



**PURCHASING DIVISION
ROOM 210 CITY HALL
142 EAST MAIN STREET
MERIDEN, CONNECTICUT 06450-8022**

**RAWLE DUMMETT
PURCHASING OFFICER**

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**NOTICE TO
BIDDERS
ADDENDUM #007**

**TO THE BID FOR: RFQ024-40 Architectural Engineering and Design Services for Meriden Senior Center
FOR: City of Meriden**

BID DUE DATE: April 17, 2024 at 11:00 AM

Please acknowledge receipt of all addenda on the Bid Form Page(s).

The purpose of this addendum is to provide additional information to bidders.

Answer: The city is looking for qualifications and fees. More than one respondent will be selected and interviewed to provide cost proposals for Architectural Engineering and Design Services for the new facility. During this phase, additional information will be provided as well as a tour of the proposed site.

Question: The first part of your answer above seems to indicate you are looking for both qualifications and fees on April 17, but we believe you mean the final decision will be based on both qualifications and fees. Please re-confirm that per the schedule in the RFQ on Page 5 Item 10, we are to submit qualifications ONLY on April 17, then you will shortlist and host a walk-through in June with fees and interviews due in August. There will be no fee form provided by the City.

Answer: There is no form for fees/hourly rates. Bidders can list their fees/hourly rates in the submission. Proposals shall be received from those shortlisted on May 4th.

- 1. RFQ Published: March 1, 2024*
- 2. Qualifications Due: April 17, 2024*
- 3. Short-list and Interview Designers: May 04, 2024*
- 4. Pre-Proposal Briefing and Issue RFP: June 30, 2024*
- 5. Proposals Due: August 7, 2024*
- 6. Designer Selection: August 14, 2024*

**Rawle Dummett
Purchasing Officer
City of Meriden
April 4, 2024**