1"th.

Description: P.Lam w/ 3/4" x 1" wood edge on two long sides only.
Installed within end panels.
See SKF.01, SKF.02 and SKF.03 for more details.
Include all necessary hardware for proper installation.
End Panels are to be installed on existing shelving; furniture vendor must field verify dimensions and other existing conditions prior to finalizing and ordering.

Finish: Wood: Natural Maple;
P.Lam: Wilsonart Fusion Maple, 7909-60.

Options:

Addenda Notes:

Room #	Room Name	Qty
102	Children's Section	1

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: CP.08 **Category:** XEP **Model:** Canopy Tops **Total Quantity:** 1

Item: Canopy Top for (5) 36"w and (2) 32"w units **MFG:** Hale

Dimensions: Approx. 20'-4"l x 1'-0"d x 1"th.

Description: P.Lam w/ 3/4" x 1" wood edge on two long sides only.
Installed within end panels.
See SKF.01, SKF.02 and SKF.03 for more details.
End Panels are to be installed on existing shelving; furniture vendor must field verify dimensions and other existing conditions prior to finalizing and ordering.

Finish: Wood: Natural Maple;
P.Lam: Wilsonart Fusion Maple, 7909-60.

Options:

Addenda Notes:

Room #	Room Name	Qty
102	Children's Section	1

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: EP.01 **Category:** XEP **Model:** End Panels **Total Quantity:** 14

Item: Single-face End Panel - 84h **MFG:** Hale

Dimensions: 12 1/8"w x 2 1/4"d x 84"h

Description: 84"h Single face wood end Panel with P.Lam insert.
See SKF.01, SKF.02 and SKF.03 for more details.
End Panels are to be installed on existing shelving; furniture vendor must field verify dimensions and other existing conditions prior to finalizing and ordering.

Finish: Wood: Natural Maple;
P.Lam: Wilsonart Fusion Maple, 7909-60.

Options:

Addenda Notes:

Room #	Room Name	Qty
108	Teen Area	2
113	Meeting Room	1
A122	Reading Area	2

Room #	Room Name	Qty
112	Holocaust	6
121	Stacks	3

Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: EP.02 **Category:** XEP **Model:** End Panels **Total Quantity:** 38

Item: Double-face End Panel - 84h **MFG:** Hale

Dimensions: 21 1/4"w x 2 1/4"d x 84"h

Description: 84"h Double face wood end Panel with P.Lam insert.
See SKF.01, SKF.02 and SKF.03 for more details.
End Panels are to be installed on existing shelving; furniture vendor must field verify dimensions and other existing conditions prior to finalizing and ordering.

Finish: Wood: Natural Maple;
P.Lam: Wilsonart Fusion Maple, 7909-60.

Options:

Addenda Notes:

Room #	Room Name	Qty
121	Stacks	38

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: EP.03 **Category:** XEP **Model:** End Panels **Total Quantity:** 18

Item: Double-face End Panel - 60h **MFG:** Hale

Dimensions: 21 1/4"w x 2 1/4"d x 60"h

Description: 60"h Double face wood end Panel with P.Lam insert.
See SKF.01, SKF.02 and SKF.03 for more details.
End Panels are to be installed on existing shelving; furniture vendor must field verify dimensions and other existing conditions prior to finalizing and ordering.

Finish: Wood: Natural Maple;
P.Lam: Wilsonart Fusion Maple, 7909-60.

Options:

Addenda Notes:

Room #	Room Name	Qty
107	Ref Area	8

Room #	Room Name	Qty
107A	Reference Stacks	10

Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: EP.04 **Category:** XEP **Model:** End Panels **Total Quantity:** 30

Item: Double-face End Panel - 48h **MFG:** Hale

Dimensions: 21 1/4"w x 2 1/4"d x 48"h

Description: 48"h Double face wood end Panel with P.Lam insert.
See SKF.01, SKF.02 and SKF.03 for more details.
End Panels are to be installed on existing shelving; furniture vendor must field verify dimensions and other existing conditions prior to finalizing and ordering.

Finish: Wood: Natural Maple;
P.Lam: Wilsonart Fusion Maple, 7909-60.

Options:

Addenda Notes:

Room #	Room Name	Qty
121	Stacks	30

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: EP.05 **Category:** XEP **Model:** End Panels **Total Quantity:** 6

Item: Double-face End Panel - 60h - Yellow **MFG:** Hale

Dimensions: 21 1/4"w x 2 1/4"d x 60"h

Description: 60"h Double face wood end Panel with P.Lam insert.
See SKF.01, SKF.02 and SKF.03 for more details.
End Panels are to be installed on existing shelving; furniture vendor must field verify dimensions and other existing conditions prior to finalizing and ordering.

Finish: Wood: Natural Maple;
P.Lam: Abet Laminati 463 SEI.

Options:

Addenda Notes:

Room #	Room Name	Qty
102E	Children's Stacks	6

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: EP.06 **Category:** XEP **Model:** End Panels **Total Quantity:** 8

Item: Double-face End Panel - 60h - Orange **MFG:** Hale

Dimensions: 21 1/4"w x 2 1/4"d x 60"h

Description: 60"h Double face wood end Panel with P.Lam insert.
See SKF.01, SKF.02 and SKF.03 for more details.
End Panels are to be installed on existing shelving; furniture vendor must field verify dimensions and other existing conditions prior to finalizing and ordering.

Finish: Wood: Natural Maple;
P.Lam: Wilsonart, Tangerine 4915-60.

Options:

Addenda Notes:

Room #	Room Name	Qty
102E	Children's Stacks	8

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: EP.07 **Category:** XEP **Model:** End Panels **Total Quantity:** 10

Item: Double-face End Panel - 60h - Blue **MFG:** Hale

Dimensions: 21 1/4"w x 2 1/4"d x 60"h

Description: 60"h Double face wood end Panel with P.Lam insert.
See SKF.01, SKF.02 and SKF.03 for more details.
End Panels are to be installed on existing shelving; furniture vendor must field verify dimensions and other existing conditions prior to finalizing and ordering.

Finish: Wood: Natural Maple;
P.Lam: Abet Laminati 482 SEI.

Options:

Addenda Notes:

Room #	Room Name	Qty
102	Children's Section	2

Room #	Room Name	Qty
102E	Children's Stacks	8

Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: EP.08 **Category:** XEP **Model:** End Panels **Total Quantity:** 3

Item: Single-face End Panel - 60h - Yellow **MFG:** Hale

Dimensions: 12 1/8"w x 2 1/4"d x 60"h

Description: 60"h Single face wood end Panel with P.Lam insert.
See SKF.01, SKF.02 and SKF.03 for more details.
End Panels are to be installed on existing shelving; furniture vendor must field verify dimensions and other existing conditions prior to finalizing and ordering.

Finish: Wood: Natural Maple;
P.Lam: Abet Laminati 463 SEI.

Options:

Addenda Notes:

Room #	Room Name	Qty
102	Children's Section	1

Room #	Room Name	Qty
102E	Children's Stacks	2

Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: EP.09 **Category:** XEP **Model:** End Panels **Total Quantity:** 1

Item: Single-face End Panel - 84h Periodicals **MFG:** Hale

Dimensions: 18"w x 2 1/4"d x 84"h

Description: 84"h Single face wood end Panel with P.Lam insert.
See SKF.01, SKF.02 and SKF.03 for more details.
End Panels are to be installed on existing shelving; furniture vendor must field verify dimensions and other existing conditions prior to finalizing and ordering.

Finish: Wood: Natural Maple;
P.Lam: Wilsonart Fusion Maple, 7909-60.

Options:

Addenda Notes:

Room #	Room Name	Qty
111	Periodicals	1

Room #	Room Name	Qty
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Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: S.01 **Category:** XEP **Model:**

Item: Signage for Single-Sided Shelving **MFG:** Hale

Dimensions: 7"w X 6 1/4"d

Description: Acrylic Signage with maple veneer insert for Single Sided Shelving;
Fastened to End Panels specified in this section or on wall or column as indicated on furniture plans.
NOTE: Must Coordinate installation heights with Architect.
See SKF.01, SKF.02 and SKF.03 for more details.

Finish: Clear Acrylic;
Insert: Natrual Maple Veneer;
Fastener: Brushes SSTL.

Options:

Addenda Notes:

Total Quantity: 11



Room #	Room Name	Qty
102	Children's Section	2
108	Teen Area	2
121	Stacks	2

Room #	Room Name	Qty
102E	Children's Stacks	2
111	Periodicals	1
A122	Reading Area	2

Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: S.02 **Category:** XEP **Model:**

Item: Signage for Double-Face Shelving **MFG:** Hale

Dimensions: 14"w X 6 1/4"d

Description: Acrylic Signage with maple veneer insert for Double Sided Shelving;
Fastened to End Panels specified in this section or on wall as indicated in furniture plans.
NOTE: Must Coordinate installation heights with Architect.
See SKF.01, SKF.02 and SKF.03 for more details.

Finish: Clear Acrylic;
Insert: Natrual Maple Veneer;
Fastener: Brushes SSTL.

Total Quantity: 55



Options:

Addenda Notes:

Room #	Room Name	Qty
102	Children's Section	1
107	Ref Area	4
121	Stacks	34

Room #	Room Name	Qty
102E	Children's Stacks	11
107A	Reference Stacks	5

Meriden Public Library Renovations

Meriden, CT

FF&E Item Data Sheets

Item Code: SH.01 **Category:** XEP **Model:** Fixed Divider Browser Rack

Total Quantity: 40

Item: CD Shelves **MFG:** Estey

Dimensions: 35 1/2"w x 11"d x 5 1/2"h

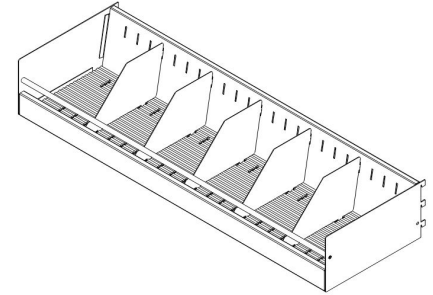
Description: Browser Shelf; Each unit is made up of an #18-gauge body and two side brackets made from #16-gauge steel which are attached to it by means of spot-welding. Incorporated in each bracket are hooks to allow the unit to engage in the slots of the upright. Each unit contains a rubber pad to keep items from sliding and five plate dividers to keep items from falling over.

NOTE: Shelves to be installed within existing uprights. Vendor must verify existing conditions prior to ordering and installing shelves. Vendor to provide all hardware necessary for installation.

Finish: Metal Color: TBD.

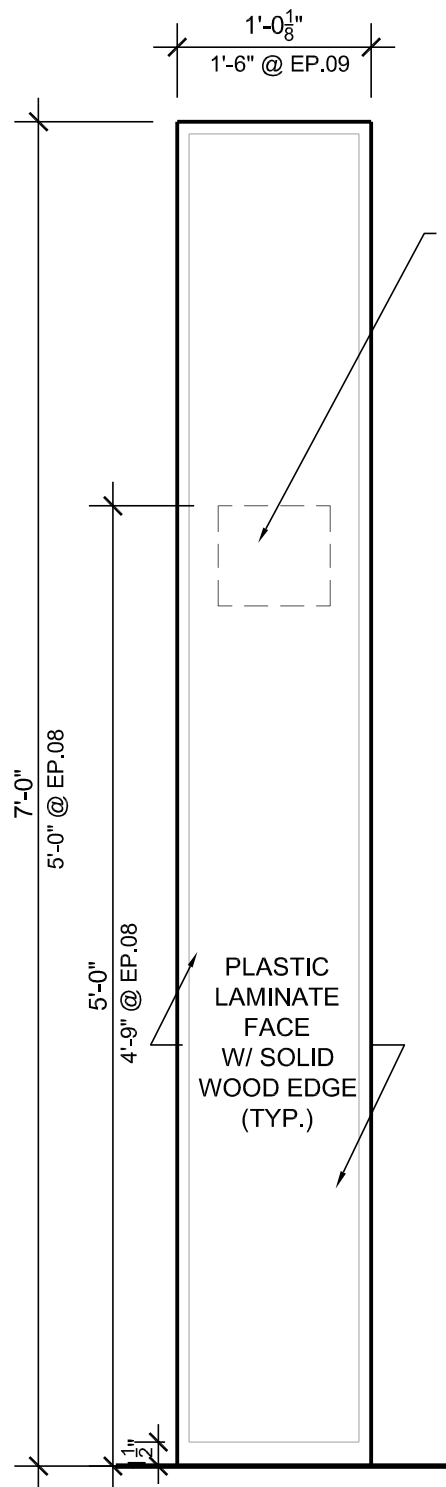
Options:

Addenda Notes:

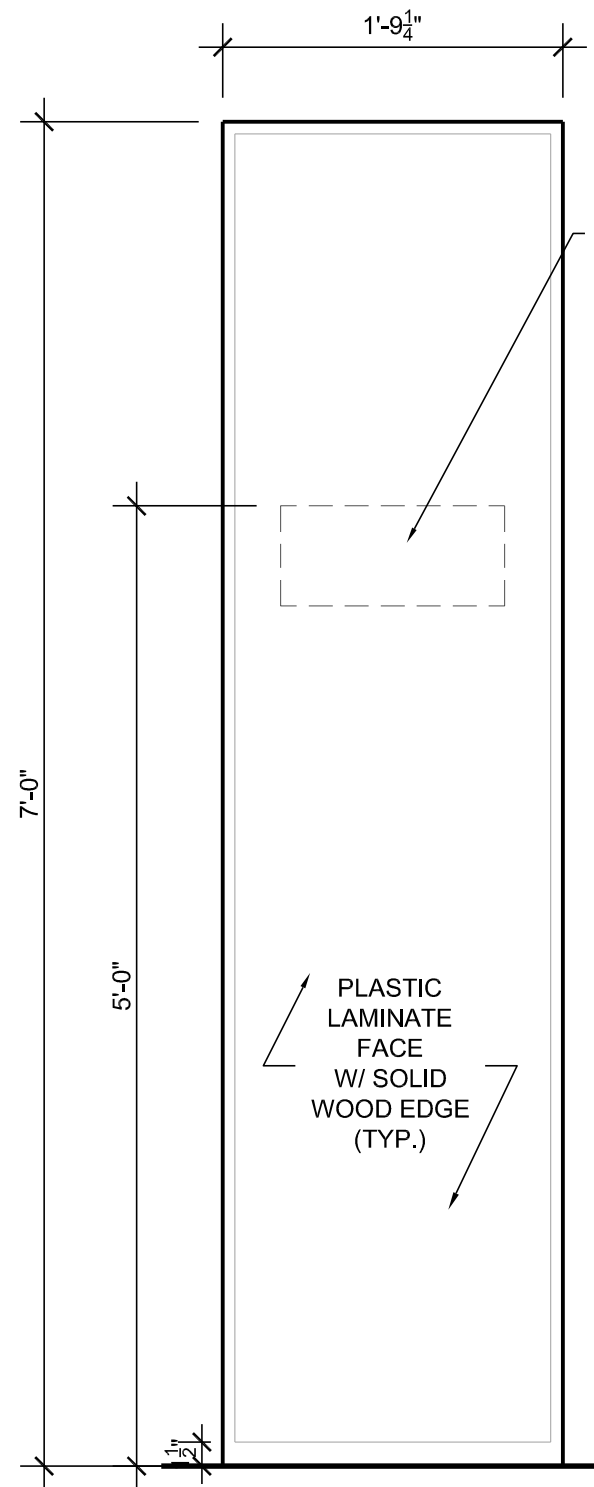


Room #	Room Name	Qty
121	Stacks	40

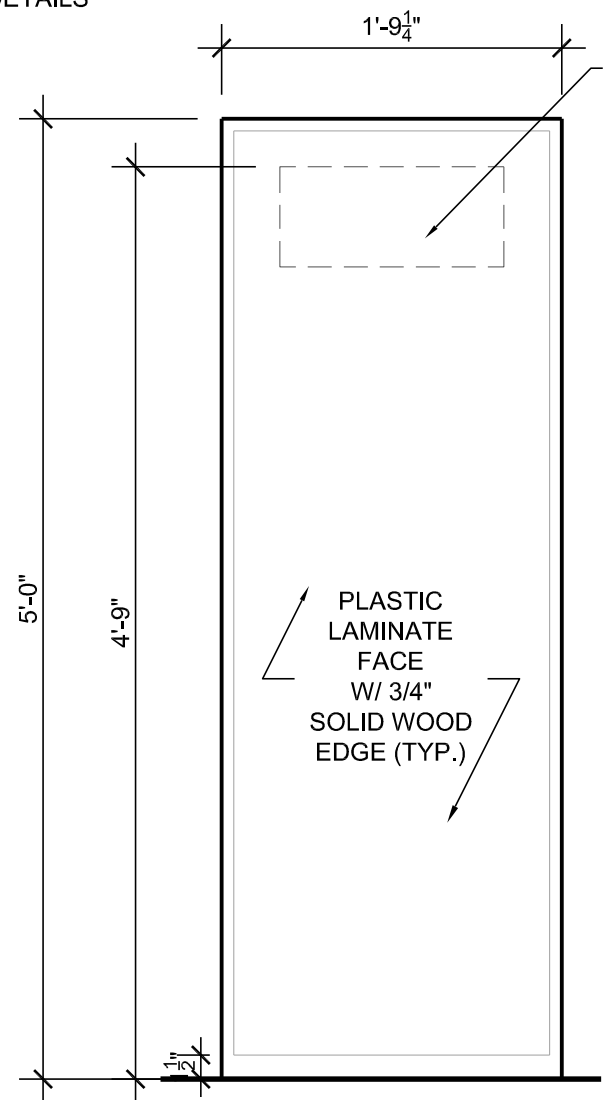
Room #	Room Name	Qty
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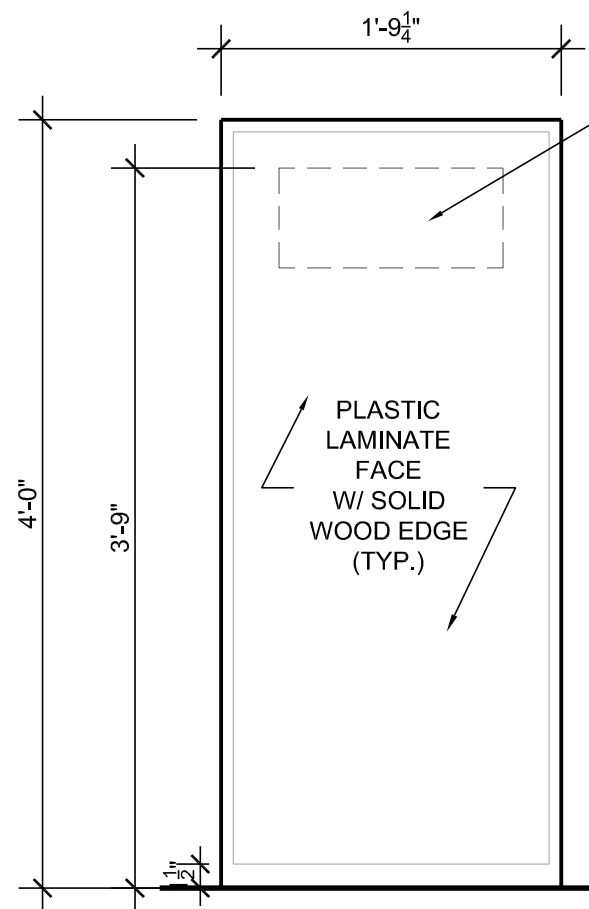
1 **DOUBLE FACE**
EP.02
1"= 1' - 0"



2 **SINGLE FACE**
EP.01, EP.08, EP.09
1"= 1' - 0"

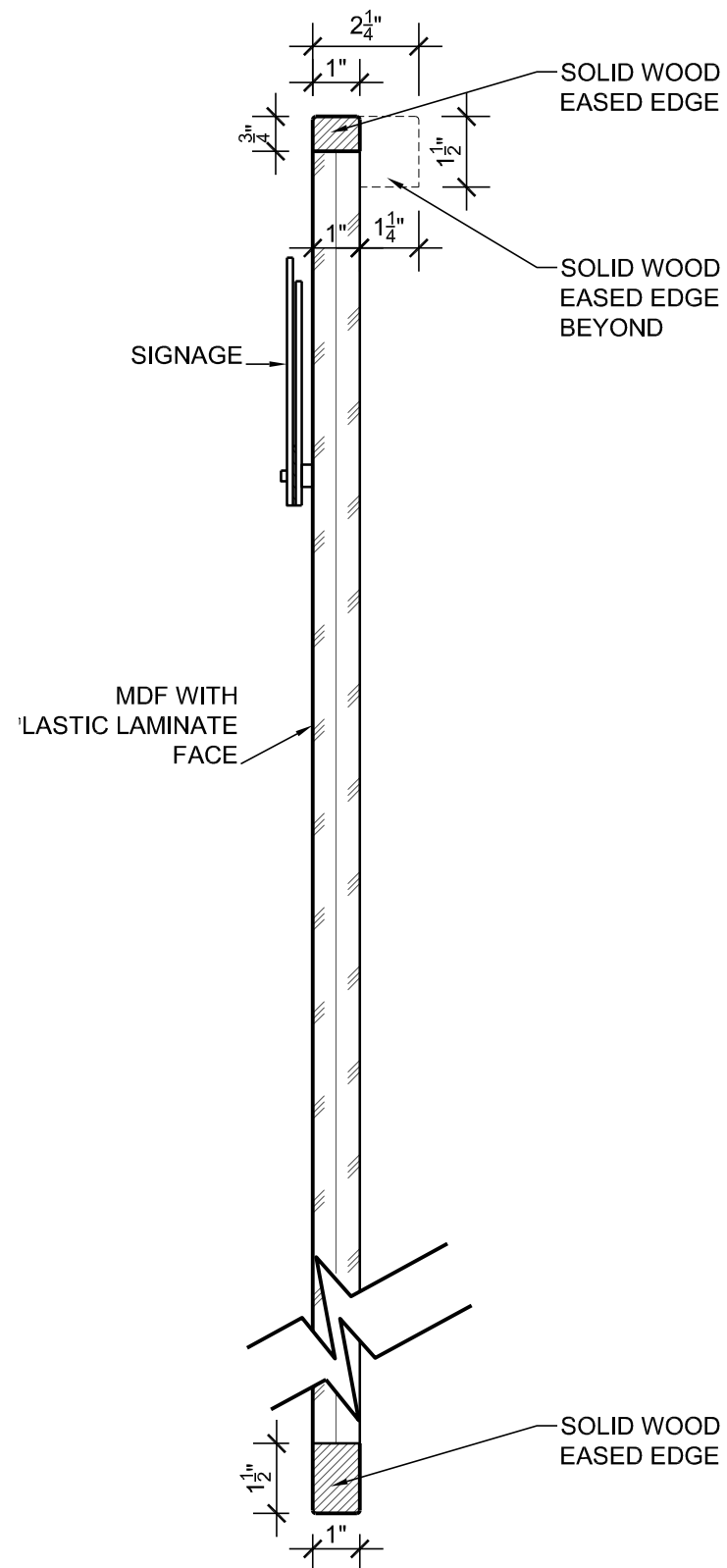


3 **DOUBLE FACE**
EP.03, EP.05, EP.06, EP.07
1"= 1' - 0"

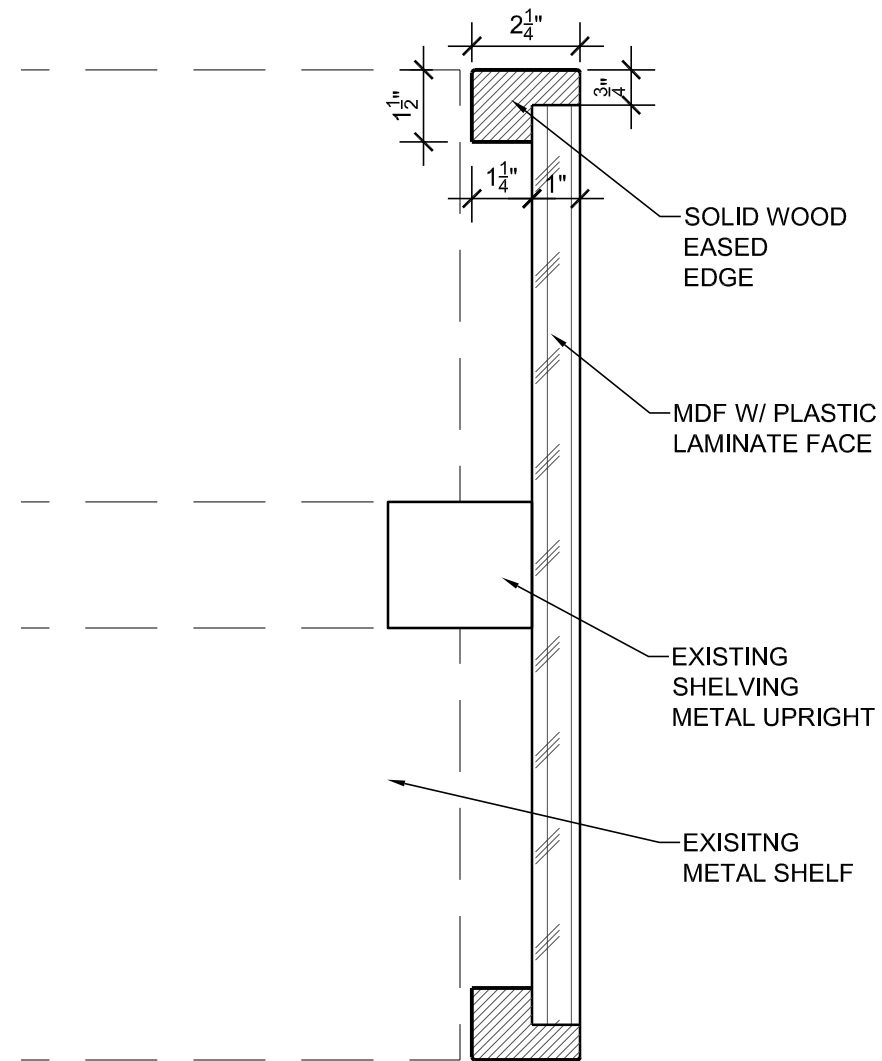


1 **DOUBLE FACE**
EP.04
1"= 1' - 0"

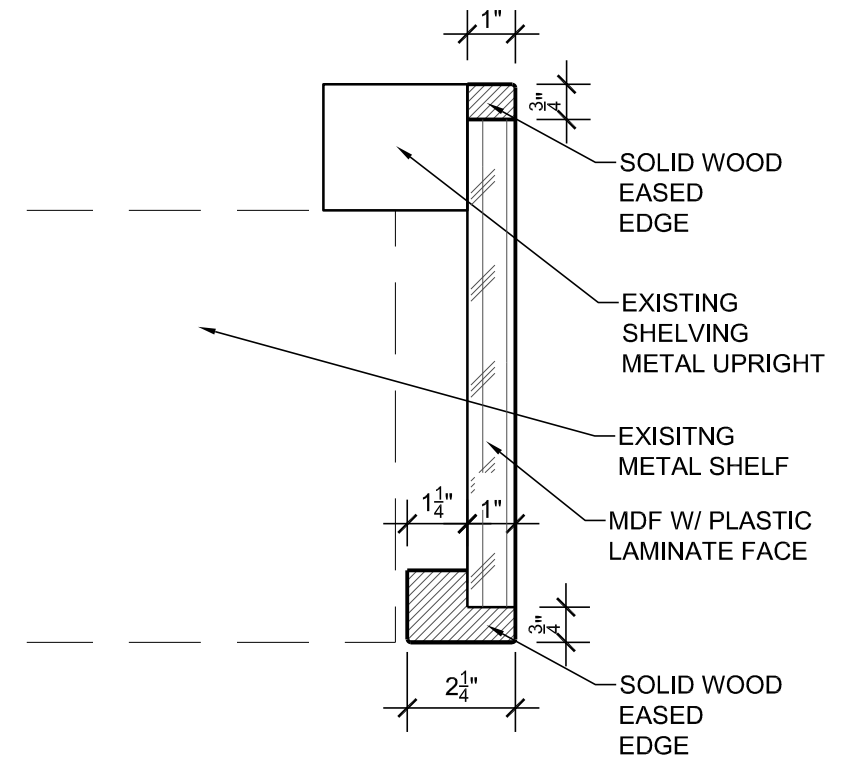
- NOTES:**
- 1" THICK END PANELS (TYP.)
 - SELECT MAPLE HARDWOOD EDGE.
 - FABRICATOR TO FOLLOW CURRENT AWI BEST PRACTICES.
 - CANOPY TOPS TO MATCH WIDTH OF END PANELS.
 - SIGNAGE SHALL BE SQUARE & LEVEL.
 - 1/16" RADIUS EASE AT ALL EDGES.



1 END PANEL VERTICAL SECTION
3" = 1' - 0"



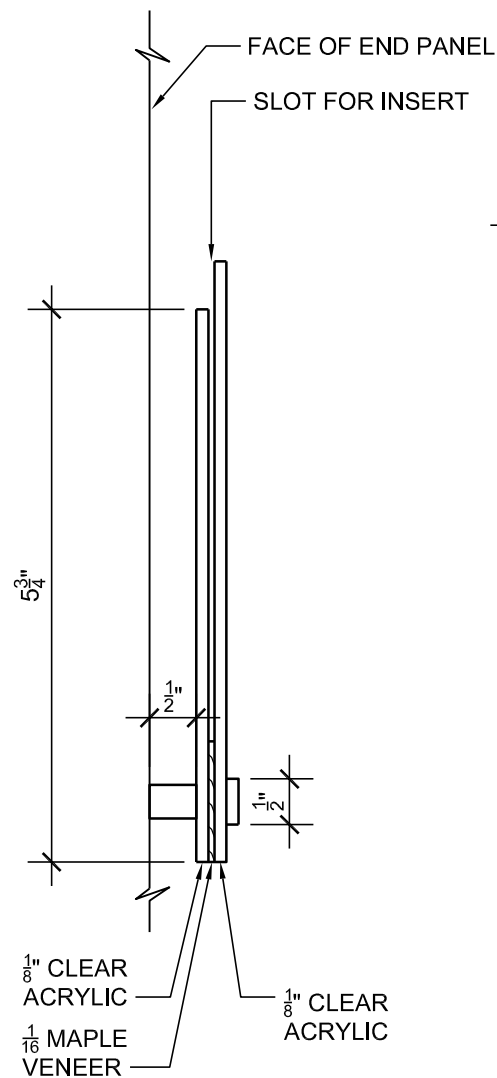
2 DOUBLE FACE
END PANEL HORIZONTAL SECTION
3" = 1' - 0"



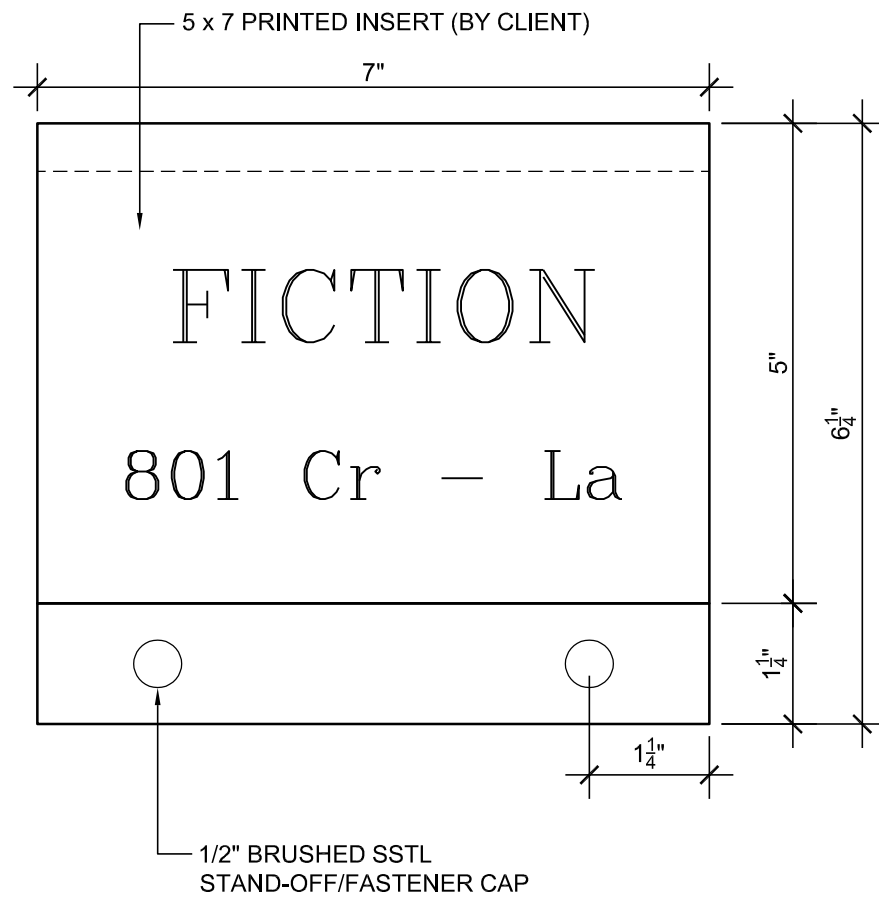
3 SINGLE FACE
END PANEL HORIZONTAL SECTION
3" = 1' - 0"

NOTES:

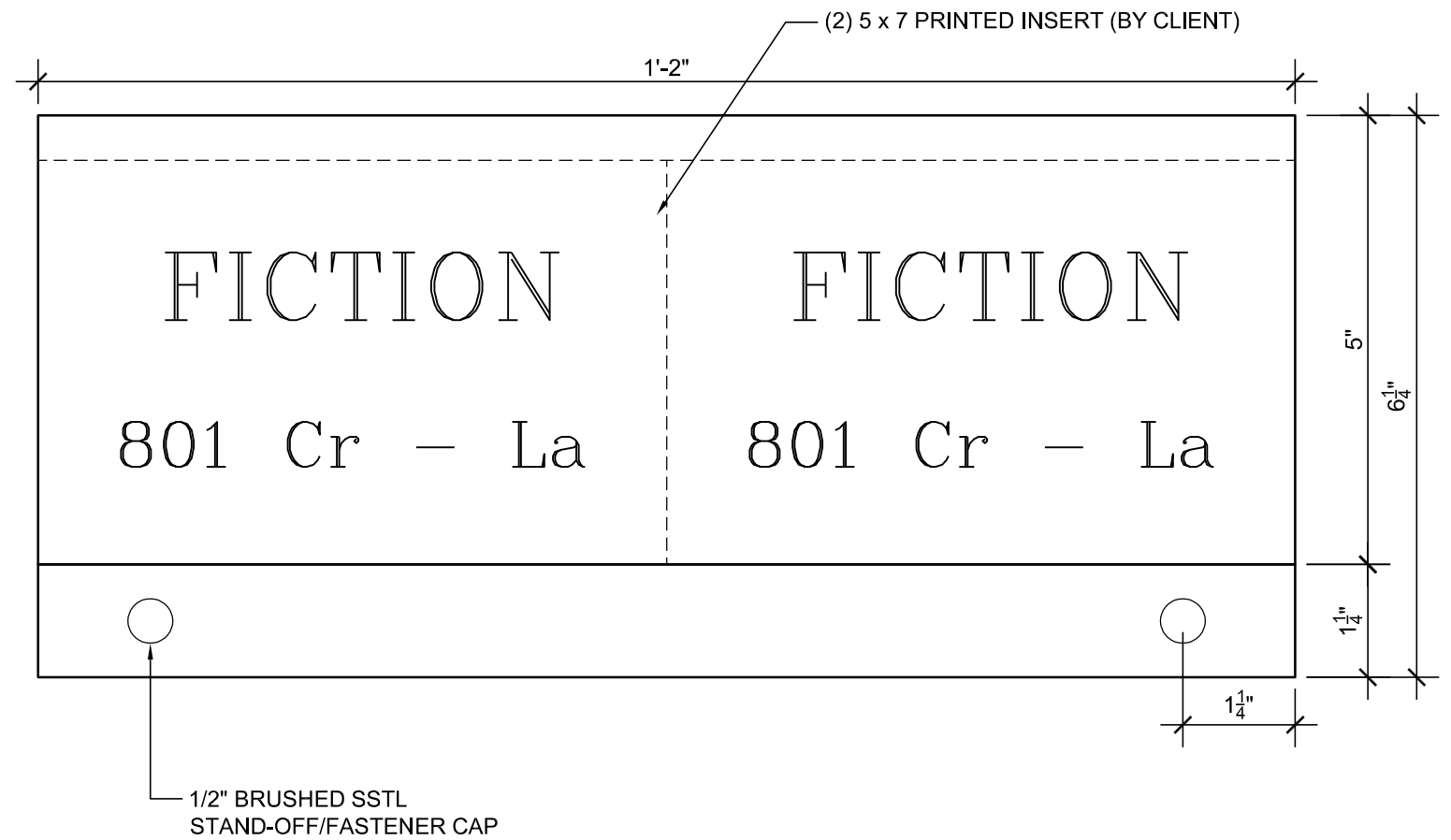
- 1" THICK END PANELS (TYP.)
- SELECT MAPLE HARDWOOD EDGE.
- FABRICATOR TO FOLLOW CURRENT AWI BEST PRACTICES.
- CANOPY TOPS TO MATCH WIDTH OF END PANELS.
- SIGNAGE SHALL BE SQUARE & LEVEL.
- 1/16" RADIUS EASE AT ALL EDGES.



1 SIGNAGE SECTION
6"= 1' - 0"



2 S.01 SIGNAGE FOR SINGLE-FACED END PANELS
6"= 1' - 0"



3 S.02 SIGNAGE FOR DOUBLE-FACED END PANELS
6"= 1' - 0"

NOTES:

1" THICK END PANELS (TYP.)

SELECT MAPLE HARDWOOD EDGE.

FABRICATOR TO FOLLOW CURRENT AWI BEST PRACTICES.

CANOPY TOPS TO MATCH WIDTH OF END PANELS.

SIGNAGE SHALL BE SQUARE & LEVEL.

1/16" RADIUS EASE AT ALL EDGES.

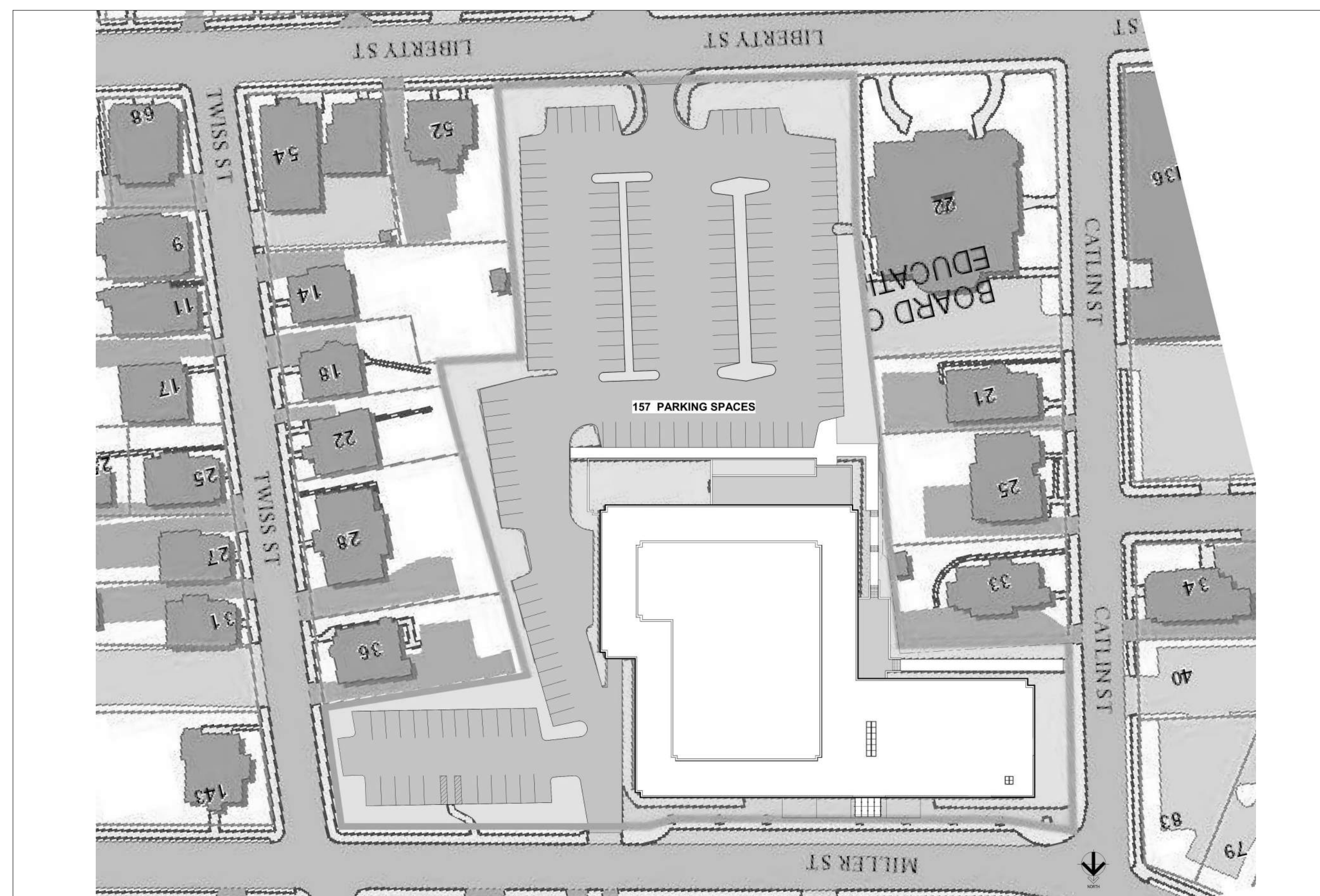


MERIDEN PUBLIC LIBRARY RENOVATIONS FF&E

105 MILLER STREET, MERIDEN, CT 06450

MERIDEN BID NUMBER : B023-21

OCTOBER 21, 2022



ARCHITECT

TSKP STUDIO

TSKP STUDIO, LLC
ONE HARTFORD SQUARE WEST
HARTFORD, CT 06106

DRAWING LIST

- F1.01A FIRST FLOOR FURITURE PLAN -
ADDITION
- F1.02 SECOND FLOOR FURNITURE
PLAN

LOCATION PLAN

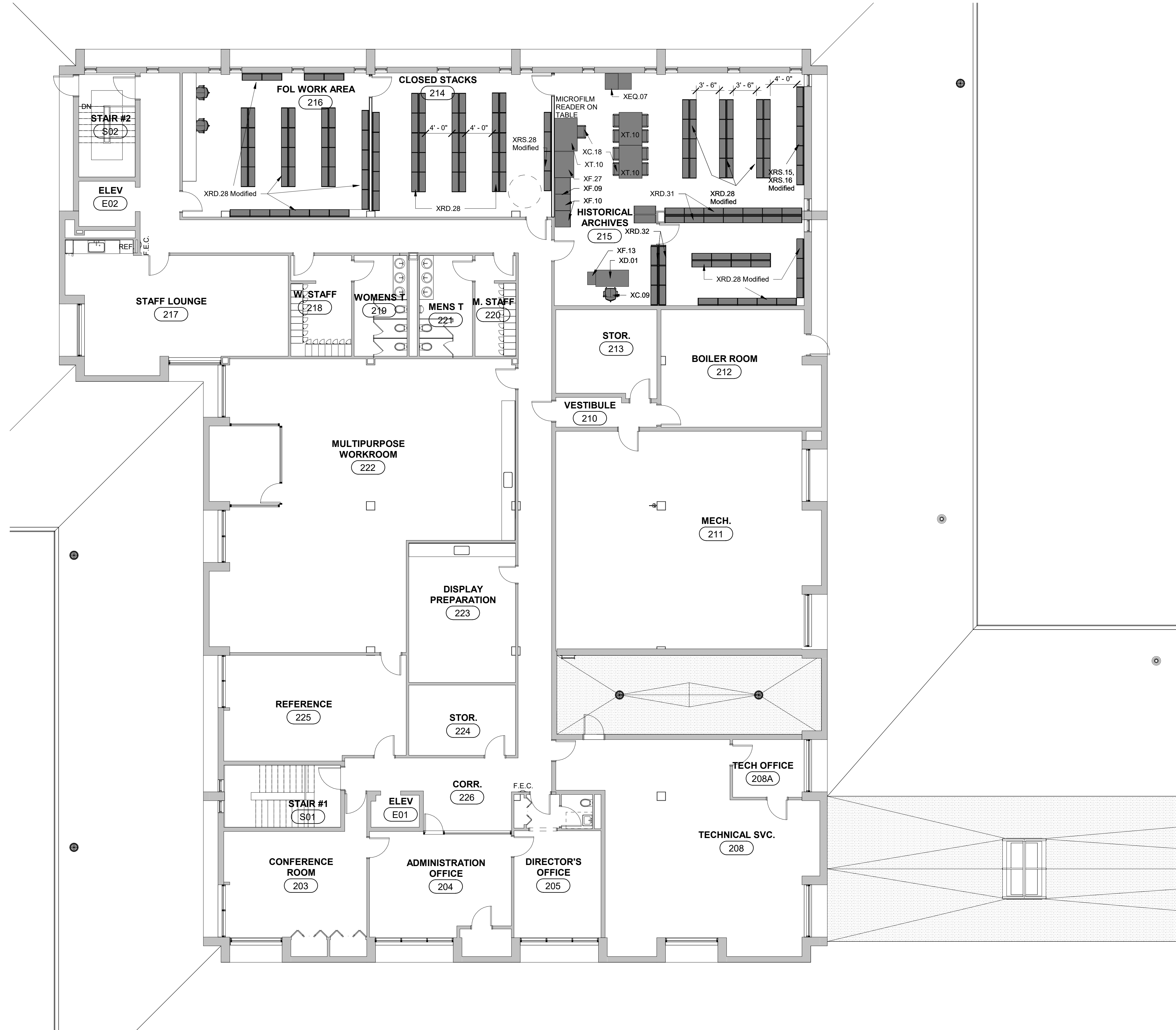
APPROVALS

PUBLIC WORKS DATE

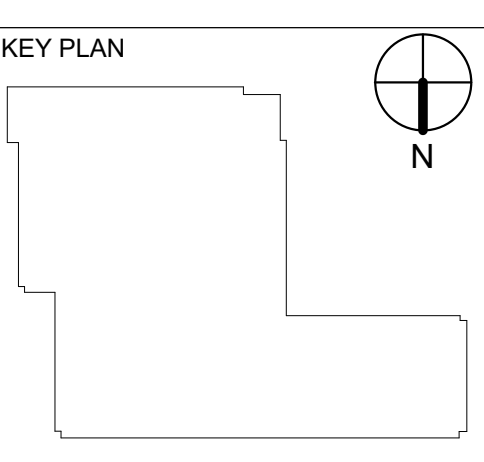
AGENCY DATE

NOTES:

1) ALL EXISTING FURNITURE AND EXISTING LIBRARY SHELVING TO BE REUSED ARE SHADED IN GREY.



**MERIDEN PUBLIC LIBRARY RENOVATIONS
FF&E
105 MILLER ST. MERIDEN, CT**



DRAWING TITLE
**SECOND FLOOR
FURNITURE PLAN**

MERIDEN BID NO.	B023-21
PROJ. NO.	181601
SCALE	1/8" = 1'-0"
DATE	10-21-2022
DRAWN BY	Author
APPROVED BY	Approver

ISSUE DATES		
NO.	DATE	PURPOSE

1 SECOND FLOOR FURNITURE PLAN
 1/8" = 1'-0"